

**DYDD IAU, 8 MEDI 2022**

**AT: HOLL AELODAU'R CYNGOR SIR**

YR WYF DRWY HYN YN EICH GALW I FYNYCHU CYFARFOD Y  
**CYNGOR SIR A GYNHELIR YN SIAMBR - NEUADD Y SIR,  
CAERFYRDDIN. SA31 1JP AC O BELL AM 10.00 YB, DYDD  
MERCHER, 14EG MEDI, 2022** ER MWYN CYFLAWNI'R MATERION A  
AMLINELLIR AR YR AGENDA SYDD YNGHLWM

*Wendy Walters*

**PRIF WEITHREDWR**

GELLIR GWYLIO'R CYFARFOD AR WEFAN Y CYNGOR DRWY'R DDOLEN CANLYNOL:-  
[HTTPS://CARMARTHENSHERE.PUBLIC-I.TV/CORE/PORTAL/HOME](https://carmarthenshire.public-tv/core/portal/home)

Swyddog Democrataidd:	Kevin Thomas
Ffôn (Ilinell uniongyrchol):	01267 224027
E-bost:	<a href="mailto:kjthomas@carmarthenshire.gov.uk">kjthomas@carmarthenshire.gov.uk</a>

Wendy Walters Prif Weithredwr, *Chief Executive*,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
*County Hall, Carmarthen. SA31 1JP*

# AGENDA

1. YMDDIHEURIADAU AM ABSENOLDEB
2. DATGANIADAU O FUDDIANNAU PERSONOL.
3. CYHOEDDIADAU'R CADEIRYDD.
4. LLOFNODI YN GOFNOD CYWIR COFNODION CYFARFODYDD Y CYNGOR A GYNHALIWDYD AR Y 13EG GORFFENNAF 2022 7 - 12
5. AELODAETH PWYLLGORAU CRAFFU, PWYLLGORAU RHEOLEIDDIO A PHWYLLGORAU ERAILL Y CYNGOR A PHENODI AELODAU I WASANAETHU ARNYNT 13 - 22
6. CYNIGION GYDA RHYBUDD 23 - 30
7. STRWYTHUR PWYLLGORAU CRAFFU 31 - 50
8. PENODI AELODAU I WASANAETHU AR BWYLLGORAU YMGYNGHOROL Y CYNGOR AC AR GYRFF ALLANOL YN AMODOL AR Y GOFYNION O RAN CYDBWYSEDD GWLEIDYDDOL 51 - 54

9. ETHOL IS-GADEIRYDD Y PWYLLGOR CRAFFU GOFAL CYMDEITHASOL AC IECHYD

Yn unol â Rheol Gweithdrefn y Cyngor 4 (2) cyflwynwyd yr enwebiad canlynol i'r Prif Weithredwr gan fod y swydd yn wag :-

Cynghorydd Louvain Roberts - Grŵp Annibynnol

10. YSTYRIED ARGYMHELLION Y CABINET O RAN A MATERION CYNLYNOL:-

10.1 POLISI ENWI STRYDOEDD A RHIFO EIDDO 55 - 94

10.2 ADRODDIAD BLYNYDDOL YNGYLCH RHEOLI'R TRYSORLYS A'R DANGOSYDD DARBODAETH 2021-2022 95 - 110

11. DERBYN ADRODDIAD CYFARFOD Y CABINET A GYNHALIWDYD AR Y DYDDIADAU CANLYNOL:-

11.1 4YDD GORFFENNAF 2022 111 - 116

11.2 18EG GORFFENNAF 2022 117 - 126

11.3 25AIN GORFFENNAF 2022 127 - 132

12. YSTYRIED Y RHYBUDDION O GYNNIG CANLYNOL:-

12.1 RHYBUDD O GYNNIG A GYFLWYNWYD GAN Y CYNGHORYDD LEWIS DAVIES

Mae'r Cyngor hwn:

- a. Yn galw ar Lywodraeth San Steffan i ddatganoli i Lywodraeth Cymru yr awdurdod dros benderfynu ar

wyliau banc yng Nghymru (drwy'r Ddeddf Bancio a Thrafodion Ariannol 1971) yn yr un modd â'r hyn sy'n digwydd ar hyn o bryd yn yr Alban a Gogledd Iwerddon, a gofyn i holl Gyngorau Cymru wneud cais tebyg drwy Gymdeithas Llywodraeth Leol Cymru.

- b. Yn nodi bod cefnogaeth gyhoeddus ar gyfer creu gŵyl y banc ar Ddydd Gŵyl Dewi yng Nghymru, a bod Llywodraeth Cymru wedi gofyn droeon i Lywodraeth y DU ddatganoli'r pwerau angenrheidiol.
- c. Yn gofyn i'r Cabinet ymchwilio i'r posibilrwydd a'r goblygiadau o ran dynodi Dydd Gŵyl Dewi fel diwrnod ychwanegol o absenoldeb â thâl i'w staff ar y 1af o Fawrth yn flynyddol.
- d. Yn gofyn i'r Cabinet ystyried sut y gall y Cyngor gefnogi dathliadau Dydd Gŵyl Dewi ymhellach ar 1 Mawrth a thua'r amser hwnnw, gan weithio ar y cyd â Chyngorau Tref a Chymuned a phartneriaid allweddol eraill i sicrhau budd diwylliannol ac economaidd.

## **12.2 RHYBUDD O GYNNIG A GYFLWYNWYD GAN Y CYNGHORYDD JOHN JAMES**

“Bod y Cyngor hwn yn cydnabod yr effaith negyddol ddifrifol y mae argyfwng costau byw eisoes yn ei chael ar fywyd bob dydd trigolion Sir Gaerfyrddin ac yn yr achos hwn ar deuluoedd yn anfon eu plant i'r ysgol ac yn talu am eitemau megis gwisg ysgol, deunydd ysgrifennu, bwyd, yn ogystal ag ymdopi â'r diffyg trafnidiaeth i'r ysgol.

Hefyd, bod y Cyngor hwn yn gofyn yn barchus i Gabinet y Cyngor adfer y Panel Ymgynghorol Cludiant i'r Ysgol sy'n cynnwys aelodaeth wleidyddol gytbwys yn ogystal â'r Aelod Cabinet priodol ac sy'n cael ei gefnogi gan yr holl bersonél perthnasol i ymchwilio i'r holl opsiynau a allai helpu'r teuluoedd hyn”.

## **12.3 RHYBUDD O GYNNIG A GYFLWYNWYD GAN Y CYNGHORYDD SHELLY GODFREY-COLES**

“Bod y Cyngor hwn yn dangos cefnogaeth i bawb sy'n dioddef cam-drin domestig a bod ganddo bolisi dim goddefgarwch tuag at y rhai sy'n ei gyflawni.

Er mwyn cynyddu'r gefnogaeth i ddioddefwyr cam-drin domestig bydd y Cyngor hwn hefyd yn diwygio ein cynllun Llysgennad y Rhuban Gwyn i'w wneud yn drawsbleidiol, ymrwymo i gryfhau'r berthynas gydag elusennau cam-drin domestig lleol a lansio ymgyrch ar y cyfryngau cymdeithasol i addysgu a chefnogi trigolion ar faterion cam-drin domestig”.

**13. CWESTIYNAU GAN Y CYHOEDD (NID OEDD DIM WEDI DOD I LAW).**

**14. CWESTIYNAU GAN YR AELODAU:-**

**14.1 CWESTIWN GAN CYNGHORYDD KEVIN MADGE I'R CYNGHORYDD DARREN PRICE, ARWEINYDD Y CYNGOR**

“Hoffwn wybod gan Arweinydd y Cyngor pa gamau sy'n mynd i gael eu cymryd i roi Neuadd y Gweithwyr, y Garnant mewn cyflwr diogel cyn y gaeaf a datrys y dolur llygaid mwyaf yn Nyffryn Aman. Yn ogystal dyma'r risg tân fwyaf yn Sir Gaerfyrddin ac mae'n berygl i bob un o'r preswylwyr lleol”.

**14.2 CWESTIWN GAN CYNGHORYDD KEVIN MADGE I'R CYNGHORYDD EDWARD THOMAS, YR AELOD CABINET DROS WASANAETHAU TRAFNIDIAETH, GWASTRAFF A SEILWAITH**

“Hoffwn wybod gan yr aelod Cabinet pa gamau sy'n mynd i gael eu cymryd i drwsio'r bont droed rhwng Golwg yr Aman a Pharc Cwmaman. Mae'n 26 oed ac yn rhydu ac mae angen ail-baentio a glanhau ar frys cyn iddo ddirywio a bydd angen codi pont newydd”.

**14.3 CWESTIWN GAN CYNGHORYDD KEVIN MADGE I'R CYNGHORYDD JANE TREMLETT, YR AELOD CABINET DROS IECHYD A GWASANAETHAU CYMDEITHASOL**

“A allwn gael y wybodaeth ddiweddaraf am Ganolfan Ddydd Cwmaman? Pryd mae'r Cyngor Sir yn bwriadu agor y Ganolfan Ddydd am yr wythnos gyfan gan ddarparu gwasanaethau i 30 o gleientiaid? Yn ogystal â hyn, beth yw eich cynlluniau i agor y gegin yn y ganolfan i bobl leol er mwyn gallu darparu prydau ar glud a chlwb cinio ar ddydd lau i bensynwyr lleol”.

**14.4 CWESTIWN GAN CYNGHORYDD MARTYN PALFREMAN I'R CYNGHORYDD GARETH JOHN, YR AELOD CABINET DROS ADFYWIO, HAMDDEN, DIWYLLIANT A THWRISTIAETH**

Nodir y bydd Sir Gaerfyrddin yn derbyn £38.6m dros y 3 blynedd nesaf drwy Gronfa Ffyniant Gyffredin Llywodraeth y DU a bod Cynllun Buddsoddi rhanbarthol lefel uchel wedi ei gyflwyno i'w gymeradwyo. A allai'r Aelod Cabinet dros Adfywio, Hamdden, Diwylliant a Thwristiaeth roi gwybod i ni am y canlynol:

1. Y broses ar gyfer cytuno pa brosiectau lleol fydd yn mynd ymlaen a phwy fydd yn rhan o'r penderfyniadau hyn.

2. Y trefniadau ar gyfer sicrhau bod anghenion a blaenoriaethau pob cymuned ar draws Sir Gaerfyrddin yn cael

eu hadlewyrchu yn y prosiectau a gymeradwyir.

3. A oes mesurau diogelu ar waith i sicrhau nad yw blaenoriaethau lleol yn cael eu llyncu gan y rhai a osodir ar lefel ranbarthol, a beth yw'r mesurau diogelu hyn.

4. Pa mor barod yw prosiectau arfaethedig y mae'n amlwg y bydd angen iddynt fwrw iddi'n syth er mwyn sicrhau'r defnydd gorau o wariant a'r canlyniadau gorau, yn enwedig ym Mlwyddyn 1.

5. Pa un a yw'r proffil gwariant ar gyfer y Gronfa wedi'i rannu'n gymesur ar draws pob blwyddyn, gyda dyraniad llai ym Mlwyddyn 1 oherwydd bod prosiectau a gymeradwyir yn annhebygol o ddechrau tan ddiwedd 2022 ar y cynharaf.

## **15. COFNODION ER GWYBODAETH (AR GAEL AR Y WEFAN)**

**15.1 PWYLLGOR SAFONAU - 13EG GORFFENNAF 2022**

**15.2 PWYLLGOR PENODI 'B' - 6ED GORFFENNAF 2022**

**15.3 PWYLLGOR TRWYDDEDU - 12FED GORFFENNAF 2022**

**15.4 PWYLLGOR LLYWODRAETHU AC ARCHWILIO - 15FED GORFFENNAF 2022**

**15.5 PWYLLGOR PENODI AELODAU - 22AIN GORFFENNAF 2022**

**15.6 PWYLLGOR CYNLLUNIO - 28AIN GORFFENNAF 2022**

**15.7 PWYLLGOR SAFONAU - 28AIN GORFFENNAF A 4YDD AWST 2022**

**15.8 PWYLLGOR CYNLLUNIO - 18FED AWST 2022**

**15.9 PWYLLGOR SAFONAU - 25AIN AWST 2022**

Mae'r dudalen hon yn wag yn fwriadol

**CYNGOR SIR  
13 GORFFENAF 2022**

**PRESENNOL** Councillor R.E. Evans (Cadeirydd)

**Cynghorwyr (Yn y Siambr):**

S.M. Allen	P. Cooper	B. Davies	L. Davies
S.L. Davies	L.D. Evans	N. Evans	W.T. Evans
P.M. Hughes	A. Lenny	D. Price	B.A.L. Roberts
E.G. Thomas	J. Tremlett	A. Vaughan Owen	

**Cynghorwyr (Yn rhithwir):**

L.R. Bowen	K.V. Broom	J.M. Charles	M.D. Cranham
D.M. Cundy	S.A. Curry	A. Davies	C.A. Davies
W.R.A. Davies	T.A.J. Davies	C. Davies	G. Davies
H.L. Davies	K. Davies	L.M. Davies	T. Davies
A. Evans	D.C. Evans	H.A.L. Evans	S. Godfrey-Coles
A.D. Harries	T.M. Higgins	J.K. Howell	P. Hughes-Griffiths
J.D. James	M. James	R. James	J.P. Jenkins
G.H. John	B.W. Jones	A.C. Jones	D. Jones
G.R. Jones	H. Jones	M.J.A. Lewis	N. Lewis
A. Leyshon	K. Madge	A.G. Morgan	D. Nicholas
D. Owen	M. Palfreman	E. Rees	S.L. Rees
E.M.J.G. Schiavone	J. Seward	H.B. Shepardson	E. Skinner
R. Sparks	D. Thomas	M. Thomas	F. Walters
P.T. Warlow	D.E. Williams	J. Williams	

**Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod (Yn y Siambr):**

W. Walters, Prif Weithredwr;  
 P.R. Thomas, Prif Weithredwr Cynorthwyol (Rheoli Pobl a Pherfformiad);  
 C. Moore, Cyfarwyddwr Gwasanaethau Corfforaethol;  
 J. Morgan, Cyfarwyddwr y Gwasanaethau Cymunedau;  
 L.R. Jones, Pennaeth Gweinyddiaeth a'r Gyfraith;  
 G. Morgan, Pennaeth Gwasanaethau Democrataidd;  
 L. Jenkins, Swyddog Cymorth y Cabinet;  
 S. Davies, Pennaeth Mynediad i Addysg;  
 A. Williams, Pennaeth y Gwasanaethau Amgylcheddol a Gwastraff;  
 K. Evans, Swyddog Gwasanaethau Democrataidd Cynorthwyol;  
 R. Morris, Swyddog Cefnogi Aelodau;  
 K. Thomas, Swyddog Gwasanaethau Democrataidd;  
 S. Rees, Cyfieithydd Ar Y Pryd;  
 J. Owen, Swyddog Gwasanaethau Democrataidd [Cymerwr cofnodion].

**Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod (Yn rhithwir):**

N. Daniel, Pennaeth Gwasanaethau TGCh a Pholisi Corfforaethol;  
 E. Bryer, Swyddog Gwasanaethau Democrataidd;  
 M. Evans Thomas, Prif Swyddog Gwasanaethau Democrataidd.

**Siambr, Neuadd y Sir, Caerfyrddin, SA31 1JP: 10:00yb - 10:43yb**

## 1. YMDDIHEURIADAU AM ABSENOLDEB

Derbyniwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr J.P. Hart, M. Donoghue, B.D.J. Phillips a G.B. Thomas.

## 2. DATGANIADAU O FUDDIANNAU PERSONOL.

Y Cynghorydd/Swyddog	Rhif y Cofnod	Y Math o Fuddiant
Mr N. Daniel Mr A. Williams	5. RECRIWTIO I SWYDD Y CYFARWYDDWR LLE (Penodiad parhaol)	Roedd swyddog wedi datgan buddiant personol a rhagfarnol yn y mater hwn yn gynharach, ac felly gadawodd y cyfarfod wrth i'r adroddiad gael ei ystyried a'r bleidlais ddilynol.

## 3. CYHOEDDIADAU'R CADEIRYDD.

- Bu'r Cadeirydd yn sôn am yr ymweliadau/digwyddiadau canlynol yr oedd wedi'u mynychu'n ddiweddar:-
  - Croesawu Baton y Frenhines ar gyfer Gemau'r Gymanwlad 2022 i Barc Gwledig Pen-bre, ar ran Sir Gaerfyrddin.
  - Ymweld, ar y cyd â'r Cynghorydd Edward Thomas, un o breswylwyr Llandeilo, a oedd wedi dathlu pen-blwydd yn 103 mlwydd oed yn ddiweddar ac yn ystod yr ymweliad, cyfarfu â phreswilydd arall a oedd yn 110 oed.
- Mynegodd y Cadeirydd ei longyfarchiadau i ddau aelod o staff, a dderbyniodd Fedal yr Ymerodraeth Brydeinig yn ddiweddar am wasanaethau i lechyd a Gofal Cymdeithasol yn ystod Pandemig Covid-19. Dyfarnwyd Medal yr Ymerodraeth Brydeinig i Lyndsay McNicholl, Rheolwr Cartref Gofal ymroddedig iawn gyda thros ddau ddegawd o brofiad yn y sector gofal, am fynd yr ail filltir yn ystod y pandemig. Dyfarnwyd Medal yr Ymerodraeth Brydeinig i Lisa Randell, gweithiwr cymorth rheng flaen mewn cartref gofal preswyl i oedolion hŷn, oherwydd yn ystod y pandemig gofynnwyd iddi gymryd swydd uwch dros dro pan fu'n rhaid i'w chydweithiwr hunanwarchod.

Mynegodd y Cadeirydd ei longyfarchiadau i Ms McNicholl a Ms Randell yn bersonol a bu Aelodau'r Cyngor yn dangos eu gwerthfawrogiad drwy sefyll ar eu traed a rhoi cymeradwyaeth iddynt.
- Mynegodd y Cadeirydd ei longyfarchiadau personol i'r Fonesig Nia Griffiths Aelod Seneddol ar ennill Medal yr Ymerodraeth Brydeinig am ei gwasanaeth gwleidyddol a chyhoeddus.



#### **4. LLOFNODI YN GOFNOD CYWIR COFNODION CYFARFODYDD Y CYNGOR A GYNHALIWYD AR Y 22 MEHEFIN 2022**

**PENDERFYNWYD** llofnodi cofnodion cyfarfod y Cyngor a gynhaliwyd ar 22 Mehefin 2022 gan eu bod yn gywir.

#### **5. RECRIWTIO I SWYDD CYFARWYDDWR LLE (Penodiad parhaol)**

[SYLWER: Gan eu bod wedi datgan buddiant yn yr eitem hon yn gynharach, gadawodd Mr N. Daniel a Mr A. Williams y cyfarfod wrth i'r eitem gael ei hystyried a'r bleidlais ddilynol.]

Derbyniodd y Cyngor adroddiad a oedd yn nodi'r trefniadau ar gyfer recriwtio ar sail barhaol i'r swydd Cyfarwyddwr Lle.

Wrth gyflwyno'r adroddiad, dywedodd yr Aelod Cabinet dros Drefniadaeth a'r Gweithlu fod y Cyngor, yn ei gyfarfod ar 13 Hydref 2021, wedi cymeradwyo'r penderfyniad i gyflwyno trefniadau dros dro i gyflawni dyletswyddau a chyfrifoldebau'r Cyfarwyddwr yn dilyn ymddiswyddiad y Cyfarwyddwr Amgylchedd blaenorol a adawodd yr Awdurdod ar 31 Rhagfyr 2021.

Dywedwyd bod y swydd Cyfarwyddwr Lle yn swydd Prif Swyddog a bod unrhyw benodiad i swydd o'r fath lle mae'r cyflog yn £100,000 neu'n rhagor, yn cael ei lywodraethu gan Reoliadau Awdurdodau Lleol (Rheolau Sefydlog) (Cymru) (Diwygio) 2014. Yn ogystal, roedd y Rheoliadau'n ei gwneud yn ofynnol i'r Cyngor gymeradwyo'r Proffil Swydd, gwneud trefniadau i hysbysebu'r swydd yn gyhoeddus yn y fath fodd fel y byddai'n dwyn sylw unigolion sy'n gymwys i wneud cais amdani a sicrhau bod y proffil swydd yn cael ei anfon at unrhyw berson ar gais.

Mewn ymateb i ymholiad ynghylch cael manylion am gyflawniadau gweithredol o fewn y proffil y swydd, dywedodd y Prif Weithredwr Cynorthwyol (Rheoli Pobl a Pherfformiad) y byddai pecyn cais cynhwysfawr sy'n cwmpasu'r manylion gweithredol angenrheidiol yn cael ei anfon at yr ymgeiswyr oedd yn dangos diddordeb ochr yn ochr â phroffil y swydd.

Mewn ymateb i nifer o sylwadau ar deitl y swydd sef 'Cyfarwyddwr Lle', dywedodd y Prif Weithredwr y byddai'n ystyried y sylwadau a wnaed ac y byddai'n adolygu'r mewnbwn cyn gwneud penderfyniad y tu allan i'r cyfarfod.

Mynegwyd sylwadau ynghylch y cyfyngiadau presennol yng Nghyfansoddiad y Cyngor a oedd yn atal y Pwyllgor Craffu a/neu'r Pwyllgor Cynllunio rhag cymryd rhan yn y gwaith o ddatblygu'r Proffil Swydd/Teitl y Swydd. Mewn ymateb, dywedwyd wrth y Cyngor bod y broses briodol wedi'i dilyn gan fod y swyddogaeth bersonél wedi'i dirprwyo i'r Prif Weithredwr, y Cyfarwyddwr neu'r Pennaeth gwasanaeth perthnasol.

Mewn ymateb i gwestiwn ynghylch pam y bu'n rhaid cynnal proses recriwtio, eglurodd y Pennaeth Gweinyddiaeth a'r Gyfraith fod Rheoliadau Awdurdodau Lleol (Rheolau Sefydlog) (Cymru) (Diwygio) 2014 ond yn caniatáu trefniadau dros dro am hyd at 12 mis ac felly roedd y broses briodol wedi'i dilyn.

Mewn ymateb i ymholiad a godwyd ynglŷn â rhannu swydd, nododd y Prif Weithredwr Cynorthwyol (Rheoli Pobl a Pherfformiad fod y potensial i rannu swydd ar gael ac y byddai hyn yn cael ei gynnwys yn yr hysbyseb.

**PENDERFYNWYD yn amodol ar y Prif Weithredwr yn ailedrych ar deitl y swydd ac yn bodloni ei hun ar y pwynt hwnnw, bod y Proffil Swydd, Manyleb Person a'r Hysbyseb Swydd ar gyfer y swydd Cyfarwyddwr Lle sydd wedi'i atodi i'r adroddiad yn Atodiad A a B yn y drefn honno yn cael eu cymeradwyo.**

## 6. CWESTIYNAU GAN Y CYHOEDD

### 6.1. CWESTIWN GAN ELLEN HUMPHREY I'R CYNGHORYDD A. LENNY, AELOD CABINET DROS ADNODDAU

“Mae perchnogi ail gartrefi yn fater o bwys i gymunedau lleol a phrynwyr tro cyntaf lleol yng nghefn gwlad Sir Gaerfyrddin. A fydd Cyngor Sir Caerfyrddin yn gweithredu'r premiwm treth gyngor ar ail gartrefi o 300% o fis Ebrill 2023?”

#### **Ymateb gan y Cyngorydd Alun Lenny - Aelod Cabinet dros Adnoddau:-**

Diolch am eich cwestiwn, yn wir mae'n gwestiwn amserol iawn. Cyn i mi fynd ati'n benodol i ateb eich cwestiwn, maddeuwch imi os byddaf am funud neu ddwy yn ceisio egluro ble yr ydym yn sefyll ar hyn, beth yw'r datblygiad diweddaraf a beth sydd wedi digwydd ers ichi gyflwyno'r cwestiwn hwn ar lefel genedlaethol.

Mae'r Cyngor hwn yn poeni'n fawr iawn am y difrod mae'r twf afresymol yn nifer yr ail-gartrefi yn ei wneud yn bennaf i gymunedau glanmôr fel Llansteffan ond hefyd i bentrefi gwledig fel Cilycwm a Myddfai. Yn fy marn i, mae'n hollol annerbyniol fod pobol sy'n ddigon cyfoethog i fedru fforddio ail gartref yn amddifadu pobol ifanc lleol rhag prynu eu cartref cyntaf yn eu cymunedau. A thrwy wthio prisiau tai i fyny y tu hwnt i bob rheswm, rydym yn dweud 'ail gartref' ond 'ail dŷ' ydyw mewn gwirionedd, gan na allwch chi alw tŷ lle mae rhywun yn treulio ychydig wythnosau o'r flwyddyn yn 'gartref.' Nid problem yng Nghymru yn unig yw hyn wrth gwrs. Mae pobl o Gernyw ac ardal y Llynnoedd ac yng Ngogledd-ddwyrain Lloegr hefyd yn wynebu'r un problem. Fe'i trafodais gyda Chadeirydd y Pwyllgor Cynllunio yn Northumberland, ond yng Nghymru wrth gwrs, mae iaith yn ffactor unigryw.

Y llynedd, fe wnaeth y Cyngor hwn alw ar Lywodraeth Cymru i roi pwerau newydd i Awdurdodau Lleol i weithredu yn y maes yma, nid yn unig o ran hawl i godi premiwm uwch, ond hefyd trwy'r drefn gynllunio i roi cap ar nifer yr ail gartrefi mewn unrhyw ardal benodol. Rwy'n falch i ddweud fod hyn yn mynd i ddigwydd diolch i'r cytundeb rhwng Plaid Cymru a'r Blaid Lafur yn y Senedd yng Nghaerdydd, cafodd pecyn o fesurau eu cyhoeddi wythnos ddiwethaf sydd, i raddau helaeth, yn unol â'r hyn oeddem ni fel cyngor wedi galw amdano.

Ymhlith y mesurau mae Llywodraeth Cymru yn argymhell creu tri dosbarth newydd o ddefnydd tai sef, prif gartref, ail gartref a thai gwyliau ar sail tymor byr. Bydd Awdurdodau Cynllunio Lleol, ar sail tystiolaeth, yn cael yr hawl i fynnu bod perchennog tŷ yn gorfod cael caniatâd cynllunio os am newid defnydd tŷ o un dosbarth i'r llall.

Bydd y Polisi Cynllunio Cenedlaethol hefyd yn newid er mwyn rhoi'r hawl i Awdurdodau Lleol i reoli nifer yr ail gartrefi a'r tai gwyliau mewn unrhyw gymuned. Mae'n fwriad i gyflwyno Cynllun Trwyddedu statudol ar gyfer pob llety i ymwelwyr, gan gynnwys gosodiadau gwyliau tymor byr. Ymhellach, bydd mesurau i gynyddu'r cyfraddau ar gyfer ail gartrefi a thai gwyliau.

O ran eich cwestiwn penodol, a yw Cyngor Sir Caerfyrddin yn mynd i godi'r premiwm o 300% ar ail gartrefi, fel y dywedais dim ond yr wythnos diwethaf y daeth y pecyn newydd hwn gan Lywodraeth Cymru felly nid yw'r Cabinet wedi cael cyfle i'w drafod eto, ond byddwn yn ei drafod yn fuan iawn a gallaf eich sicrhau ein bod yn benderfynol o wneud defnydd llawn o'r pwerau ychwanegol yr ydym wedi'u cael gan Lywodraeth Cymru.

Diolch yn fawr iawn i chi unwaith eto am eich cwestiwn ar y mater hynod o bwysig hwn.

#### **Cwestiwn atodol gan Ms Ellen Humphrey:-**

A yw'r Cyngor yn edrych ar unrhyw ddull arall o helpu i fynd i'r afael â'r mater o ail gartrefi/cartrefi gwyliau ac a yw hyn yn rhywbeth y mae'r Cyngor yn casglu data arno i ddadansoddi tueddiadau ar lefel leol - pentrefi a threfi i weld ble mae'r manau problemus?

#### **Ymateb gan y Cynghorydd Alun Lenny - Aelod Cabinet dros Adnoddau:-**

Bydd y llu o fesurau a gawsom gan Lywodraeth Cymru yn rhywbeth y bydd y Cabinet yn edrych arno ac fel cyn Gadeirydd y Pwyllgor Cynllunio roeddwn yn gryf o'r farn mai nad y premiwm yn unig y dylid edrych arno ond y rheoliadau newydd sydd bellach yn ymwneud â'r tri math o dai sy'n cael eu cyflwyno, sef cartref cyntaf, ail gartref a chartref gwyliau sef y mesurau sy'n cael eu cynnig gan Lywodraeth Cymru o ganlyniad i'r fargen rhwng Plaid Cymru a'r Blaid Lafur a bydd y mesurau hynny'n cynnwys rhoi'r pŵer i Awdurdodau Cynllunio Lleol i benderfynu ar y newid defnydd o un math o eiddo i'r llall. Felly, mae hyn yn mynd ymhell y tu hwnt i'r cynnig premiwm o 300% a fydd yn bŵer a roddir i ni. Ond fel y dywedais, oherwydd mai dim ond yr wythnos diwethaf y cafwyd y mesurau hyn gan Lywodraeth Cymru, nid yw'r Cabinet wedi cael cyfle eto i'w hystyried yn fanwl. Ond gallaf eich sicrhau y byddwn yn gwneud hynny cyn hir.

**7. CWESTIYNAU GAN YR AELODAU (NID OEDD DIM WEDI DOD I LAW)**

Dyweddod y Cadeirydd nad oedd dim cwestiynau wedi dod i law gan aelodau.

**8. COFNODION ER GWYBODAETH (AR GAEL AR Y WEFAN)**

Dyweddod y Cadeirydd fod y cofnodion a amlinellir ar agenda ar gael i'w gweld ar wefan y Cyngor.

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**DATE**

## CYNGOR SIR

14 MEDI 2022

**AELODAETH PWYLLGORAU CRAFFU, PWYLLGORAU RHEOLEIDDIO A  
PHWYLLGORAU ERAILL Y CYNGOR A PHENODI AELODAU I  
WASANAETHU ARNYNT**

ADOLYGIAD YN DILYN PENDERFYNIAD Y CYNGHORWYR SHAREN DAVIES, JASON HART A  
LOUVAIN ROBERTS I YMUNO Â'R GRŴP ANNIBYNNOL

**YR ARGYMHELLION / PENDERFYNIADAU ALLWEDDOL SYDD EU HANGEN:**

O ganlyniad i newidiadau i aelodaeth wleidyddol gyffredinol y Cyngor:

1. Mabwysiadu'r newidiadau i nifer y seddi sy'n cael eu dal gan y Grŵp Annibynnol ac Aelodau heb Gysylltiad Pleidiol fel y nodir yn Nhablau 1, 2 a 3 yr adroddiad.
2. Yn unol â Rheol Gweithdrefn Gorfforaethol 2 (2) (n), cymeradwyo'r newidiadau i aelodaeth y Pwyllgorau o ganlyniad i argymhelliad 1 uchod (fel y nodwyd yn yr adroddiad).
3. Nodi nad oes dim newidiadau i nifer y seddi sy'n cael eu dal gan Grŵp Plaid Cymru a'r Grŵp Llafur.
4. Yn unol â Rhan 6 o Fesur Llywodraeth Leol (Cymru) 2011, nodi bod y trefniadau presennol ar gyfer dyraniad y 5 Cadeirydd Craffu yn aros yr un fath.

**Y Rhesymau:**

Mae angen adolygu'r trefniadau ar gyfer dyrannu seddi i grwpiau gwleidyddol o dan adran 15 o Ddeddf Llywodraeth Leol a Thai 1989.

Ymgynghorwyd â'r pwyllgor craffu perthnasol AMHERTHNASOL

Angen i'r Cabinet wneud penderfyniad NAC OES

Angen i'r Cyngor wneud penderfyniad OES

**Yr Aelod Cabinet sy'n Gyfrifol am y Portffolio:-**

Y Cyngorydd Darren Price (Arweinydd)

**Y Gyfarwyddiaeth:**

**Enw Pennaeth y Gwasanaeth:**

Linda Rees Jones

**Awdur yr Adroddiad:**

Gaynor Morgan

**Adran y Prif Weithredwr**

**Swyddi: Pennaeth  
Gweinyddiaeth a'r Gyfraith**

**Rheolwr Gwasanaethau  
Democrataidd**

**Rhifau ffôn:**

01267 224012 LRJ

01267 224026 GM

**Cyfeiriadau E-bost:**

[LRJones@sirgar.gov.uk](mailto:LRJones@sirgar.gov.uk)

[GMorgan@sirgar.gov.uk](mailto:GMorgan@sirgar.gov.uk)

# EXECUTIVE SUMMARY

## COUNTY COUNCIL

14<sup>TH</sup> SEPTEMBER 2022

### **COMPOSITION OF THE COUNCIL'S SCRUTINY, REGULATORY AND OTHER COMMITTEES AND THE APPOINTMENT OF MEMBERS TO SERVE UPON THEM**

REVIEW FOLLOWING THE DECISION OF COUNCILLORS SHAREN DAVIES, JASON HART AND LOUVAIN ROBERTS TO JOIN THE INDEPENDENT GROUP

In accordance with the Constitution, the Council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council.

The Chief Executive has received notice from Councillors Sharen Davies, Jason Hart and Louvain Roberts that they had joined the Independent Group, and a request has been made to review arrangements.

In accordance with the requirements of the Local Government and Housing Act 1989 the Local Government (Committees and Political Groups) regulations 1990, as amended, and the Local Government Wales (measure) 2011, the Council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council, as far as possible.

The attached report sets out the suggested revised Committee allocations together with changes in Committee membership put forward by the Independent Group.

**DETAILED REPORT ATTACHED ?**

**YES**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## Legal

Committees are to be appointed in accordance with the requirements of the Local Government and Housing Act 1989, the Local Government (Committees and Political Groups) regulations 1990, as amended, and the Local Government (Wales) Measure 2011.

The Council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council.

The Council's constitution sets out arrangement for appointment to fill vacancies on Committees

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees Jones, Head of Administration & Law

**1.Scrutiny Committee** - Not applicable

**2.Local Member(s)** - Not applicable

**3.Community / Town Council** - Not applicable

**4.Relevant Partners** - Not applicable

**5.Staff Side Representatives and other Organisations** - Not applicable

## Section 100D Local Government Act, 1972 – Access to Information

### List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Local Government and Housing Act 1989 – Sections 15 and 16		<a href="https://www.legislation.gov.uk/ukpga/1989/42/part//crossheading/political-balance-on-committees-etc">https://www.legislation.gov.uk/ukpga/1989/42/part//crossheading/political-balance-on-committees-etc</a>
The Local Government (Committees and Political Groups) Regulations 1990		<a href="https://www.legislation.gov.uk/uksi/1990/1553/contents/made">https://www.legislation.gov.uk/uksi/1990/1553/contents/made</a>
The Local Government Act 2000		<a href="https://www.legislation.gov.uk/mwa/2011/4/contents">https://www.legislation.gov.uk/mwa/2011/4/contents</a>
The Local Government (Wales) Measure 2011		<a href="https://www.legislation.gov.uk/ukpga/2000/22/contents">https://www.legislation.gov.uk/ukpga/2000/22/contents</a>



**REPORT OF THE CHIEF EXECUTIVE  
COUNCIL MEETING 14<sup>TH</sup> SEPTEMBER 2022  
REVIEW OF THE COMPOSITION OF THE COUNCIL'S COMMITTEES AND THE  
APPOINTMENT OF MEMBERS TO SERVE UPON THEM**

**1. INTRODUCTION**

The Chief Executive received notice from Councillors Sharen Davies and Louvain Roberts on the 8<sup>th</sup> July and Councillor , Jason Hart on the 26<sup>th</sup> July that they had joined the Independent Group of the Authority. In accordance with the requirements of the Local Government and Housing Act 1989 the Local Government (Committees and Political Groups) regulations 1990, as amended, and the Local Government Wales (measure) 2011, the Council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council, as far as possible.

**2. POLITICAL BALANCE AND COMPOSITION OF COMMITTEES**

**2.1. Composition of Committees and Panels of the Council**

The membership of the political groups as at 27<sup>th</sup> July 2022 is as follows :-

Political Group	Number of Members	% of Council Membership
Plaid Cymru	38	50.7
Labour	23	30.7
Independent	11	14.7
Unaffiliated	3	4
<b>TOTAL</b>	<b>75</b>	<b>100.1</b>

**The Council democratic structure comprises:**

Cabinet	10 members
5 X Scrutiny Committees	67 Members (Non Executive Members)
Regulatory and other Committees	101 Members

*Note:*

- *Members of the Executive (Cabinet) cannot serve on Scrutiny Committees, the remaining 65 members must therefore be allocated the all Scrutiny seats.*

- *The members serving on the Standards Committee do not need to reflect the political balance of the Council as a whole but they have been included within the above figures.*
- *It is not a statutory requirement to ensure that the Governance & Audit Committee is politically balanced however the Authority has chosen to include the Governance & Audit Committee in its calculations Only one member of the Cabinet can serve on the Governance & Audit Committee and this must not be the Leader of the Council.*
- *Only one member of the Cabinet can serve on the Democratic Services Committee and this must not be the Leader of the Council.*

## 2.2. Allocation of Seats

In order to reflect the new arrangements, the unaffiliated members will relinquish 7 seats to the Independent Group. There is no change to the Plaid Cymru, or Labour Group allocations.

It is suggested that the composition of Committees within the democratic decision making structure be amended as shown in Tables 2 and 3 below with the Seats allocated, to reflect as far as possible, the political balance of the Council as a whole. *As the requirement to ensure proportionality across political groups does not extend to members who have chosen to be unaffiliated, the number of seats allocated to the unaffiliated members will automatically be rounded down if there is an anomaly in the figures.*

The resultant membership changes are included within this report.

**TABLE 1**

ALLOCATION OF SEATS ON REGULATORY, SCRUTINY AND OTHER COMMITTEES AND THE PENSION COMMITTEE	% COUNCIL MEMBER-SHIP	168
Plaid Cymru	50.7	<b>85 (85.12)</b>
Labour	30.7	<b>52 (51.52)</b>
Independent	14.7	<b>25 (24.64)</b> (18)
Unaffiliated	4	<b>6* (6.72)</b> (13)
TOTAL	100.1	<b>168</b>

\* Rounded down

**Note:**

*If the allocation of seats on committees is not made on a politically balanced basis then the decision by council to do this must be unanimous “without any member of the authority or committee voting against them.” S17(b) of the Act.*

*In accordance with the Local Government and Housing Act 1989, there is a requirement to ensure proportionality across political groups, this does not extend to members who have chosen to be unaffiliated. The Authority has however historically assigned any remaining unallocated seats to the unaffiliated members, rounding down the unaffiliated seats where necessary if there is an anomaly in the figures.*

**TABLE 2a - Scrutiny Committees (67 seats)**

<b>5 SCRUTINY COMMITTEES</b>		
<b>Political Group</b>	<b>Number of Scrutiny Seats</b>	<b>Allocation of seats on Scrutiny Committees</b>
	<b>67</b>	
Plaid Cymru	<b>34</b> (33.9)	4 X 7 SEATS & 1 X 6 SEATS
Labour	<b>21</b> (20.5)	1 X 5 SEATS & 4 X 4 SEATS
Independent	<b>10</b> (9.8) <del>(7)</del>	5 X 2 SEATS
Unaffiliated	<b>2*</b> (2.7) (5)	2 X 1 SEAT
	<b>67</b>	

\* rounded down

**TABLE 2B**

<b>SCRUTINY COMMITTEE</b>	<b>TOTAL NO OF SEATS</b>	<b>PLAID CYMRU GROUP</b>	<b>LABOUR GROUP</b>	<b>IND GROUP</b>	<b>UN AFF</b>
<b>Community &amp; Regeneration</b>	<b>13</b>	<b>7</b>	<b>4</b>	<b>2</b> (1)	<b>0</b> (1)
<b>Education &amp; Children</b>	<b>14</b> + 5 (co-opted)	<b>7</b>	<b>4</b>	<b>2</b>	<b>1</b>
<b>Environmental &amp; Public Protection</b>	<b>13</b>	<b>6</b>	<b>5</b>	<b>2</b> (1)	<b>0</b> (1)
<b>Policy &amp; Resources</b>	<b>13</b>	<b>7</b>	<b>4</b>	<b>2</b> (1)	<b>0</b> (1)
<b>Social Care &amp; Health</b>	<b>14</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>1</b>
<b>Total</b>	<b>67</b>	<b>34</b>	<b>21</b>	<b>10</b>	<b>2*</b>

\* previous figures in brackets

Following discussion, the following seats will be transferred to the Independent Group :-

- 1 x Seat on the Community & Regeneration Scrutiny Committee – the seat previously held by Councillor Jason Hart (Formerly unaffiliated ) will be taken by Councillor Anthony Davies (Independent Group)
- 1 x Seat on the Environmental and Public Protection Scrutiny Committee – the seat held by Councillor Michael Cranham (Unaffiliated) will be taken by Councillor Sharen Davies (Independent Group)
- 1 x Seat on the Policy & Resources Scrutiny Committee – the seat held by Councillor John Jenkins (Unaffiliated) will be taken by Councillor Jason Hart (Independent Group)

The Independent Group has also nominated Councillor Louvain Roberts to fill its existing vacant seat on the Social Care and Health Scrutiny Committee.

**TABLE 3 - REGULATORY AND OTHER COMMITTEES (101 SEATS)**

In order to reflect the political balance of the Council as a whole it is suggested that the allocation of seats on the remaining Committees should be as follows, however it will be appreciated that because of the different sizes of committees it makes it impossible for every committee to exactly reflect the political balance of the Council as a whole. The composition of committees has therefore been drawn up to mirror as closely as possible the political balance of the Council.

<b>COMMITTEE/ PANEL</b>	<b>TOTAL NO OF SEATS</b>	<b>PLAID CYMRU GROUP</b>	<b>LABOUR GROUP</b>	<b>INDEPENDENT GROUP</b>	<b>UNAFFILIATED MEMBERS</b>
Appeals	<b>6</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
Appointments Directors (Leader + 6 CM's + 9 non executive members)	<b>16</b>	<b>8</b>	<b>5</b>	<b>3</b> <del>2</del>	<b>0</b> <del>1</del>
Appointments Heads of Service (4 CM's + 6 non-executive members)	<b>10</b>	<b>5</b>	<b>3</b>	<b>2</b> <del>1</del>	<b>0</b> <del>1</del>
Democratic Services	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>
Dyfed Pension Fund Committee + 1 permanent sub	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>
Governance & Audit	<b>8</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>0</b>
Housing Review Panel +1 sub per group	<b>8</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>
Licensing	<b>14</b>	<b>8</b>	<b>4</b>	<b>2</b> <del>1</del>	<b>0</b> <del>1</del>
Members' Appointments	<b>7</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>
Planning	<b>21</b>	<b>11</b>	<b>6</b>	<b>3</b> <del>2</del>	<b>1</b> <del>2</del>
Standards	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>101</b>	<b>51</b>	<b>31</b>	<b>15</b> ( <del>11</del> )	<b>4</b> ( <del>8</del> )

\* previous figures in brackets

Following discussion, the following seats will be transferred to the Independent Group -

1 x Seat on Appointments Committee A – the seat held by Councillor Sharen Davies (Formerly unaffiliated) will be taken by Councillor Hugh Shepardson (Independent Group)

1 x Seat on Appointments Committee B – the seat held by Councillor Jason Hart (Formerly unaffiliated) will be taken by Councillor Hugh Shepardson (Independent Group)

1 x Seat on the Licensing Committee – the seat held by Councillor Michael Cranham (Unaffiliated) will be taken by Councillor Louvain Roberts (Independent Group)

1 x Seat on the Planning Committee – a vacant seat held by unaffiliated members will transfer to the Independent Group with the nominated Independent Group member to be notified at a later date.

### **3. POLITICAL BALANCE AND APPOINTMENT OF PERSONS TO CHAIR OVERVIEW AND SCRUTINY COMMITTEES**

Part 6 of the Local Government Wales 2011 Measure deals with sets out the requirements for the appointment of Persons to Chair Overview and Scrutiny Committees.

The Measure states that in respect of Council's with two or more political groups and multiple scrutiny committees the political groups represented in the executive can only appoint as many chairs as are proportionate to their combined share of the council's overall membership, **rounding down** if this does not equal a whole number of chairs. It is for the executive groups together to decide upon the allocation of their entitlement to chairs between them. The rest of the Scrutiny Chairs are the "property" of those groups not represented in the Executive. If there is only one such group, that group is entitled to all the remaining Chairs.

Having taken into account the revised political composition, **the allocation for the 5 Scrutiny Chairs is as follows**

**Plaid Cymru and Independent Executive** 65.4 = 3.27 - rounded down to **3**.

**Labour** 30.7% = 1.54 rounded to the nearest whole number. = **2**

There is no requirement to include Unaffiliated Members in this calculation

## CYNGOR SIR 14 MEDI 2022

<p><b>Y Pwnc: CYNIGION GYDA RHYBUDD</b></p> <p><b>Y Pwrpas: Ailedrych ar eiriad Rheol Rhif 2 o Weithdrefn y Cyngor</b></p>		
<p><b>Yr argymhellion / penderfyniadau allweddol sydd eu hangen: Bod y geiriad diwygiedig yn cael ei argymhell i'r Cyngor Sir</b></p>		
<p>Y Rhesymau: Rhoi statws cydradd i aelodau sy'n cefnogi Cynigion gyda Rhybudd</p>		
<p>Angen ymgynghori â'r Pwyllgor Craffu perthnasol Nac Oes</p>		
<p>Angen i'r Cabinet wneud penderfyniad Nac oes</p> <p>Angen i'r Cyngor wneud penderfyniad Oes</p>		
<p>YR AELOD CABINET SY'N GYFRIFOL AM Y PORTFFOLIO:- Yr Arweinydd fel Cadeirydd Gweithgor Adolygu'r Cyfansoddiad</p>		
<p>Y Gyfarwyddiaeth:</p> <p>Enw Pennaeth y Gwasanaeth:</p> <p>Linda Rees-Jones</p> <p>Awdur yr Adroddiad:</p> <p>Linda Rees-Jones</p>	<p>Swyddi:</p> <p>Pennaeth Gweinyddiaeth a'r Gyfraith (Y Swyddog Monitro)</p>	<p>Ffôn:</p> <p>Cyfeiriadau e-bost:</p> <p>LRJones@sirgar.gov.uk</p>

**EXECUTIVE SUMMARY  
COUNTY COUNCIL  
14<sup>th</sup> September 2022**

**MOTIONS ON NOTICE**

1. Motions on Notice (NOMs) are a means for members to provoke debates in Full Council on matters which might not otherwise appear on the agenda for debate.
2. Council Procedure Rule 12 (CPR 12) enables any two members of Council to submit a Motion on Notice. The full CPR can be found at Appendix 1. However, with hindsight it is recognised that requiring one of the two members to be the “proposer” and the other the “seconded” may credit one of the two members with a bigger role in identifying the issue and submitting the NOM than the other, whereas both should equally perhaps be accorded the same status for having identified and submitted the NOM. Whilst this might not be an issue where the two members come from the same political group, the wording may not be conducive for cross-party NOMs
3. At its meeting of the 20<sup>th</sup> July 2022 the cross party Constitutional review Working Group agreed to recommend amended wording to Full Council to address this issue and to attribute equal credit to the members submitting the NOM. The proposed revised wording is set out in Appendix 2 which essentially allows two or more members to submit a NOM, and to be awarded equal standing.
4. The amended CPR has assumed that at least two members would be required for the submission of a NOM. Some local authorities allow any one member to submit a NOM, but motions cannot be debated, of course, unless they have been proposed and seconded, so requiring at least 2 members addresses that issue upfront.
5. The NOM will still need to be moved and seconded at the meeting, and the right of reply will attach to the mover on the day.
6. No other amendments to CPR 12 eg cap on number of NOMs per County Council meeting, cap on time for debate etc. have been proposed by the Constitutional Review Working Group.

**DETAILED REPORT ATTACHED?**

**NO**



# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

**Signed:** Linda Rees-Jones, Head of Administration & Law & Monitoring Officer

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>YES</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## 1. Policy, Crime & Disorder and Equalities

Council Procedure Rules form part of the Council's Constitution.

## 2. Legal

Any amendment to Council Procedure Rules is a decision for Full Council. The amendment proposed is procedural only.

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees-Jones, Head of Administration & Law

1. Scrutiny Committee – N/A

2. Local Member(s) - N/A

3. Community / Town Council – N/A

4. Relevant Partners - N/A

5. Staff Side Representatives and other Organisations - N/A

Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:

**THESE ARE DETAILED BELOW**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Council's Constitution		Available to view on Council's website

## **APPENDIX 1 : Motions on Notice** **CPR 12 – Current Wording**

### **MOTIONS ON NOTICE**

#### **12.1 NOTICE**

Except for motions which can be moved without notice under CPR 13 and in cases of urgency, written notice of every motion, must be delivered to the Chief Executive either in hard copy (to be signed by a proposer and seconder) or by email (the proposer is required to copy in the seconder of the motion) not later than 10 a.m. 7 clear working days (i.e. clear days does not include the day the motion is received or the day of the meeting) before the Council meeting at which it is to be considered. Motions received will be entered in a book open to public inspection.

#### **12.2 MOTIONS SET OUT IN AGENDA**

Motions for which notice has been given will be listed on the agenda in the order received by the Chief Executive

#### **12.3 SCOPE**

Motions must be about matters for which the Council has a responsibility or which affect the wellbeing of the administrative area of the Council.

#### **12.4 ONE MOTION PER MEMBER**

No member may give notice of more than one motion for any Council meeting except with the consent of the Chair.

#### **12.5 ALTERATION OF MOTION**

(a) Written amendments of Notices of Motion must be received by the Chief Executive 24 hours before the relevant Council meeting signed by the mover and seconder, and will be circulated to members by electronic means as soon as possible after receipt;

(b) Only alterations which could be made as an amendment may be made i.e.:-  
(i) to refer the matter to an appropriate body or individual for consideration or reconsideration; (ii) to leave out words; (iii) to leave out words and insert or add others; or (iv) to insert or add words as long as the effect is not to negate a motion.

Mae'r dudalen hon yn wag yn fwriadol

## APPENDIX 1 : Motions on Notice

### CPR 12 – Proposed Wording

#### MOTIONS ON NOTICE

##### 12.1 NOTICE

Except for motions which can be moved without notice under CPR 13 and in cases of urgency, written notice of every motion, must be delivered to the Chief Executive either in hard copy (to be signed by **at least two members** proposer and seconder) or by email (~~the proposer is~~ **all signatories** required to **be copied** ~~y in the seconder of the motion~~) not later than 10 a.m. 7 clear working days (i.e. clear days does not include the day the motion is received or the day of the meeting) before the Council meeting at which it is to be considered. Motions received will be entered in a book open to public inspection.

##### 12.2 MOTIONS SET OUT IN AGENDA

Motions for which notice has been given will be listed on the agenda in the order received by the Chief Executive

##### 12.3 SCOPE

Motions must be about matters for which the Council has a responsibility or which affect the wellbeing of the administrative area of the Council.

##### 12.4 ONE MOTION PER MEMBER

No member may give notice of more than one motion for any Council meeting except with the consent of the Chair.

##### 12.5 ALTERATION OF MOTION

- (a) Written amendments of Notices of Motion must be received by the Chief Executive 24 hours before the relevant Council meeting signed by ~~the mover and seconder~~ **two members**, and will be circulated to members by electronic means as soon as possible after receipt;
- (b) Only alterations which could be made as an amendment may be made i.e.:-
- (i) to refer the matter to an appropriate body or individual for consideration or reconsideration;
  - (ii) to leave out words;
  - (iii) to leave out words and insert or add others; or
  - (iv) to insert or add words as long as the effect is not to negate a motion.

Mae'r dudalen hon yn wag yn fwriadol

**CYNGOR SIR  
14EG MEDI 2022**

**STRWYTHUR PWYLLGORAU CRAFFU**

**ARGYMHELLION GWEITHGOR ADOLYGU'R CYFANSODDIAD:-**

PENDERFYNWYD YN UNFRYDOL ARGYMELL I'R CYNGOR bod meysydd gorchwyl y Pwyllgorau Craffu yn cael eu diwygio a bod pob Pwyllgor Craffu'n gyfrifol am graffu ar Bortffolios Penodol y Cabinet a'u gwasanaethau priodol a chael trosolwg ohonynt fel y manylir yn Opsiwn 2 yr adroddiad.

**Y RHESYMAU:**

Sicrhau bod Pwyllgorau Craffu'r Cyngor yn cyd-fynd yn agosach â Phortffolios y Cabinet.

Ymgynghorwyd â'r Pwyllgor Craffu	NA
Angen i'r Bwrdd Gweithredol wneud penderfyniad	NAC OES
Angen i'r Cyngor wneud penderfyniad	OES

**Yr Aelod o'r Bwrdd Gweithredol sy'n Gyfrifol am y Portffolio:- N/A**

Y Gyfarwyddiaeth	Y Prif Weithredwr	Rhifau ffôn 01267 224012 LRJ 01267 224026 GM
Enw Pennaeth y Gwasanaeth: Linda Rees-Jones	Swyddi: Pennaeth Gweinyddiaeth a'r Gyfraith	Cyfeiriadau e-bost: <a href="mailto:Lrjones@sirgar.gov.uk">Lrjones@sirgar.gov.uk</a> <a href="mailto:gmorgan@carmarthenshire.gov.uk">gmorgan@carmarthenshire.gov.uk</a>
Awdur yr Adroddiad: Gaynor Morgan	Pennaeth y Gwasanaethau Democrataidd	

# EXECUTIVE SUMMARY

## SCRUTINY COMMITTEE REMITS

Following the Local Government Elections in May 2022 a meeting was held between the new Group Leaders to discuss a number of issues in respect of the new Council.

As part of those discussions, the Leaders agreed to delay commencement of Scrutiny Committees meetings until September 2022 in order for the new Leader and his/her Cabinet to be formed and for Scrutiny remits to align to the new Cabinet Portfolios.

**As Scrutiny is a matter for the Council, it was agreed that the Constitutional Review Working Group (CRWG) would be asked to look at options for Scrutiny Committee remits and make a recommendation to Council.**

**CRWG met on the 20<sup>th</sup> July 2022 and considered two options namely: -**

- That the existing Scrutiny remits be revised to reflect as far as is reasonably possible Cabinet Member portfolios (Option 1)
- 
- A move from the traditional model where responsibilities are listed and alternatively Scrutiny Committees to be responsible for the overview and scrutiny of specific Cabinet Portfolios and their respective services (Option 2)

Following discussion, **CRWG UNANIMOUSLY AGREED TO RECOMMEND TO COUNCIL that Option 2, as detailed in the report, be adopted, subject to Homes being moved and included within the responsibilities of the Communities and Regeneration Scrutiny Committee, and that amendment is reflected in the appendices of this report.**

**DETAILED REPORT  
ATTACHED?**

**Option 1**

**Option 2 (as amended to take into account CRWGs  
recommendation re responsibility for the homes  
portfolio)**



## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

**Signed: Linda Rees Jones, Head of Administration & Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

### Legal

The Constitution stipulates that agreeing and/or amending the terms of reference for committees, deciding on their composition and making appointments is a matter for the full Council. The Council has established the Constitutional Review Working Group to review the constitution and to make recommendations to thereon.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below  
Signed: Linda Rees Jones, Head of Administration & Law

**1.Scrutiny Committee** Not applicable

**2.Local Member(s)** Not applicable

**3.Community / Town Council** Not applicable

**4.Relevant Partners** Not applicable

**5.Staff Side Representatives and other Organisations** Not applicable

**Section 100D Local Government Act, 1972 – Access to Information**  
**List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW:**

<b>Title of Document</b>	<b>File Ref No.</b>	<b>Locations that the papers are available for public inspection</b>
Council Constitution		<a href="https://www.carmarthenshire.gov.wales/home/council-democracy/the-council/councils-constitution/">https://www.carmarthenshire.gov.wales/home/council-democracy/the-council/councils-constitution/</a>

## Article 6 – Scrutiny Committees

6.1 There will be five Scrutiny Committees with the membership as indicated.

TITLE	MEMBERS	RESPONSIBILITIES
Policy and Resources Scrutiny Committee	<u>13 Members</u>	Corporate Policy/Strategy; Corporate Performance Monitoring; Communication; Customer Services; Emergency Planning; Cross-cutting Scrutiny Issues; <del>People Management</del> <b>Human Resources</b> and <b>Performance Management</b> ; Financial Planning and Resources; Finance; Scrutiny of the Treasury Management Strategy and Policies; <b>Commissioning &amp;</b> Procurement; Physical Assets; Non-Housing Maintenance; Information Technology; Wellbeing of Future Generations Wales Act 2015; Scrutinising the Work of the Carmarthenshire Public Service Board.
Environmental & Public Protection Scrutiny Committee	<u>13 Members</u>  (The Committee may also co-opt non-voting employees, officers or members of Responsible Authorities or Co-operating persons or bodies in respect of its crime and disorder functions, subject to the provisions of the Crime and Disorder (Overview and Scrutiny) Regulations 2009)	<del>Transport, Waste and Infrastructure Services</del> <b>Waste and Environmental Services</b> including Refuse Collection, Street Cleaning, Grounds Maintenance, Building Cleaning ( <b>excluding</b> including Schools, where relevant), Public Toilets <del>Transport and Streetscene</del> including <b>Fleet Management</b> , Highways, Street Lighting, Bridges, Traffic Management, Parking Services, <b>Flooding</b> , Cycle paths and Rights of Way; Environmental Enforcement including Litter, Dog Fouling; Abandoned Vehicles etc; Planning Enforcement; Trading Standards; Community Safety issues including Crime and Disorder Referrals (to include a power to make a report or recommendations to the County Council and/or the Council's Executive Board); Environmental and Public Health Pest Control; <b>Food Standards and Covid 19 regulations</b> . Social Inclusion; the Community; Biodiversity; Zero Carbon.

TITLE	MEMBERS	RESPONSIBILITIES
Community & Regeneration Scrutiny Committee	<u>13 Members</u>	Public and Private Sector Housing; Housing Services including Council Housing, New Homes, Repairs, Maintenance and Adaptations. Homelessness Council Managed Buildings Regeneration; Economic Development and Community Regeneration; Planning Policy; Recreation and Leisure - Sport, Libraries, Museums; Tourism, Swansea Bay City Deal Regional Projects.
Social Care and Health Scrutiny Committee	<u>14 Members</u>	Social Care – Care and Support Services for Adults including Learning Disability and Safeguarding Services; Mental Health; Integrated Services – Health. Home Care; Childrens Services;
Education and Children Scrutiny Committee	<u>14 Members</u> + 5 Voting Co-opted Members : 3 elected parent governors 1 Church in Wales rep 1 Roman Catholic Church rep	Schools including Effectiveness, and Access to Education, performance, education welfare and inclusion, School Support ; Catering & school building cleaning ; Nursery Education NEETS Inclusion – Special Education Needs; Community Education including further and additional learning needs. Education Safeguarding, Children’s Services; Welsh Language (in the Community); Curriculum; Wellbeing.

**6.2 Generic Terms of Reference for all Scrutiny Committees** (except in the case of the Policy & Resources Scrutiny Committee and the Environmental & Public Protection Scrutiny Committee when exercising powers in relation to crime and disorder as referred to below in Paras. 6.3 and 6.4 respectively).

In respect of matters which are relevant to their thematic and other responsibilities:

- (1) To develop and publish an annual forward work programme, identifying issues and reports to be considered during the course of a municipal year, taking into account the Council's Forward Work Programme.
- (2) To review and/or scrutinise decisions made or actions taken in connection with the discharge by the Cabinet and/or the Council of any of their functions and to make reports to the Council and/or the Cabinet in connection with the discharge of any functions.
- (3) To exercise the right to call-in decisions as set out in paragraph 6.7 of this Article.
- (4) To monitor performance of the Cabinet/Authority in delivering key targets and objectives through the receipt of regular performance monitoring reports.
- (5) To scrutinise the development and implementation of service business plans including the monitoring of progress against specified actions and targets.
- (6) To monitor progress in the undertaking of WPI reviews including the recommendation of future service options/performance targets to Cabinet/Council and the monitoring of subsequent action plans.
- (7) To undertake reviews as requested by the Cabinet in response to issues highlighted by the annual risk assessment.
- (8) To participate in consideration of the authority's budget-setting process.
- (9) To contribute to the Authority's policy development and review process including the proposing of amendments to the Cabinet and/or Council as appropriate.  
  
To receive requests from the Cabinet/Cabinet Members to contribute to the executive's decision making process by undertaking reviews of current policies/service provision and formulating views on proposed new policies or legislation.
- (10) To undertake independent research through Task & Finish Groups, One Day Inquiries etc. with the aim of supporting improvements in service delivery and contributing to the Council's policy development and reviews.
- (11) To undertake further independent research with the aim of supporting improvements in service delivery (to also undertake requests received from the Cabinet in this area).
- (12) To refer issues to Cabinet / other Scrutiny Committees for consideration (supported by evidence based reports and proposals).

- (13) To consider any matter affecting the area or its inhabitants with respect to their specific remit.
- (14) To question members of the Cabinet and/or Committees and Chief Officers and partners about their views on issues and proposals affecting the area.
- (15) To prepare an Annual Report giving an account of the Committee's activities over the previous year.

### **6.3 Specific *Additional* Terms of Reference for the Policy & Resources Scrutiny Committee**

Where matters fall within the remit of more than one Scrutiny Committee, to determine the issue following consideration of the Committees' reports and presentations by the appropriate Chairs where the Chief Executive deems this appropriate.

To resolve any issues of dispute between scrutiny committees.

To contribute to the authority's policy development and review process in respect of corporate and cross-cutting issues.

To contribute to the development and monitoring of the Corporate and Community Strategies.

To scrutinise the Authority's Improvement Plan including specified performance targets.

To scrutinise and monitor the Council's overall performance against a set of key targets and objectives through receipt of regular performance monitoring reports.

To consider and contribute to the Council's response to reviews including the undertaking of cross-cutting reviews and scrutinising progress and issues emerging from annual risk assessment. (Note scrutiny provides the discussion and debate on which improvement depends, and audit provides assurance upon the fitness and operation of the council's systems and processes)

To monitor delivery of the Council's efficiency programme.

To scrutinise the work of the Carmarthenshire Public Service Board (in accordance with the requirements of the Well-being of Future Generations (Wales) Act 2015

#### **6.4 Specific Additional Terms of Reference where the Environmental & Public Protection Scrutiny Committee is considering the exercise of powers relating to crime and disorder**

To review and/or scrutinise decisions made or actions taken in connection with the discharge by the responsible authorities of their crime and disorder functions.

To make reports and recommendations to the Council and/or the Cabinet with respect to the discharge of crime and disorder functions by the responsible authorities.

To consider at a meeting of the committee any local crime and disorder matter referred to the committee by a member of the Council. \*

To decide whether to make a report or recommendations to Council and/or the Cabinet in respect of a local crime and disorder matter, having regard to any representations made by that member as to why the committee should do so.

To notify the member concerned of its decision and the reasons for its decision in any case where the committee decides not to make a report or recommendations in respect of a local crime and disorder matter.

To provide a copy of any committee report or recommendations to the member concerned (in respect of a local crime and disorder matter) and to such responsible and co-operating persons or bodies, as it thinks appropriate.

To review responses to committee reports and recommendations, and to monitor action taken by responsible and co-operating persons or bodies in relation to the discharge of crime and disorder functions by the responsible authorities.

#### **6.5 Membership**

The membership of each Scrutiny Committee will be drawn from amongst those Councillors who are not members of the Cabinet. The number of members for each Committee is identified in Paragraph 6.1 of this Article. The Scrutiny Committee responsible for Education matters will include voting co-opted members who are elected parent governor representatives and church representatives as required by the Local Government Act 2000. The Environmental & Public Protection Scrutiny Committee may also co-opt members in relation to crime and disorder matters. The Council may also appoint, on the recommendation of Scrutiny Committees, other non-voting members to serve on those committees.

\* Please also refer to Part 5.7

## **6.6 Proceedings of Scrutiny Committees**

Scrutiny committees will conduct their proceedings in accordance with the Scrutiny Procedure Rules as set out in Part 4 of this Constitution, including where necessary consulting other committees, stakeholders or community groups.

These arrangements require that:

Any member of a Scrutiny Committee may between meetings ensure that any matter relevant to the remit of their Committee is placed on the agenda of that Committee for discussion and decision as to whether the Committee wishes to consider the matter further.

On receipt of such a request the Chief Executive will ensure that it is included on the next appropriate agenda.

Each Scrutiny Committee will be subject to the political balance rules as set out in the Local Government and Housing Act 1989.

Scrutiny Committees will meet in public except in circumstances where the committee decides that confidential or exempt information are to be discussed.

Scrutiny Committees can request members of the executive board to attend their meeting and assist them. (This power does not relate solely to scrutiny of decisions taken and can also be used to ask a Cabinet Member, for example, about forthcoming issues, provided due notice is given.)

## **6.7 Call-in Procedures**

Any three Council members can “call in” an executive decision. A decision can be “called in” provided:

- i. that it is not an urgent matter (i.e. where there is a threat to life or where the Council’s financial or other interests, or the rights or interests of others, would be threatened if there were any delay);
- ii. that it is not in respect of matters which have previously been called in; or
- iii. that it will not result in unlawful delay in the making of the budget.

Except in cases of urgency, a decision taken by the Cabinet or by an individual Cabinet Member will not take effect until five clear working days after the decision is published on the Authority’s website and circulated via e-mail to all members.

This gives three members the opportunity to exercise the right to ‘call in’ the decision by requesting the Chief Executive to call a meeting of the relevant Scrutiny committee to consider the decision.



This is achieved by sending to the Chief Executive or her designated officer (Head of Democratic Services) within the five clear working days stipulated period a requisition / e-mail signed by no less than three members asking that the matter be “called in” and providing their reasons therefore.

Arrangements will then be made for a meeting of the relevant Scrutiny Committee to be convened within 10 working days of receipt of the request to call the matter(s) in. Members who have exercised the ‘call in’ may be asked to appear before the Committee to expand on the reasons for the ‘call in’ and to provide evidence to support their request.

Following consideration of the matter(s) called in the Scrutiny Committee can decide:

- i. Not to object to the decision, in which case it takes effect immediately;
- ii. To refer the decision back to the Cabinet, relevant Cabinet Member or Officer (whichever is the original decision maker) for further consideration, who may then amend the decision or after re-consideration, implement it without amendment. The decision then takes effect immediately and is not subject to further call-in;
- iii. Dependent upon the extent to which the scrutiny committee’s concerns relate to the specified circumstances identified above, to refer the decision to the County Council if, for example, the decision appears to represent a departure from a policy agreed by the Council.

The ‘call in’ process will be reviewed on an annual basis by the Cross Party Constitutional Review Working Group with any suggested amendments considered at the Annual Meeting of the Council.

## **6.8 Roles and functions of the Chairs, Vice Chairs and members of Scrutiny Committees**

The Job Profile and Person Specifications for the Chair, Vice Chair and members of the Scrutiny Committees can be found in the Councillors and Co-opted Members’ Allowances Scheme (Part 6.1 of this Constitution).

Mae'r dudalen hon yn wag yn fwriadol

## Article 6 – Scrutiny Committees

6.1 There will be five Scrutiny Committees with the membership as indicated.

TITLE	MEMBERS	RESPONSIBILITIES
Corporate Performance & Resources	<u>13 Members</u>	<p>The Scrutiny Committee is responsible for the scrutiny of Cabinet and the following Cabinet Portfolios and their respective service areas:-:</p> <ul style="list-style-type: none"> <li>• Leader</li> <li>• Resources</li> <li>• Organisation and Workforce</li> </ul>
Place, Sustainability & Climate Change	<u>13 Members</u> (The Committee may also co-opt non-voting employees, officers or members of Responsible Authorities or Co-operating persons or bodies in respect of its crime and disorder functions, subject to the provisions of the Crime and Disorder (Overview and Scrutiny) Regulations 2009)	<p>The Scrutiny Committee is responsible for the scrutiny of Cabinet and the following Cabinet Portfolios and their respective service areas:-:</p> <ul style="list-style-type: none"> <li>• Transport, Waste and Infrastructure Services</li> <li>• Climate Change, Decarbonisation and Sustainability</li> </ul>

TITLE	MEMBERS	RESPONSIBILITIES
Communities, Homes and Regeneration	<u>13 Members</u>	<p>The Scrutiny Committee is responsible for the scrutiny of Cabinet and the following Cabinet Portfolios and their respective service areas:-</p> <p>:</p> <ul style="list-style-type: none"> <li>• Homes</li> <li>• Rural Affairs and Planning Policy</li> <li>• Regeneration, Leisure, Culture and Tourism</li> </ul>
Health and Social Services	<u>14 Members</u>	<p>The Scrutiny Committee is responsible for the scrutiny of Cabinet and the following Cabinet Portfolios and their respective service areas:-</p> <p>:</p> <ul style="list-style-type: none"> <li>• Health and Social Services</li> </ul>
Education, Young People and the Welsh Language	<u>14 Members</u> + 5 Voting Co-opted Members : 3 elected parent governors 1 Church in Wales rep 1 Roman Catholic Church rep	<p>The Scrutiny Committee is responsible for the scrutiny of Cabinet and the following Cabinet Portfolios and their respective service areas:-</p> <p>:</p> <ul style="list-style-type: none"> <li>• Education and the Welsh Language.</li> </ul>

**6.2 Generic Terms of Reference for all Scrutiny Committees** (except in the case of the Corporate Performance & Resources Scrutiny Committee and the Environmental & Infrastructure Scrutiny Committee when exercising powers in relation to crime and disorder as referred to below in Paras. 6.3 and 6.4 respectively).

In respect of matters which are relevant to their thematic and other responsibilities:

1. To develop and publish an annual forward work programme, identifying issues and reports to be considered during the course of a municipal year, taking into account the Council's Forward Work Programme.
2. To review and/or scrutinise decisions made or actions taken in connection with the discharge by the Cabinet and/or the Council of any of their functions and to make reports to the Council and/or the Cabinet in connection with the discharge of any functions.
3. To exercise the right to call-in decisions as set out in paragraph 6.7 of this Article.
4. To monitor performance of the Cabinet/Authority in delivering key targets and objectives through the receipt of regular performance monitoring reports.
5. To scrutinise the development and implementation of service business plans including the monitoring of progress against specified actions and targets.
6. To monitor progress in the undertaking of WA reviews including the recommendation of future service options/performance targets to Cabinet/Council and the monitoring of subsequent action plans.
7. To undertake reviews as requested by the Cabinet in response to issues highlighted by the annual risk assessment.
8. To participate in consideration of the authority's budget-setting process.
9. To contribute to the Authority's policy development and review process including the proposing of amendments to the Cabinet and/or Council as appropriate.
10. To receive requests from the Cabinet/Cabinet Members to contribute to the executive's decision making process by undertaking reviews of current policies/service provision and formulating views on proposed new policies or legislation.

11. To undertake independent research through Task & Finish Groups, One Day Inquiries etc. with the aim of supporting improvements in service delivery and contributing to the Council's policy development and reviews.
12. To undertake further independent research with the aim of supporting improvements in service delivery (to also undertake requests received from the Cabinet in this area).
13. To refer issues to Cabinet / other Scrutiny Committees for consideration (supported by evidence based reports and proposals).
14. To consider any matter affecting the area or its inhabitants with respect to their specific remit.
15. To question members of the Cabinet and/or Committees and Chief Officers and partners about their views on issues and proposals affecting the area.
16. To prepare an Annual Report giving an account of the Committee's activities over the previous year.
17. Each Scrutiny Committee is also responsible for monitoring the activities of and liaising with relevant external and partnership organisations operating in Carmarthenshire to ensure that the interests of local people are enhanced by collaborative working.

### **6.3 Specific *Additional* Terms of Reference for the Corporate Performance & Resources Scrutiny Committee**

Where matters fall within the remit of more than one Scrutiny Committee, to determine the issue following consideration of the Committees' reports and presentations by the appropriate Chairs where the Chief Executive deems this appropriate.

To resolve any issues of dispute between scrutiny committees.

To contribute to the authority's policy development and review process in respect of corporate and cross-cutting issues.

To contribute to the development and monitoring of the Corporate and Community Strategies.

To scrutinise the Authority's Improvement Plan including specified performance targets.

To scrutinise and monitor the Council's overall performance against a set of key targets and objectives through receipt of regular performance monitoring reports.

To consider and contribute to the Council's response to reviews including the undertaking of cross-cutting reviews and scrutinising progress and issues emerging from annual risk assessment. (Note scrutiny provides the discussion and debate on which improvement depends, and audit provides assurance upon the fitness and operation of the council's systems and processes)

To monitor delivery of the Council's efficiency programme.

To scrutinise the work of the Carmarthenshire Public Service Board (in accordance with the requirements of the Well-being of Future Generations (Wales) Act 2015

#### **6.4 Specific *Additional* Terms of Reference where the Environment & Infrastructure Scrutiny Committee is considering the exercise of powers relating to crime and disorder**

To review and/or scrutinise decisions made or actions taken in connection with the discharge by the responsible authorities of their crime and disorder functions.

To make reports and recommendations to the Council and/or the Cabinet with respect to the discharge of crime and disorder functions by the responsible authorities.

To consider at a meeting of the committee any local crime and disorder matter referred to the committee by a member of the Council. \*

To decide whether to make a report or recommendations to Council and/or the Cabinet in respect of a local crime and disorder matter, having regard to any representations made by that member as to why the committee should do so.

To notify the member concerned of its decision and the reasons for its decision in any case where the committee decides not to make a report or recommendations in respect of a local crime and disorder matter.

To provide a copy of any committee report or recommendations to the member concerned (in respect of a local crime and disorder matter) and to such responsible and co-operating persons or bodies, as it thinks appropriate.

To review responses to committee reports and recommendations, and to monitor action taken by responsible and co-operating persons or bodies in relation to the discharge of crime and disorder functions by the responsible authorities.

## **6.5 Membership**

The membership of each Scrutiny Committee will be drawn from amongst those Councillors who are not members of the Cabinet. The number of members for each Committee is identified in Paragraph 6.1 of this Article. The Scrutiny Committee responsible for Education matters will include voting co-opted members who are elected parent governor representatives and church representatives as required by the Local Government Act 2000. The Environmental & Infrastructure Scrutiny Committee may also co-opt members in relation to crime and disorder matters. The Council may also appoint, on the recommendation of Scrutiny Committees, other non-voting members to serve on those committees.

## **6.6 Proceedings of Scrutiny Committees**

Scrutiny committees will conduct their proceedings in accordance with the Scrutiny Procedure Rules as set out in Part 4 of this Constitution, including where necessary consulting other committees, stakeholders or community groups.

These arrangements require that:

Any member of a Scrutiny Committee may between meetings ensure that any matter relevant to the remit of their Committee is placed on the agenda of that Committee for discussion and decision as to whether the Committee wishes to consider the matter further.

On receipt of such a request the Chief Executive will ensure that it is included on the next appropriate agenda.

Each Scrutiny Committee will be subject to the political balance rules as set out in the Local Government and Housing Act 1989.

Scrutiny Committees will meet in public except in circumstances where the committee decides that confidential or exempt information are to be discussed.

Scrutiny Committees can request members of the executive board to attend their meeting and assist them. (This power does not relate solely to scrutiny of decisions taken and can also be used to ask a Cabinet Member, for example, about forthcoming issues, provided due notice is given.)

## **6.7 Call-in Procedures**

Any three Council members can “call in” an executive decision. A decision can be “called in” provided:



- i. that it is not an urgent matter (i.e. where there is a threat to life or where the Council's financial or other interests, or the rights or interests of others, would be threatened if there were any delay);
- ii. that it is not in respect of matters which have previously been called in; or
- iii. that it will not result in unlawful delay in the making of the budget.

Except in cases of urgency, a decision taken by the Cabinet or by an individual Cabinet Member will not take effect until five clear working days after the decision is published on the Authority's website and circulated via e-mail to all members.

This gives three members the opportunity to exercise the right to 'call in' the decision by requesting the Chief Executive to call a meeting of the relevant Scrutiny committee to consider the decision.

This is achieved by sending to the Chief Executive or her designated officer (Head of Democratic Services) within the five clear working days stipulated period a requisition / e-mail signed by no less than three members asking that the matter be "called in" and providing their reasons therefore.

Arrangements will then be made for a meeting of the relevant Scrutiny Committee to be convened within 10 working days of receipt of the request to call the matter(s) in. Members who have exercised the 'call in' may be asked to appear before the Committee to expand on the reasons for the 'call in' and to provide evidence to support their request.

Following consideration of the matter(s) called in the Scrutiny Committee can decide:

- i. Not to object to the decision, in which case it takes effect immediately;
- ii. To refer the decision back to the Cabinet, relevant Cabinet Member or Officer (whichever is the original decision maker) for further consideration, who may then amend the decision or after re-consideration, implement it without amendment. The decision then takes effect immediately and is not subject to further call-in;
- iii. Dependent upon the extent to which the scrutiny committee's concerns relate to the specified circumstances identified above, to refer the decision to the County Council if, for example, the decision appears to represent a departure from a policy agreed by the Council.

The 'call in' process will be reviewed on an annual basis by the Cross Party Constitutional Review Working Group with any suggested amendments considered at the Annual Meeting of the Council.

## **6.8 Roles and functions of the Chairs, Vice Chairs and members of Scrutiny Committees**

The Job Profile and Person Specifications for the Chair, Vice Chair and members of the Scrutiny Committees can be found in the Councillors and Co-opted Members' Allowances Scheme (Part 6.1 of this Constitution).

Updated at Council 22/10/2020

\* Please also refer to Part 5.7



**CYNGOR SIR**  
**14EG MEDI 2022**

**PENODI AELODAU I WASANAETHU AR BWYLLGORAU  
YMGYNGHOROL Y CYNGOR AC AR GYRFF ALLANOL YN AMODOL  
AR Y GOFYNION O RAN CYDBWYSEDD GWLEIDYDDOL**

ADOLYGIAD YN DILYN PENDERFYNIAD Y CYNGHORWYR SHAREN DAVIES, LOUVAIN ROBERTS A  
JASON HART I YMUNO Â'R GRŴP ANNIBYNNOL

**ARGYMHELLION / PENDERFYNIADAU ALLWEDDOL SYDD EU HANGEN:**

O ganlyniad i newidiadau i gyfansoddiad gwleidyddol cyffredinol y Cyngor:

- 1) bod dyraniad y seddi ar Awdurdod Tân ac Achub Canolbarth a Gorllewin Cymru (5) yn cael ei newid fel a ganlyn:-  
  
Plaid Cymru (3) Llafur (1) Annibynnol (1)
- 2) bod dyraniad y seddi ar Gweithgor Adolygu'r Cyfansoddiad (10) yn cael ei newid fel a ganlyn:-  
  
Plaid Cymru (5) Llafur (3) Annibynnol (2)
- 3) O ganlyniad i argymhellion 1 a 2 uchod, cymeradwyo'r newidiadau aelodaeth fel y'u cyhoeddwyd yn yr adroddiad/yn y cyfarfod.
- 4) Nodi nad oes angen gwneud newidiadau mewn cydbwysedd gwleidyddol i nifer a dyraniad y seddi ar gyfer y canlynol:  
  
Awdurdod Parc Cenedlaethol Bannau Brycheiniog, Panel Heddlu a Throseddu Dyfed Powys a Phanel Ymgynghorol Ynghylch y Polisi Tâl.

**Y RHESYMAU:**

Mae adrannau 15 ac 16 o Ddeddf Llywodraeth Leol a Thai 1989 yn nodi ei bod yn ofynnol i awdurdodau unedol benodi Cyngorwyr Sir yn ôl cydbwysedd gwleidyddol yr awdurdod unedol unigol.

**Ymgynghorwyd â'r Pwyllgor Craffu Perthnasol AMHERTHNASOL**

**Angen i'r Bwrdd Gweithredol wneud penderfyniad NAC OES**

**Angen i'r Cyngor wneud penderfyniad OES**

**YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:**

Y Cyngorydd Darren Price (Arweinydd)

Y Gyfarwyddiaeth: Enw Pennaeth y Gwasanaeth: Linda Rees Jones Awdur yr Adroddiad: Gaynor Morgan	Adran y Prif Weithredwr Swyddi: Pennaeth Gweinyddiaeth a'r Gyfraith  Rheolwr Gwasanaethau Democrataidd	Rhifau ffôn: 01267 224012 LRJ 01267 224026 GM Cyfeiriadau E-bost: <a href="mailto:LRJones@sirgar.gov.uk">LRJones@sirgar.gov.uk</a> <a href="mailto:GMorgan@sirgar.gov.uk">GMorgan@sirgar.gov.uk</a>
---	---	---

# EXECUTIVE SUMMARY

## COUNCIL

14TH SEPTEMBER 2022

### APPOINTMENT OF MEMBERS TO SERVE ON COUNCIL ADVISORY PANELS AND OUTSIDE BODIES SUBJECT TO POLITICAL BALANCE REQUIREMENTS

The Chief Executive has received notice from Councillors Sharen Davies, Jason Hart and Louvain Roberts that they had joined the Independent Group, and a request has been made to review arrangements.

As a result of revised political balance calculations: -

- the Labour Group will need to relinquish a seat on the Mid and West Wales Fire and Rescue Authority and,
- the Unaffiliated members will need to relinquish a seat on the Constitutional Review Working Group.

Following discussion with the Groups and unaffiliated members : -

- The Labour Group will confirm at the meeting the seat which they will relinquish on the Mid and West Wales Fire and Rescue Authority . The Independent Group has nominated Councillor Hugh Shepardson to take this seat.
- The Unaffiliated members have relinquished the seat held by Councillor John Jenkins on the Cross Party Constitutional Review Group and the Independent Group has nominated Councillor Hugh Shepardson to take this seat.

There are no changes required to any other outside bodies/Council advisory Panels.

DETAILED REPORT ATTACHED ?	NO
----------------------------	----

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities <b>NONE</b>	Legal <b>YES</b>	Finance <b>NONE</b>	ICT <b>NONE</b>	Risk Management Issues <b>NONE</b>	Staffing Implications <b>NONE</b>	Physical Assets <b>NONE</b>
--	---------------------	------------------------	--------------------	---------------------------------------	--------------------------------------	--------------------------------

### Legal

These appointments are based on the political balance of the Authority.'

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees Jones, Head of Administration & Law

1. **Scrutiny Committee** - Not applicable
2. **Local Member(s)** - Not applicable
3. **Community / Town Council** - Not applicable
4. **Relevant Partners** - Not applicable
5. **Staff Side Representatives and other Organisations** - Not applicable

**Section 100D Local Government Act, 1972 – Access to Information**  
**List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Political Group Forms		Democratic Services County Hall, Carmarthen

Mae'r dudalen hon yn wag yn fwriadol

## CYNGOR

14 MEDI 2022

## POLISI ENWI STRYDOEDD A RHIFO EIDDO

**Y Pwrpas:**

- Rhoi polisi fframwaith ar waith sy'n galluogi swyddogion i weithredu'r swyddogaeth Enwi Strydoedd a Rhifo Eiddo yn effeithiol, yn gyson ac yn effeithlon er budd trigolion, y gwasanaethau brys, busnesau ac ymwelwyr â'r sir.
- Darparu meini prawf clir i swyddogion ystyried rhinweddau'r ceisiadau a dderbynnir, gan gynnwys yr ystyriaeth a roddir i'r Gymraeg.
- Cadarnhau'r strwythur ffioedd fel y nodir yn yr adroddiad a atodir.
- Egluro'r broses ymgynghori a fydd yn cael ei chynnal yn fewnol ac yn allanol yn y Cyngor - gan gynnwys cysylltu â'r Aelod Lleol a/neu'r Cyngor Tref a Chymuned fel y bo'n briodol.

**Argymhellion y Cabinet:**

1. Bod y Cyngor yn cymeradwyo'r polisi drafft am gyfnod o 28 diwrnod o ymgynghori cyhoeddus.
2. Bod unrhyw sylwadau a dderbynnir i'r ymgynghoriad, ynghyd ag argymhellion swyddogion, yn cael eu hadrodd yn ôl i'r Cyngor i'w trafod.

**Y Rhesymau:**

- Er mwyn ymateb i'r rhybudd o gynnig a phenderfyniad dilynol y Cyngor [ar 13 Hydref 2021 – mae cofnod rhif 9.1 yn cyfeirio at hyn.](#)
- Sicrhau bod y Cyngor yn adlewyrchu'r pwerau a'r dyletswyddau deddfwriaethol perthnasol hynny, gan gynnwys Deddf yr Iaith Gymraeg 1993, Mesur y Gymraeg (Cymru) 2011, Deddf Llesiant Cenedlaethau'r Dyfodol 2015 ac Adrannau 17 i 19 o Ddeddf Iechyd y Cyhoedd (1925).

Angen ymgynghori â'r Pwyllgor Craffu perthnasol      Nac oes

Angen i'r Cabinet wneud penderfyniad      OES

Angen i'r Cyngor wneud penderfyniad      OES

**YR AELOD CABINET SY'N GYFRIFOL AM Y PORTFFOLIO: -**

Y Cynghorydd Ann Davies, Aelod Cabinet dros Faterion Gwledig a Pholisi Cynllunio

Y Gyfarwyddiaeth:

Enw Pennaeth y Gwasanaeth  
Rhodri GriffithsAwdur yr Adroddiad:  
Ian Llewelyn

Swyddi:

Pennaeth Lle a  
Chynaliadwyedd

Rheolwr Blaen-gynllunio

Cyfeiriadau e-bost:

rdgriffiths@sirgar.gov.uk

irllewelyn@sirgar.gov.uk

# EXECUTIVE SUMMARY

**COUNCIL**  
**14<sup>TH</sup> SEPTEMBER 2022**

## STREET NAMING AND PROPERTY NUMBERING POLICY

### 1.0 What is the current situation?

1.1 Officers already utilise a guidance document / draft policy that provides a framework to operate the Street Naming and Property Numbering function in an effective and efficient manner. However, following the notice of motion and subsequent resolution of the Council on 13 October 2021 (and the provisions of legislation and policy) the content and scope of the guidance note has been reviewed and is presented as part of this report.

1.2 Reflecting the Council's role in deciding on the names of new streets, recognition is given to the importance of the Welsh language. Consequently, the Council has actively promoted that new street names will adopt a Welsh name that is consistent with the heritage and history of the area. In this respect, advice and support is given to developers on adopting Welsh place names for new developments and consultation is undertaken with the Local Member and Town / Community Councils as appropriate.

1.3 In regards house naming, research was undertaken by Forward Planning in October 2021 as below and reflects data from applications received between 1/6/2015 – 7/10/2021 (Total of 975).

House Name Language	Applications
Welsh	500
English	231
English > Welsh	87
English > English	69
Welsh > Welsh	53
Welsh > English	35

1.4 Llangeler has the highest number of Welsh applications with 32 Applications (Trelech had 1). Llanelli Rural has the highest number of English Applications with 16 Applications (Pendine had 1). Llanfihangel ar Arth has the highest number of Welsh > English Applications at 3 Applications (Talley had 1). Pembrey & Burry Port and St Ishmael are joint top for English > Welsh at 5 Applications (St Clears had 1).



## **2.0 What does the policy seek to achieve?**

2.1 The adoption of a policy allows for officers to apply a consistent approach allowing for:

- changes to existing property names and adding a house name to a numbered address;
- providing numbering schemes for new developments and arranging street names where appropriate;
- registration of new properties and property conversions; and
- re-naming and numbering streets where appropriate.

(Reference should also be made to the 'Purpose' section of this cover report as set out on page 1).

2.2 The address of a property is a very important issue. All public and private sector organisations, the emergency services and the general public need an efficient and accurate means of locating and referencing properties.

## **3.0 What are our next steps/future proposals?**

3.1 Following Council approval, a full public consultation will be undertaken with any representations received reported back for Council's deliberations ahead of the intended adoption of the Policy.

3.2 It should be noted that whilst the implementation of the policy rests within the Place and Sustainability Service, an ongoing cross departmental approach is undertaken (most notably with Corporate Policy) so as to ensure that key policy considerations such as the Welsh language are taken into account.

3.2 Note: Whilst substantively complete the content of the Draft Street Naming and Numbering Policy will be subject to minor additions as it progresses through the reporting process.

**REPORT ATTACHED?**

**Draft Street Naming and Numbering Policy**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: **R Griffiths** **Head of Place and Sustainability**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## 1. Policy, Crime & Disorder and Equalities

The policy recognises the importance of property names of historic and / or cultural significance especially those historic Welsh names. In this regard, the policy set out aligns positively with the Well-being of Future Generations Act's goal of creating a *Wales of vibrant culture and thriving Welsh language*.

## 2. Legal

Carmarthenshire County Council has statutory powers to ensure that all streets and properties are correctly named and numbered within the County. These powers derive from Sections 17 to 19 of the Public Health Act (1925).

Reference is also made to the Welsh Language Act 1993, the Welsh Language (Wales) Measure 2011 and the [Well Being of Future Generations Act 2015](#). With specific reference to the Well Being of Future Generations Act 2015, the following goal is cited: "*A Wales of Vibrant Culture and Thriving Welsh Language*".

## 3. Finance

No costs are associated with this particular report as its primary purpose is to outline and clarify the Council's position and processes with regards naming and numbering property. It is therefore not anticipated the implementation of the policy will lead to resource implications (including staffing) as the Street Naming and Property Numbering function is already being delivered through current financial provisions. Reference is made to the fee structure contained within the policy which is reflective of the current fees being charged. It should be noted the level of fees charged is discretionary and will be subject to further review.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: R Griffiths

Head of Place and Sustainability

### Scrutiny Committee - As per cover sheet

**2.Local Member(s)** - Will be formally consulted as part of the Public consultation exercise

**3.Community / Town Council** - Will be formally consulted as part of the Public consultation exercise

**4.Relevant Partners** - Will be formally consulted as part of the Public consultation exercise

**5.Staff Side Representatives and other Organisations** - Will be formally consulted as part of the Public consultation exercise

**CABINET MEMBER PORTFOLIO HOLDER  
AWARE/CONSULTED:**

**YES**

### Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

**THERE ARE NONE**

# Draft Street Naming and Numbering Policy

Place and Sustainability

May 2022

[carmarthenshire.gov.wales](http://carmarthenshire.gov.wales)

Cyngor **Sir Gâr**  
**Carmarthenshire**  
County Council



Tudalen 61

# Document History

<b>Title</b>	Street Naming & Numbering Policy
<b>Purpose</b>	Legal document required under the Public Health Act 1925
<b>Owner</b>	CCC Place & Sustainability Division
<b>Created by</b>	Information Management Unit
<b>Approved by</b>	
<b>Date</b>	
<b>Review Frequency</b>	As required

Version	Date	Author	Notes / Changes
V0.1	April 2019	Emily Dent / Nia Tommason	Initial Draft
V0.2	Sept 2019	Emily Dent / Nia Tommason	Initial amendments and updates
V0.3	Oct 2021	Emily Dent / Myfanwy Jones / Owain Enoch / Rachel Jones	Additional amendments and updates
V0.4	May 2022	Emily Dent	Minor editorial amendments

# Contents

## **1 Street Naming and Property Numbering Policy**

- 1.1 Purpose of Policy
- 1.2 Introduction
- 1.3 Welsh Language Considerations
- 1.4 Well-being of Future Generations
- 1.5 Street Naming & Numbering Service

## **2 Guidance for applicants**

- 2.1 When to apply?
- 2.2 How to apply?
- 2.3 What to submit?

## **3 Scale of Charges**

- 3.1 Application fees

## **4 Street Naming and Numbering New Developments**

- 4.1 General Principles
- 4.2 Use of Unofficial Marketing Titles
- 4.3 Proposed Themes
- 4.4 Approving Naming and Numbering Schemes
- 4.5 Identifying new and existing streets
- 4.6 Conventions used for existing street
- 4.7 Conventions used for new streets

## **5 Application process**

- 5.1 New Street Names
- 5.2 Proposals not relating to a new street name
- 5.3 Naming and existing property
- 5.4 New address for a single new property
- 5.5 Selection of a suitable new name
- 5.6 Property ownership
- 5.7 Activation of new address
- 5.8 Amendment to a development layout
- 5.9 Conversion of barn, outbuilding or derelict building
- 5.10 Annexes
- 5.11 Land, stables, crofts, allotments, and small holdings with no dwelling
- 5.12 Property conversion to flats or units
- 5.13 Conversion or sub-division of a property
- 5.14 Commercial Properties
- 5.15 Street re-naming upon resident's request
- 5.16 Other considerations and common queries
- 5.17 Notification of a new or altered address to internal and external partners

## Appendices

- Appendix 1 Legislation
- Appendix 2 Scheme of Delegation
- Appendix 3 Street Signs

## Figures

- Figure 1 - New plots on both existing and new streets – accessed from existing street
- Figure 2 - New plots on both existing and new streets - multiple access on different streets
- Figure 3 - New plots utilising numbers not used in the existing numbering system
- Figure 4 - New plots utilising numbers not used in the existing numbering system
- Figure 5 - New plots utilising numbers not used in the existing numbering system
- Figure 6 - New plots named on an existing street where numbering is not practical
- Figure 7 - New plots named on an existing street where no numbering exists
- Figure 8 - Numbering along a new street
- Figure 9 - Numbering along a side street
- Figure 10 - Consecutive Numbering
- Figure 11 - Process where a new street name is created
- Figure 12 - Process where a NO new street name is created



# Street Naming and Property Numbering Policy

## 1.1 Purpose of Policy

- 1.1.1 **This policy provides a framework for Carmarthenshire County Council to operate the Street Naming and Numbering function effectively and efficiently for the benefit of Carmarthenshire residents, emergency services, businesses, and visitors.**
- 1.1.2 The aim of this document is to provide advice and guidance to developers and existing property owners when considering new developments, property conversions, or single in-fill plots, as well as changing the name of an existing property. It also provides guidance to Community or Town Councils on the legal framework for operation of the Street Naming and Property Numbering function and the protocols for determining official street names and property numbers.
- 1.1.3 The primary purpose is to create addresses, which are logical and consistent and to ensure that properties can be located quickly in all situations. This is important as various organisations, services, and the general public need an efficient way of locating and referencing properties.
- 1.1.4 Street naming and numbering is an important aspect of modern life that is often taken for granted, but it is sufficiently important to need legislation to enforce the requirements of government and local government in this area.
- 1.1.5 There may be a lack of awareness (notably amongst the general public) in regards the requirement to go through a process for changing the name of a property. As part of the consultation on this policy, the Council will seek to raise awareness of this requirement. It should be noted that Section 1.2 of this policy makes it clear why it is important that the process is done correctly.
- 1.1.6 The delivery of the street naming and numbering service is provided under the Council's Scheme of Delegation, within the portfolio of the Head of Place and Sustainability. However, it should be noted that this policy seeks to make provision for consultation with elected /community representatives where appropriate / relevant.
- 1.1.7 The general approach of the Council is to seek to work with applicants in the implementation of the Street Naming and Property Numbering function via a consensus building approach. It should be noted that the Place and Sustainability service is currently in the process of launching a customer charter. The desired outcome is timely and consistent decision making where there is a good customer experience. However, there is an onus on applicants to work with officers if this outcome is to be achieved – including providing clear and accurate plans and by submitting proposals that are in keeping with this policy – notably in terms of respecting and celebrating the linguistic and historical fabric of the County.

## 1.2 Introduction

1.2.1 **Carmarthenshire County Council has statutory powers to ensure that all streets and properties are correctly named and numbered within the County. These powers derive from Sections 17 to 19 of the Public Health Act (1925).**

1.2.2 Street Naming and Numbering is an important function as it allows the Council to maintain and update the NLPG (The National Land and Property Gazetteer) which forms the foundation for use of every address in Britain. This enables:-

- Emergency Services to find a property quickly and effectively
- Post to be delivered efficiently
- Visitors to locate their destination
- Utility companies to connect their services once premises have been given a formal postal address
- Reliable delivery of services and goods by courier companies
- Records of Service Providers to be kept in an efficient manner
- Companies to accept an address for official purposes. For example, insurance, credit rating, contract acceptance
- Many legal transactions associated with properties can be withheld until they are identified by a street name, house name or number, for instance.

1.2.3 The street naming and numbering policy establishes the correct process and procedures for the following activities:-

- House name change
- Add a name to an existing numbered Property
- House Naming or Numbering
- Development with a new street name
- Property Conversion into Flats or Units
- Amending schedule of development already issued
- Renaming a street at resident's request
- Naming a road where no name exists
- Confirmation of official address
- To add or change a commercial trading name to a business premises
- Request to investigate any address anomaly

## 1.3 Welsh Language Considerations

- 1.3.1 **As a Welsh Local Authority, Carmarthenshire County Council is subject to the provisions contained within the Welsh Language Act 1993, the Welsh Language (Wales) Measure 2011 and the Well-being of Future Generations (Wales) Act 2015 which places into legislation the aim to create 'A Wales of vibrant culture and thriving Welsh language'. We must also consider the Welsh Government's 'Cymraeg 2050: Welsh language strategy' and the long-term approach to achieving a million Welsh speakers by 2050.**
- 1.3.2 As well as establishing the role of the Welsh Language Commissioner, the Welsh Language Measure gave an official status to the Welsh language. This means that Welsh should not be treated less favourably than the English language in Wales. The measure also established the following:
- Gave the Commissioner powers to set Standards on organisations
  - Regulate organisations, and ensure they comply with the Standards
  - Promote and encourage the Welsh language
- 1.3.3 Carmarthenshire County Council believes that it should reflect the importance of the Welsh language in the services which it provides in delivering effective, bilingual services to the community. Street and property names can make a significant visual contribution to the Welsh language, making it a visible characteristic of the County. It also plays an important part in promoting the area's cultural identity, heritage, and history through the use of names which reflect these aspects of the locality.
- 1.3.4 Since the Council has the right to decide on the names of new streets, it recognises the importance of giving consideration to and promoting the Welsh language, and this policy in relation to property and street names will therefore be to promote and adopt a **Welsh** name that is consistent with the heritage and history of the area.
- 1.3.5 We will give guidance and support to developers on adopting Welsh place names for new developments. We will not support changing a property name if it would result in changes or the removal of a name of historic or cultural significance and will provide advice to the applicant and encourage them to reconsider the proposed change.
- 1.3.6 For historical developments, street names, place names and geographical features, where the difference between the Welsh and English versions of a name and street is just the spelling, we will use the Welsh version.
- 1.3.7 All existing streets that require additional or replacement Street nameplates will be given its Welsh Translation to be added to the nameplate. The Welsh translation however does not form part of the Official Street Name unless put through the Street Renaming procedure.
- 1.3.8 With regards to historical street names, any historical reference in the street name will not be translated into Welsh unless there is a Welsh version.
- 1.3.9 Carmarthenshire County Council has statutory responsibilities to maintain accurate and updated lists of the names of towns, villages, communities, as well as new developments. In each case, the Council will ensure that its lists are of a high standard and will, in association with the Welsh Language Commissioner who has the responsibility for advising on the standard forms of Welsh place-names, conduct an audit of the lists that it maintains to ensure standardisation where necessary. Where existing names have specific historical or linguistic significance, renaming will not be supported.

## 1.4 Well-being of Future Generations

- 1.4.1 The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environment and cultural well-being of Wales. It sets out seven national well-being goals, including 'A Wales of vibrant culture and thriving Welsh Language'. Ensuring that the naming of streets in Carmarthenshire reflects local heritage, with names for new developments which are historically, culturally, and linguistically linked, will play an important role in delivering this well-being goal.

## 1.5 Street Naming & Numbering Service

### Who is responsible for street naming and numbering?

- 1.5.1 Carmarthenshire County Council has statutory responsibilities and powers, within the context of adoptive legislation, for the naming of streets, alteration of street names and indication of street names. The Council also has additional discretionary powers to provide a number or name to a property.
- 1.5.2 It should be noted that Royal Mail has no statutory responsibilities or powers to either name a street or to name, number, rename or renumber a property. Royal Mail has sole responsibility for assigning a postcode following notification of new or amended address details by Carmarthenshire County Council.
- 1.5.3 The Council as the statutory naming and numbering authority undertakes appropriate checks within the Corporate Address Gazetteer and wider consultation and liaison with Royal Mail who are responsible for the [Postcode Address File \(PAF\)](#) in regard to new property and/or street names. This minimises potential duplication and confusion and ensures that a consistent and unambiguous approach is adopted across Carmarthenshire.

### Street Numbering - Unregistered address

- 1.5.4 If a property is not "registered" the owner/occupier will encounter difficulties in obtaining goods and services from a variety of sources such as applying for a credit card or goods bought by mail order.
- 1.5.5 All organisations purchase their address databases from Royal Mail. If an address does not show on the database held by Royal Mail, it is interpreted that the property does not exist.
- 1.5.6 When a property is officially named or numbered by Carmarthenshire County Council, Royal Mail is notified as part of the process. Therefore, it is imperative that all Street Numbering applications are made to Carmarthenshire County Council.

## How do I contact the service?

1.5.7 The Street Naming & Numbering service is operated by the Information Management Section, within Place & Sustainability, contact details are:

Normal hours are: 9.00 - 17.00 Monday – Thursday / 9.00 – 16.30 Friday.

### Street Naming & Numbering Service

**Address:** Municipal Offices  
Crescent Road  
Llandeilo  
SA19 6HW

**Telephone:** 01558 825332

**Email:** [snn@carmarthenshire.gov.uk](mailto:snn@carmarthenshire.gov.uk)

**Website:** [www.carmarthenshire.gov.wales/snn](http://www.carmarthenshire.gov.wales/snn)

## 2. Guidance for Applicants

### 2.1 When to apply?

2.1.1 Applications for Street Naming and Numbering services should be made by:

- Individuals or organisations wishing to add a name to an existing numbered only property
- Individuals or organisations wishing to rename an existing named property
- Individuals or developers building new properties which include new residential properties, commercial premises, industrial units and the like
- Individuals or developers wishing to amend layouts for new developments that have already gone through the formal naming and numbering process
- Individuals or developers undertaking conversions of existing properties which will result in the creation of new residential properties or business premises. This will include existing buildings which are sub-divided into flats or offices, barns converted into residences and the splitting of commercial units
- Residents wishing to rename a street
- Individuals and businesses seeking confirmation of an address.

2.1.2 Applicants should consult with the Council at the earliest opportunity to avoid potential delays. Applications should be submitted as soon as possible after formal planning consent and/or building regulation approval for the proposal has been granted.

### 2.2 How to apply?

2.2.1 Download the relevant application form online: [www.carmarthenshire.gov.uk/snn](http://www.carmarthenshire.gov.uk/snn)

There are 8 different SNN paper application forms:

Form	Application Category
SNN1	Rename an Existing Property / Add a Name to an Existing numbered property
SNN2	Single new dwelling
SNN3	Development with <b>NO</b> street naming [Residential & Commercial]
SNN4	Development with a <b>NEW</b> street name [Residential & Commercial]
SNN5	Amendment to a Development Layout [Residential & Commercial]
SNN6	Property Conversion to Flats or Units [Residential & Commercial]
SNN7	Street Renaming at Residents request
SNN8	Official registration of an Existing Property

## 2.3 What to submit?

2.3.1 All requests for Street Naming & Numbering services must include:

- A completed Carmarthenshire County Council Street Naming & Numbering Application Form
- An appropriately scaled location plan to a scale no less than 1:1250, and in the case of a new developments, a layout plan, indicating the position of properties in relation to geographical surroundings.
- An internal layout plan for developments which are subdivided at unit or floor level, for example, a block of flats or commercial, industrial units.
- The main entrance to each subdivision or block must be clearly marked.
- The appropriate fee for the specific Street Naming & Numbering service required.

## 3. Scale of charges

### 3.1 Application fees

3.1.1 The differential scale of charges outlined below is current as of 1 April 2019. The charges are reviewed on an annual basis. Charges for street naming and numbering services are zero VAT rated.

Task	Fee	
<i>House name change</i>	£35	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>Add a name to an existing numbered Property</i>	£35	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>House Naming or Numbering for one dwelling</i>	£35	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>Development with <b>NO</b> street name [Residential &amp; Commercial]</i>	£35 per plot [1-5] £30 per plot [6-25] £25 per plot [26-75] £20 per plot [75+]	Covers the cost of investigations, production of plot to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>Development with a <b>NEW</b> street name [Residential &amp; Commercial]</i>	£150 per street + £35 per plot [1-5] £30 per plot [6-25] £25 per plot [26-75] £20 per plot [76+]	Covers the cost of investigations, consultations with Local Member(s) & Town & Community Councils, Highways, LLPG Custodian, site notice/visit, and production of plot to number schedules, notifications to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.

<b>Task</b>	<b>Fee</b>	
<i>Property Conversion into Flats or Units [Residential &amp; Commercial]</i>	£35 + £15 per Flat/Unit	Covers the cost of investigations, production of flat/unit to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>Amending schedule of development already issued following plot changes by developer</i>	£35 per plot	Covers the re-plan, amended plot to postal information, notification to Royal Mail, emergency services, other internal and external organisations, officer time and resources.
<i>Renaming a street at residents request or Naming a road where no name exists</i>	£150 + £35 per property legal costs & replacement street nameplate costs	Covers the cost of investigations, consultations and notifications to residents and internal council and external organisations including Royal Mail and emergency services, officer time and resources.
<i>Provision of official address confirmation for customer, solicitors and conveyancers</i>	£30	Covers the cost of (historic) investigations, officer time and resources.
<i>To add or change a commercial trading name to a business premises</i>	No Fee	This is because it is in the interests of the businesses and external organisations including Royal Mail to have up-to-date information
<i>Request to investigate any address anomaly</i>	No Fee	This is because it is in the interests of the residents and emergency services to have all anomalies corrected
<i>Issuing of amended address information following an error on the Council's LLPG database or Royal Mail PAF.</i>	No Fee	Where an error has occurred, it is not reasonable to apply a charge in order to correct an address database, except where the problem has arisen as a direct consequence of development occurring without the required Planning and/or Building Regulation permissions



## 4. Street Naming and Numbering for New Developments

### 4.1 General Principle

- 4.1.1 Carmarthenshire has a significant cultural, linguistic, and historical background and therefore to ensure preservation of this heritage, preference will be given to naming schemes with an historical and local context. Appropriate resources, such as the List of Historic Place-names, should also be referred to.
- 4.1.2 If no historical link can be established directly to the land under development, then adjacent areas may be explored for ideas.
- 4.1.3 If no historical or local context can be determined, and the proposed development consists of a network of streets or buildings, a theme may be suggested. Again, care should be taken to ensure that any proposed theme meets the protocols contained in this document.
- 4.1.4 New street names shall not be assigned to new developments when such developments can be satisfactorily included in the current numbering scheme of the street providing access.
- 4.1.5 The Town/Community Council and County Councillor for the area can use their local and historical knowledge of the area to determine any suggested themes / and or street names' suitability for the area. The Town/Community Council and County Councillor can suggest alternative themes / and or Street Names which may have a more relevant historical and local context. Again, these suggestions will need to meet protocols contained in this document and the consultation process will start again.
- 4.1.6 Property developers submitting a request for Street Naming & Numbering services can request that the Town/Community Council and County Council suggest any themes and/or street names for a new development.
- 4.1.7 Although every opportunity is afforded to individuals or businesses in suggesting new development themes and/or street names, the Council may serve a notice of objection under Section 17 of the Act. The person or business proposing the street name may, within twenty-one days after the service of the notice, appeal against the objection to the Magistrates Court.

### 4.2 Use of Unofficial Marketing Titles

- 4.2.1 Carmarthenshire County Council will not adopt unofficial 'marketing' titles or themes used by the developers for the sale of new properties unless a historical or local context has been agreed in advance and on the clear understanding that the theme will form the basis of the approved street naming scheme only.
- 4.2.2 The adoption of 'marketing' titles will not be permitted in creating attractive 'unofficial' locality or village names. It is therefore advisable to be cautious in the use of development names for marketing purposes if the name has not been authorised.
- 4.2.3 It should be pointed out in literature distributed to prospective purchasers that marketing names are not the official street name, are subject to approval and therefore possibly subject to change.
- 4.2.4 Developers should ensure that purchasers and occupiers of a property use the official address and not the name of the development. Historically this is a re-occurring problem that can lead to frustration and disappointment. Developers are to ensure that marketing is not misleading and the name of the development is not used within the official address.

## 4.3 Proposed Themes

- 4.3.1 A developer / County Councillor / The Town/Community Council proposing a theme for street naming & numbering or property naming for a new development scheme should consider the following:
- a) The suggested street or building name(s) should have a proven historical or local context and a link directly to the development site or adjacent area
  - b) The suggested street or property name will not be a name of a person within living memory. The naming of streets after individuals can be somewhat contentious and, in many respects, subjective, therefore no street or property will be named after a person either present or recent past.
  - c) The only exception will be in such instances where historic geographic locations are referred to as proper names eg: Kimberley Park, John's Wood and the like
  - d) The suggested street or property naming scheme will not be the same or similar to any existing names in Carmarthenshire to avoid possible confusion
  - e) Where no historical or local context can be established, with the land intended for development and a network of streets will be created, the developer/County Councillor/Town/Community Council may submit a suggested theme, with appropriate reasons, for consideration.
  - f) Distinctions by suffix within the same or adjoining area are to be avoided, eg: Apple Avenue and Apple Road.
  - g) Suggested street or building names which are aesthetically unsuitable should be avoided. For example: Gaswork Road, Tip House etc
  - h) Names that may give rise to spelling difficulties will not be accepted.
  - i) Wherever possible a proposed name should have a proven historical significance to the land intended for development. Advice from local historical or interest groups is recommended.
  - j) Suggested street or building names which are capable of deliberate misinterpretation should be avoided. For example: Hoare Road, Typple Avenue, Quare Street etc
  - k) Suggested street or property names that could be considered or construed as obscene, racist or which could contravene any aspect of the Carmarthenshire County Council equal opportunities policies will not be acceptable.
  - l) Subsidiary names, ie: a row of buildings within an already named road being called '...Terrace', should be avoided if possible.
  - m) The property number 13 will not be omitted from property numbering schemes.

#### 4.3.2 Advice or guidance regarding historic or local context can be obtained by:

- Communicating with the [Town or Community Council / County Councillor](#)
- Visiting our website at: [www.carmarthenshire.gov.wales/snn](http://www.carmarthenshire.gov.wales/snn)
- Visiting our Libraries and Information Service website at: [www.carmarthenshire.gov.wales/libraries](http://www.carmarthenshire.gov.wales/libraries)
- View old maps of Carmarthenshire [online](#)
- Visiting Cadw's website for information on historic environment records at: [Historic environment records | Cadw \(gov.wales\)](#)
- Visit the [List of Historic Place Names](#) website
- Visit the [Welsh Language Commissioner](#) website to view a 'List of Standardised Welsh Place-names'

## 4.4 Approving Naming and Numbering Schemes

### Street Names

4.4.1 All new street names should start with one of the following prefixes in the case of Welsh language translations (suffixes in the case of English translations) applied in the following context, however this is not an exhaustive list and in exceptional circumstances alternatives may be permitted.

Rhodfa (Avenue)	for any road or thoroughfare
Cylch (Circle)	for roads with the same start and end point
Clôs (Close)	for cul-de-sac only
Comin (Common)	for roads in appropriate circumstances
Cwrt or Llys (Court)	for cul-de-sac and residential blocks only
Cilgant (Crescent)	for a crescent shaped road
Tywyn (Dene)	for roads with an historic link to wooded valley
Rhodfa (Drive)	for any road or thoroughfare
Pen (End)	for cul-de-sac only
Gerddi (Gardens)	for residential roads (provided there is no confusion with local open space)
Gelli (Grove)	for residential roads
Rhiw (Hill)	for a hillside road only
Lôn (Lane)	for any road or thoroughfare in a rural area or in appropriate circumstances
Dol (Mead)	as an alternative to above
Dol (Meadow)	for any road or thoroughfare in a rural area
Stablau (Mews)	for residential roads
Parêd (Parade)	for roads in appropriate circumstances
Parc (Park)	for roads in appropriate circumstances
Llwybr (Path)	for pedestrian ways
Maes (Place)	for residential roads
Dyfroedd (Reach)	for roads in appropriate circumstances –
Crib (Ridge)	for a hillside road only
Bryn (Rise)	for a hillside road only
Heol (Road)	For any major road or thoroughfare
Rhes (Row)	for residential roads in appropriate circumstances
Sgwâr (Square)	for a square only
Stryd (Street)	for any road or thoroughfare
Teras (Terrace)	for a terrace of houses but NOT as a subsidiary name within another officially named street
Gwel y .....(View)	for residential roads in appropriate circumstances
Rhodfa (Walk)	for pedestrian ways
Ffordd (Way)	for any road or thoroughfare
Glanfa (Wharf)	for roads parallel or adjacent to navigable waterways

4.4.2 Many of the Welsh versions above will mutate/change when the name of a road is added and will therefore need to be sent by the Street Naming & Numbering Officer for professional translation to ensure accuracy.

## Property Numbering Sequence

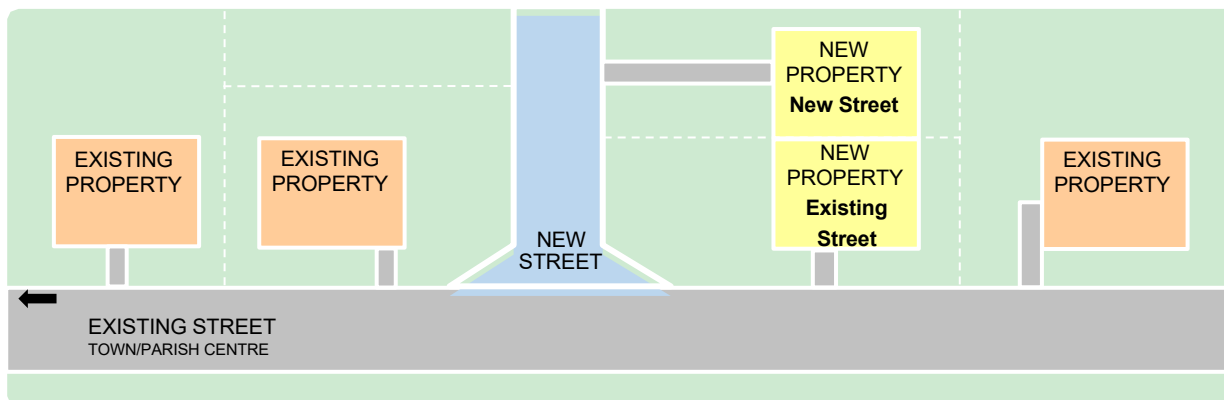
The following protocols will be applied to new development schemes:

- 4.4.3 It should be pointed out in literature distributed to prospective purchasers that the provisional numbering schemes are subject to change if the developer adds plots that require addressing after the original Street Naming & Numbering has been allocated to the development.
- 4.4.4 Once a number has been issued to any property in Carmarthenshire then it can never be removed. This is applicable to all properties in Carmarthenshire included properties that have numbers but are not on a numbered street. Names may be added but can never replace the number.
- 4.4.5 Properties, in particular those occupying corner sites, will be numbered or named according to the street in which the main entrance is located. The manipulations of property names or numbers in order to secure a more prestigious or desired address, or to avoid an address, which is thought to have undesired associations, will not be permitted.
- 4.4.6 **The final decision on naming or numbering rests with the Street Naming and Numbering service, the official address will be confirmed once an application has been made. An address should only be used when it has been confirmed as official by the service to avoid problems.**

## 4.5 Identifying new and existing streets

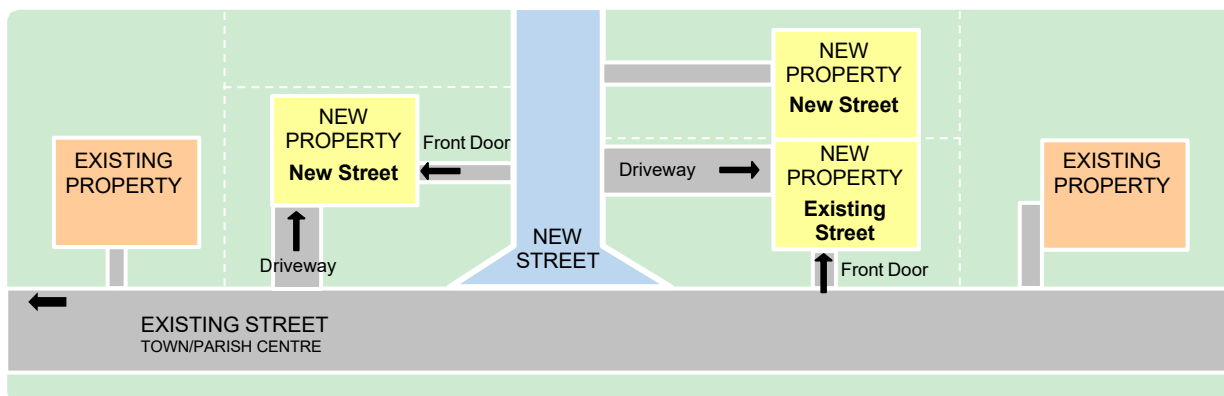
4.5.1 The street that a property is addressed on is the street that the front door or principal entrance is accessed from. Where a new property is accessed off an existing street it will be named or numbered on that street.

4.5.2 Figure 1 shows new properties accessed off both new and existing streets and demonstrates on which street the new property will be numbered or named:



**Figure 1 - New plots on both existing and new streets – accessed from existing street**

4.5.3 Where the front door of a new plot is accessed from a new street and the alternative / driveway access is from an existing street or vice-versa then the property will be named / numbered on the road that the front door is accessed by:



**Figure 2 - New plots on both existing and new streets - multiple access on different streets**

4.5.4 It is therefore important that applications are accompanied by a plan that clearly indicates the principal entrance to all properties so a correct scheme can be devised.

4.5.5 **Note that the guidance contained in this document exists to help make applications and overcome common problems encountered, it does not constitute policy and final details of the scheme will be at the discretion of the Street Naming and Numbering Service.**

4.5.6 As a rule, variations on the guidance given will not be accepted, therefore careful consideration should be made when making an application to avoid disappointment.

## 4.6 Conventions used for existing streets

### Property naming/numbering on an existing street

4.6.1 Where new plots are to front onto an existing street the Street Naming and Numbering Service will assess the application once received and decide whether the new plots will be included within any numbering scheme upon that street or will be assigned names.

### New plots on an existing numbered street

4.6.2 If plots front on to an existing numbered street, numbers out of preference will be assigned to the new properties. New properties will be numbered using gaps in the numbering system if possible:

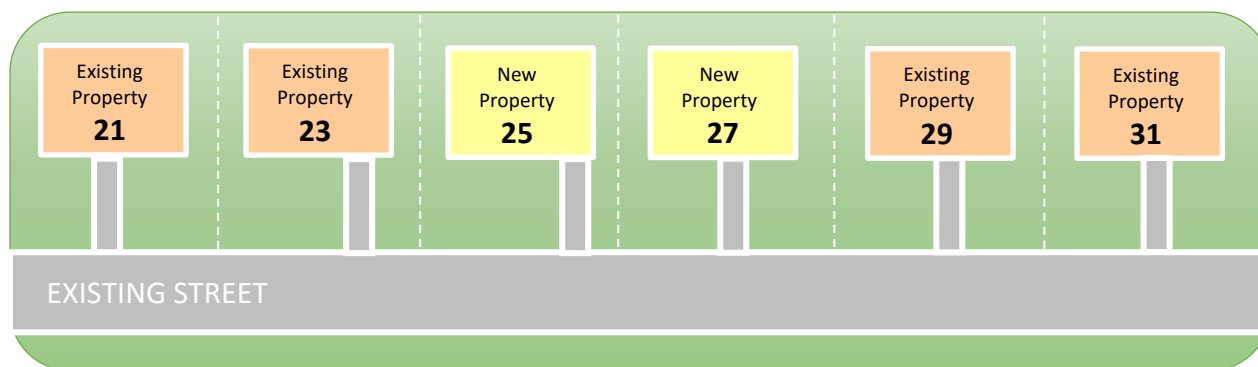


Figure 3 - New plots utilising numbers not used in the existing numbering system

4.6.3 Where it is not possible to use gaps in the existing numbering system, a development of up to four plots will be suffixed with the letters a-d after the preceding number:

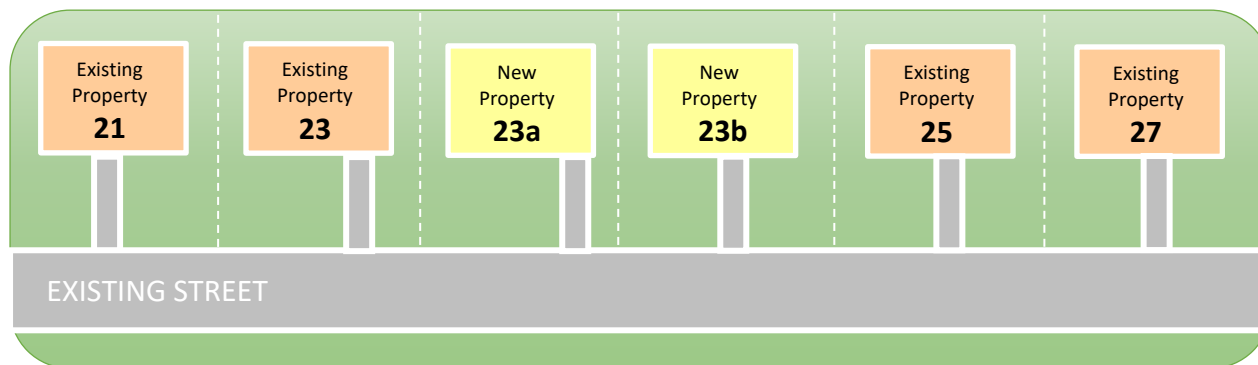


Figure 4 - New plots utilising numbers not used in the existing numbering system

4.6.4 **Infill development** (new properties built between existing properties or in grounds of an existing property) on a numbered street will be given the same number as the property preceding the infill or following in appropriate circumstances (ie: when the infill property precedes No.1 on a numbered street) followed by a suffix of 'A', 'B' etc eg: 3A, 3B.



Figure 5 - New plots utilising numbers not used in the existing numbering system

4.6.5 If it is not practical to suffix the number, the Street Naming and Numbering Service will allow house names to be used:

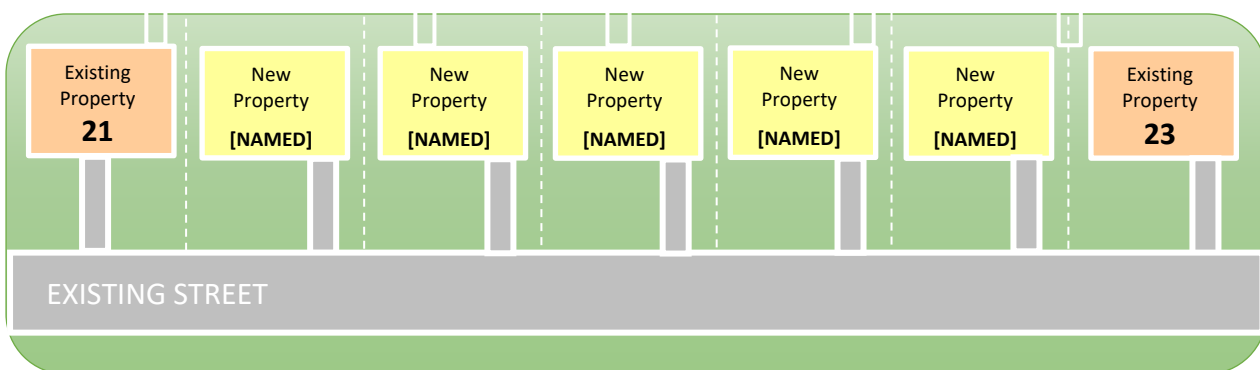


Figure 6 - New plots named on an existing street where numbering is not practical

## New plots on an existing named street

4.6.6 If a street does not have an adopted numbering scheme the properties along it will have an official name as part of their address.

4.6.7 Where a street numbering sequence may not exist, predominantly in rural areas, it will be appropriate to allocate agreed property names, however all approved property names will be addressed directly to the nearest official designated street name, to enable emergency services to locate a property quickly.

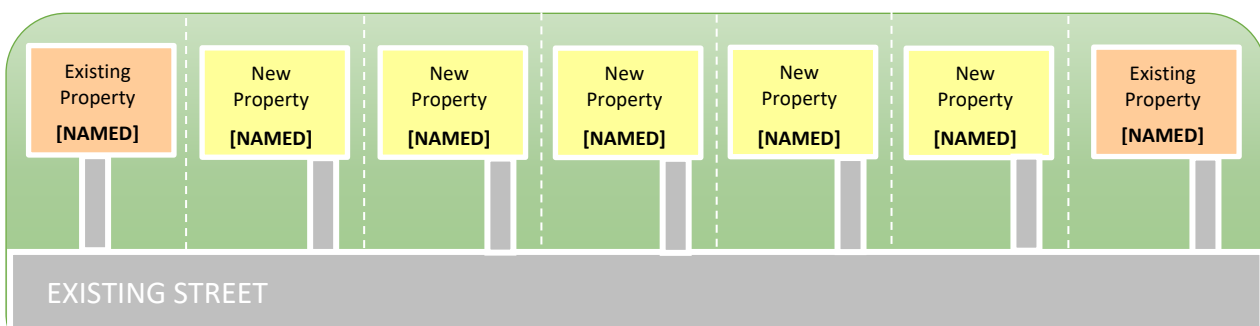




Figure 7 - New plots named on and existing street where no numbering exists

## Naming of existing unnamed street

4.6.8 The naming of unnamed streets will only be done when a property owner on the street requests that their street be named (and suggests a name) due to the lack of a name causing a delay in Emergency Services locating the street. The resident will need to put this forward to their Community/Town Council, who will forward the request and completed application form onto us at Street Naming & Numbering.

## 4.7 Conventions used for new streets

4.7.1. New properties accessed off a new street will always be numbered. The standard conventions for numbering new streets are:

Odd Numbers on the left and even on the right running from start to end, or vice versa if there is an issue with neighbouring properties on adjoining streets and duplication of numbers.

This convention will also be used if there is a possibility that the site will be extended in the future.

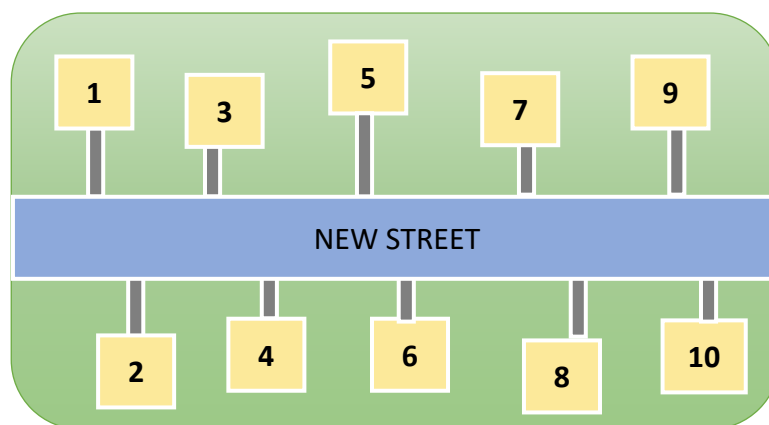


Figure 8 – Numbering along a new street

Side Roads are numbered ascending from the main road:



Figure 9 – Numbering along a side street

In small developments the numbers may be allocated consecutively at the discretion of the Street Naming and Numbering Service.

Cul-de-sac and small scale development will be numbered consecutively in a clockwise direction. Longer cul-de-sac development will again be numbered as stated above.

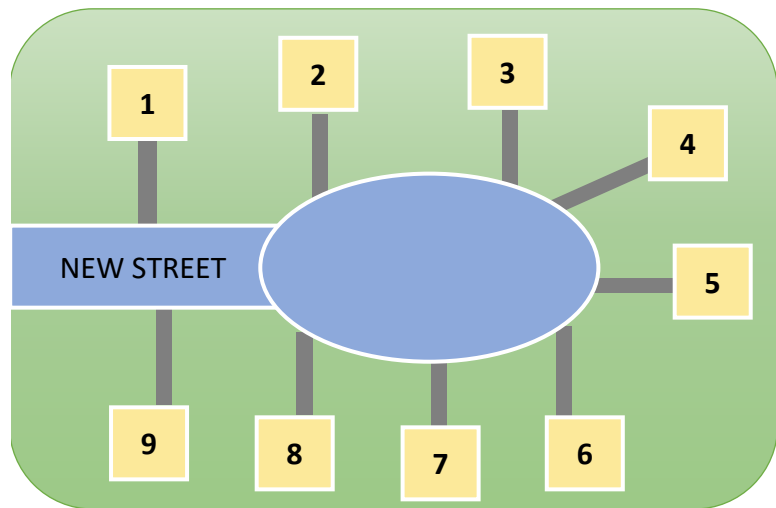


Figure 10 – Consecutive Numbering

# 5. Application process

## 5.1 New street name

New Developments: applications that **require a new street name**

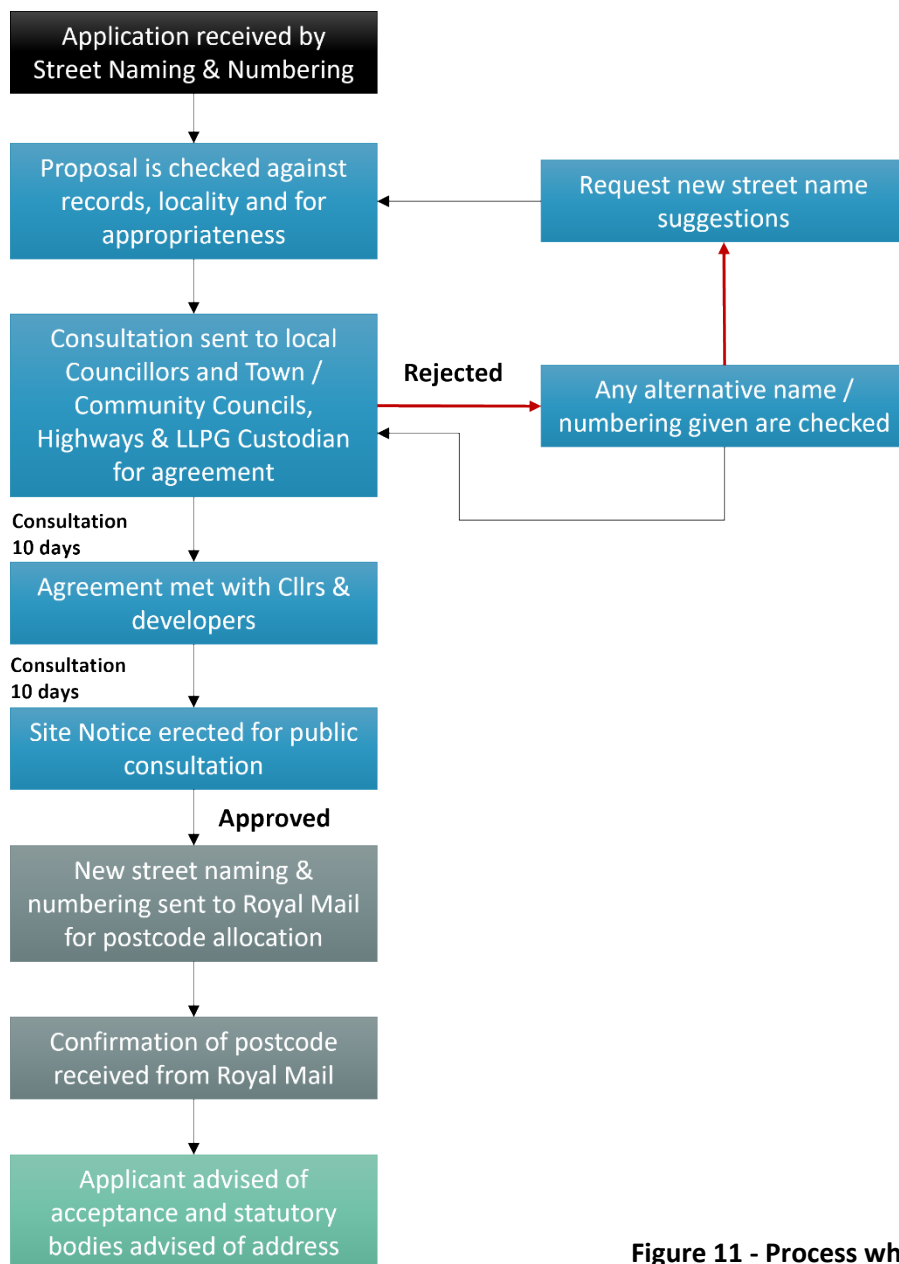


Figure 11 - Process where a new street name is created

- 5.1.1 All plots on a new development will require a full official address. Once a site has been purchased and planning permission for the development granted an application will be required for a naming and numbering scheme to be provided.
- 5.1.2 To make an application you can download the relevant form online at [www.carmarthenshire.gov.uk/snn](http://www.carmarthenshire.gov.uk/snn). For a **new development which has NO new street name[s]**, you should complete the **SNN3** form. If the **new development requires a NEW street name[s]** then complete the **SNN4** form and return it to us with the appropriate charge.
- 5.1.3 The **timescale** of an application where a new street name is created, is approximately 6 weeks, providing the proposal is appropriate and accepted. Please note that the timescale will be prolonged if the initial proposals are rejected or if the public consultation is objected.

## 5.2 Proposals not relating to a new street name

5.2.1 Applications where NO new street name is created are subject to a different process which does not include consultation with County Councillors or Town and Community Councils. Such proposals may include the change of a house name, name or numbering new properties, conversions etc.

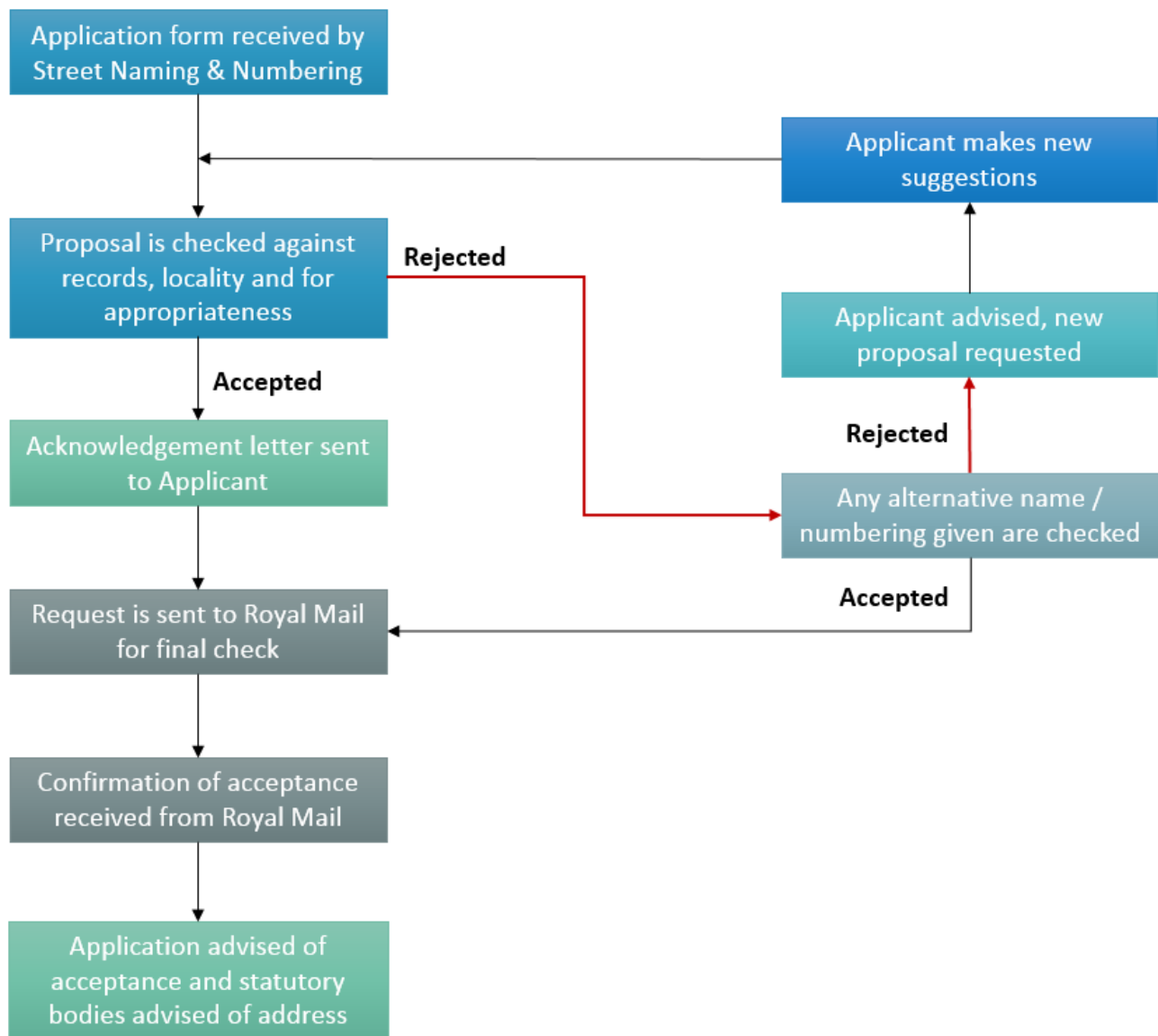


Figure 12 - Process where a NO new street name is created

5.2.2 The timescale of an application where there is NO Street name created, is approximately 14 working days if the proposal is accepted. Please note that the timescale will be prolonged if the initial proposals are rejected as alternatives will have to be provided, it is therefore important to note the guidance on selecting a suitable name / numbering and provide as many proposals as possible.

## 5.3 Naming an existing property

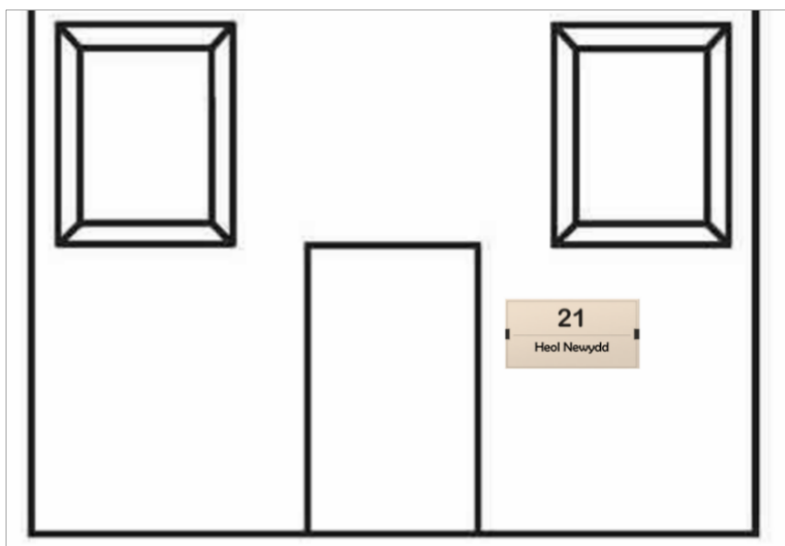
- 5.3.1 To **make an application** for a **change or to add a property name to an existing dwelling**, you should complete the **SNN1** form and return it to us with the appropriate charge. **Please note: to add a new address to a new property please use SNN2**
- 5.3.2 The allocation of a property name will be permitted but where an existing numbering scheme is in place, the name will be an addition to that number and not a replacement. A property numbered on a street that has an established numbering scheme cannot change to a name only.

## 5.4 New address for a single new property

- 5.4.1 To **make an application** for a **new address for a single new property**, you should complete the **SNN2** form and return it to us with the appropriate charge. **Please note: to have a new address created for more than one property, please use form SNN3.**

## 5.5 Selection of a suitable new name

- 5.5.1 The following types of suggestions will not be accepted by us:
- Names that already exist elsewhere in the parish/town or locality as this creates confusion.
  - Names that are like ones that already exist.
  - Inappropriate, abusive, or offensive names.
  - Names capable of deliberate misinterpretation.
  - New names which result in the removal of an existing name deemed of important historic or cultural significance
- 5.5.2 The authority encourages all occupants of properties to follow these guidelines to maintain a good standard of the street naming and numbering system and allow properties to be found with ease. We request that, if possible, you provide alternatives to your preferred new name as this will aid the application process.
- 5.5.3 It is recommended that a replacement house name plate is not purchased or ordered until the new official address has been confirmed by the Street Naming and Numbering Service as the name may be rejected.



## 5.6 Property ownership

- 5.6.1 We will accept applications for re-naming if you are the owner of the property. If you are the leaseholder, tenant, occupant or one of several occupants we will require written confirmation from the owner of the property giving their consent for the property to be re-named. Please note that when you sign the application form, you are confirming that you have the legal right to request re-naming, it will be necessary to submit any consent required at the same time the application is submitted.

## 5.7 Activation of new addresses

- 5.7.1 When a new dwelling has been named or/and numbered, but the property has not yet been completed, the address created is 'provisional'. The details are shared with Royal Mail who keep these addresses on their 'Not Yet Built' (**NYB**) database. This is to avoid the problem of post being sent out to non-existing properties on a building site. We do notify statutory bodies at this stage so they are aware of the new address.
- 5.7.2 Once the property is within 6 weeks of completion, the owners should contact our Street Naming and Numbering section and request that the address is activated for use. Royal Mail will be contacted and asked to move the address from their NYB database onto their 'Postal Address File' (**PAF**) database making it available for general use. The statutory bodies will be notified again to say that the addresses are now active.

## 5.8 Amendment to a development layout

- 5.8.1 To **make an application** for an **Amendment to a development layout** once a numbering sequence has been agreed, you should complete the **SNN6** form.
- 5.8.2 Where a street naming and numbering scheme has been carried out and a developer revises the layout; an amended scheme will have to be prepared. In this case the level of charges will need to be assessed and agreed before the formal application is made.
- 5.8.3 The charge will be based on the extent of the revision and the amount of further work to be carried out. Refer to the scale of charges on page 8.

## 5.9 Conversion of barn, outbuilding or derelict building

- 5.9.1 To **make an application** for converting a **single** barn / outbuilding or derelict building you should complete the **SNN2** form. To convert **multiple** buildings, you should complete the **SNN3** form and return it to us with the appropriate charge.
- 5.9.2 The allocation of a property name to a barn/outbuilding conversion will be permitted but the name must not already be in use by any other property, nor sound too like any other property in the area (postal town eg: Ammanford - SA18). A check will be undertaken once the application is submitted. Names that sound racist, obscene or are open to misinterpretation will not be accepted. It is considered good practice to propose names which have a historic or cultural link to the property or locality.

## Barn / Outbuilding conversions within a Farm

- 5.9.3 The name of the farm/property that the barn/outbuilding conversion is located at will be included in the barn's address due to the shared access. Only if the barn/outbuilding conversion has its own access, separate to the farm/property, will the farm/property name be omitted from the address.
- 5.9.4 A numbering scheme can be developed if more than one barn/outbuilding at a farm/property is being developed.

## Derelict buildings

- 5.9.5 The allocation of a property name to a developed derelict building will be permitted if the street from which it is accessed is not numbered. If the street from which it is accessed has a numbering scheme, then the developed property will slot into that numbering scheme where appropriate.

## 5.10 Annexes

- 5.10.1 To **make an application** for a new **Annexe** to have their own address, you should complete the **SNN2** form.
- 5.10.2 Annexes to buildings eg: granny flats or ancillary accommodation, will be given the prefix 'Annexe'. The rest of the address will be the same as the parent property eg: Annexe, 1 High Street.

## 5.11 Land, stables, crofts, allotments, and small holdings with no dwelling

- 5.11.1 Royal Mail do not add a piece of land just for the provision of services or deliveries, even if a post-box is put on site. It either must be a residential address or a business address [with trading name], with business premises on site staffed during normal working hours.
- 5.11.2 The owners will need to take up deliveries / services with the companies involved.

## 5.12 Property conversion to flats or units

- 5.12.1 To **make an application** for a **new apartment block** or **property conversion into Flats or Units**, you should complete the **SNN5** form. To create a new apartment block or Units **with a new street name**, you should complete the **SNN4** form and return it to us with the appropriate charge.

### Naming / Numbering

- 5.12.2 Flats/Units are usually numbered on the road in which the principal entrance sits unless they are tall or substantial buildings. It is important when making an application that the main entrance is clearly shown along with the number of flats contained within the building to enable the scheme to be numbered accurately. Individual internal properties within a building should be numbered separately.

- 5.12.3 The internal numbering of premises within buildings should start at the lowest point, with number 1 being the first property on the left when entering the lowest floor. Numbering should continue clockwise and upward.
- 5.12.4 Use of the word 'flat' will apply to those properties where accommodation is on one floor only of a building. Where residential accommodation covers two or more floors and has its own internal stairs the term 'apartment' will be used.
- 5.12.5 Blocks which only contain flats and apartments may be given a name, but each individual flat or apartment will be numbered consecutively. This name will not require a consultation with Local Councillors or Town/Community Councils.
- 5.12.6 Flat or apartment conversions above commercial premises will not be given a name and will use the numbering from the ground floor premises, see example:  
 'Flat 1, 10-12 Y Stryd Fawr' or  
 'Apartment 1, 10-12 Y Stryd Fawr'
- 5.12.7 All newly proposed development block names should preferably end with one of the following suffixes:
- Cwrt or Llys [Cwrt]
  - Tŷ [House]
  - Penrhyn or Pwynt [Point]
  - Tŵr [Tower]
  - Porthdy [Lodge]
  - Fflatiau [Apartments]
  - Plastai [Mansions]
  - Bannau [Heights]

5.12.8 For any residence accessed internally through a commercial premise, the accommodation will be given a prefix to match the accommodation type eg: flat. The rest of the address will be the same as the parent property, eg: where a flat above a public house is only accessed internally, its address will be Flat, Name of Public House, Property Number and Street Name.

## 5.13 Conversion or sub-division of a property

- 5.13.1 Conversion or sub-division of a residential property resulting in **a single point** or entry from which all the flats are accessed will be **numbered** rather than described or lettered ie: Flat 1 rather than First Floor Flat or Flat A.
- 5.13.2 Conversion or sub-division of a residential property resulting in **multiple points of entry** with each flat having its own separate front door, off the street, will include a suffix to the primary shell address i.e. 'A', 'B', 'C' etc (24A, 24B, 24C etc).
- 5.13.3 A merged property will utilise the numbers of the original properties where premise numbers are used. For instance, the merging of two properties at 4 High Street and 6 High Street or Unit 1 Trading Estate and Unit 2 Trading Estate will result in new addresses of 4-6 High Street and Unit 1-2 Trading Estate respectively.



## 5.14 Commercial properties

- 5.14.1 To **make an application** to create new Commercial units, **without** a new street name, you should complete the **SNN3** form. To create new commercial Units **with a new street name**, you should complete the **SNN4** form and return it to us with the appropriate charge.
- 5.14.2 Commercial properties which contain multiple offices, office suites or units should ensure each office, suite or unit is uniquely identified preferably by a numbering schedule (eg: Suite 1 / Suite 2 etc) and where suitable by its location within the building (e.g. Suite 1, Ground Floor / Suite 5, First Floor etc).
- 5.14.3 It should be noted that names for Shopping Centres, Retail Parks and Industrial Estates are subject to the same principles as street names which are set out in section 4 above. **It is recommended that contact is made with the Street Naming & Numbering Officer at an early stage of development so that naming and numbering schemes can be agreed before marketing commences.**
- 5.14.4 All addresses will have a Welsh version and this includes units within and industrial estate for example. The prefix will be translated as well as the suffix letters. The letters will be translated but not used in sequence; therefore, Unit 1D will be translated to Uned 1D rather than following the sequence of the Welsh Alphabet and using 1CH.

English	Welsh
Unit 1A	Uned 1A
Unit 1B	Uned 1B
Unit 1C	Uned 1C
Unit 1D	Uned 1D

### Shopping Centres, Retail Parks, and Industrial Estates

- 5.14.5 In order to minimise disruption and confusion, the address of each commercial property, should be a sustainable address that can be re-used by whatever business or organisation occupies the property. Unit numbers should be allocated which will remain constant whichever company occupies the premises. The unit number should be displayed prominently on each building.

#### Shopping Centres (Arcades or Malls):

- 5.14.6 A name will be given to the building which houses an indoor shopping centre. Each shop or unit within the building will require its own unique number and the street from which the building is deemed to have its main access will be the street used in the address eg:
- Unit 1 The Arcade, College Street, Ammanford, SA18 2LN
  - Unit 2 The Arcade, College Street, Ammanford, SA18 2LN

#### Retail Parks (Open Air Shopping Precincts):

- 5.14.7 A name will be given to the park or precinct. Each shop or unit within will require its own unique number. The Street from which the park or precinct is deemed to have its main access will be the street used in the address, however, it is possible that some shops or units may be accessed from a different street and this street will be used in the addresses for those shops or units. The numbering scheme will be applied to the park or precinct as a single entity regardless of which street the units are accessed from eg:
- Unit 1 Trostre Retail Park, Llanelli, SA14 9UY
  - Unit 2 Trostre Retail Park, Llanelli, SA14 9UY

## Industrial Estates:

- 5.14.8 Where appropriate a name may be given to an industrial estate. Each unit or yard will require its own unique number. If all the units are directly accessed from the same street the numbering scheme will be based on the industrial estate as a single entity with the street from which access is gained being the street used in the address eg:
- Unit 1 Capel Hendre Industrial Estate, Ammanford, SA18 3SJ
  - Unit 2 Capel Hendre Industrial Estate, Ammanford, SA18 3SJ
- 5.14.9 If, however, the estate comprises of more than one street, and these streets are deemed to require naming, the units or yards will be numbered to the street from which they are accessed. If it is still deemed appropriate to give the industrial estate its own name the name will now be treated as a locality eg:
- Unit 1, Llanelli Workshops, Trostre Industrial Park, Llanelli, SA14 9UU
  - Unit 2, Llanelli Workshops, Trostre Industrial Park, Llanelli, SA14 9UU
  - Unit 1, Glanamman Workshops, Tabernacle Road, Glanamman, Ammanford
  - Unit 2, Glanamman Workshops, Tabernacle Road, Glanamman, Ammanford

## 5.15 Street re-naming upon resident's request

- 5.15.1 To **make an application for Street renaming at a resident's request**, you should complete the **SNN7** form.
- 5.15.2 Carmarthenshire County Council will accommodate reasonable requests for re-naming of streets. However, it is stressed that an application must be made by a community or town council. For residents, the request is to be made to the community or town council in the first instance, and the type of request may initiate a consultation process by Royal Mail.
- 5.15.3 Requests of this nature will only be considered if it can be shown that all affected owners and residents in the street have been consulted in writing and **ALL** agree with the proposed change. Where the change is approved the community/town council will be responsible for the costs of all replacement street name signs and any notifications.
- 5.15.4 Occasionally, the Council may decide that a street requires renaming. In this circumstance the Council will notify all residents of the proposed change and pay any costs associated with the change where necessary.

## 5.16 Other considerations and common queries

- 5.16.1 Where an occupier of a property is **uncertain about the official address**, contact may be made with the Street Naming and Numbering Service to supply a copy of the official address. The Street Naming and Numbering Service is the only section of the council that can confirm the official address.
- 5.16.2 **The Street Naming and Numbering Service does not deal with other road related queries and street direction signs.** The maintenance of public highways and highway signage are the responsibility of the highways section of Carmarthenshire County Council and, where applicable, the South Wales Trunk Road Agent (SWTRA).

## 5.17 Notification of a new or altered address to internal and external partners

5.17.1 The Street Naming and Numbering Service automatically inform the following organisations of a new or altered address:

- Carmarthenshire County Council Electoral Registration
- Carmarthenshire County Council Tax & Business Rates
- Carmarthenshire County Council Local Land and Property Gazetteer (LLPG) Custodian
- Carmarthenshire County Council Highways
- Carmarthenshire County Council Recycling & Waste
- Carmarthenshire County Council Waste and Environmental
- British Gas Transco\*
- BT Openreach\*
- Dŵr Cymru Welsh Water\*
- Emergency Services
- Land Registry
- Mid & West Wales Fire Service
- National Health Service
- Ordnance Survey
- Police Authority
- Royal Mail
- Valuation Office
- West Wales Utilities\*

\* These organisations are notified because they are responsible for network infrastructure.

5.17.2 For supply and billing, and all other personal contacts such as banks, doctors, etc. the applicant will need to provide notification separately.

## APPENDIX 1 - Legislation

### Street Numbering - Legislation

The street naming legislation covering England and Wales (excluding London) is contained in:

- Section 64 and 65 of the Town Improvement Clauses Act 1847
- Section 160 of the Public Health Act 1875
- Section 21 of the Public Health Act 1907
- Section 17, 18 and 19 of the Public Health Act 1925
- The Local Government Act 1972

Carmarthenshire County Council has formally adopted the procedures under Section 64 and 65 of the Town Improvement Clauses Act 1847 for Street Numbering.

### Street Naming - Legislation

The street naming legislation covering England and Wales (excluding London) is contained in:

- Section 64 and 65 of the Town Improvement Clauses Act 1847
- Section 160 of the Public Health Act 1875
- Section 21 of the Public Health Act 1907
- Section 17, 18 and 19 of the Public Health Act 1925
- The Local Government Act 1972

Carmarthenshire County Council has formally adopted the procedures under Section 17, 18 and 19 of the Public Health Act 1925 for Street Naming.

## APPENDIX 2 - Scheme of Delegation

Under the Council's Scheme of Delegation, the Director of Environment (within the portfolio of the Head of Place and Sustainability) has power to approve the following:

- **Road naming** – providing a road name to a new road or an existing road with no name (sections 17-19 and 76 of the Public Health Act 1925). Where appropriate the Street Naming and Property Numbering Section will consult with the respective Town or Parish Council for suggestions of road names.
- **Property numbering** – providing numbers to plots, in-fills (properties built between existing houses or in the grounds of), property conversions and commercial premises (sections 64 and 65 Towns Improvement Clauses Act 1847 incorporated into s160 of the Public Health Act 1875 for urban areas and wellbeing power under the Local Government Act 2000 for rural areas.

## APPENDIX 3 - Street Signs

Under the 1925 Act, Carmarthenshire County Council has a duty to name, and maintain street nameplates irrespective of whether they are private or publicly maintained streets.

Section 19 of the 1925 Act gives authorities the power to insist that the name of every street shall be shown in a conspicuous position and, also alter or renew it if it becomes for any reason illegible.

This section also makes it illegal to pull down or remove a street name, which has been lawfully set up, or to fix a notice or advertisement within close proximity to the sign. Anyone found guilty of infringing these requirements can be liable to a fine imposed by a Magistrates Court

These acts also give us the ability to produce regulations concerning the erection of signs for the names of public streets and, ensure that the names and numbers of all buildings are displayed by their owners in accordance with these regulations.

### **Street Nameplates**

For further details regarding street nameplates please contact our Highways Department.

Mae'r dudalen hon yn wag yn fwriadol

**Y CYNGOR**  
**14 MEDI 2022**

**ADRODDIAD BLYNYDDOL YNGYLCH RHEOLI'R**  
**TRYSORLYS A'R DANGOSYDD DARBODAETH 2021-2022**

**Cydymffurfio â Chôd Ymarfer CIPFA (Sefydliad Siartredig Cyllid Cyhoeddus a Chyfrifyddiaeth) ar gyfer Rheoli Trysorlys yn y sector Gwasanaethau Cyhoeddus.**

**Argymhellion y Cabinet:**

Derbyn yr adroddiad a 'i gyflwyno i'r Cyngor Llawn.

**Y Rhesymau:**

Cydymffurfio â Chôd Ymarfer CIPFA (Sefydliad Siartredig Cyllid Cyhoeddus a Chyfrifyddiaeth) ar gyfer Rheoli Trysorlys yn y sector Gwasanaethau Cyhoeddus.

**Ymgynghorwyd â'r pwyllgor craffu perthnasol**  
**19/10/2022**

**Pwllgor Craffu Polisi ac Adnoddau**

**Angen i'r Cabinet wneud penderfyniad OES**

**Angen i'r Cyngor wneud penderfyniad OES**

**Y Gyfarwyddiaeth:**

**Gwasanaethau Corfforaethol**

**Chris Moore**

**Awdur yr Adroddiad:**

**Chris Moore**

**Swydd:**

**Cyfarwyddwr y Gwasanaethau**  
**Corfforaethol,**

**Cyngor Sir Gâr**

**Rhifau ffôn: 01267 224120**

**Cyfeiriadau E-bost:**

**CMoore@sirgar.gov.uk**

**EXECUTIVE SUMMARY  
COUNCIL  
14 MEDI 2022**

**ANNUAL TREASURY MANAGEMENT AND  
PRUDENTIAL INDICATOR REPORT 2021-2022**

**1. BRIEF SUMMARY OF PURPOSE OF REPORT.**

The Council adopted the Treasury Management Policy and Strategy and the five year capital programme for 2021-2022 on the 3<sup>rd</sup> March 2021. This Annual Report lists the activities that took place in 2021-2022 under the headings of:

Investments  
Borrowing  
Update on KSF  
Security, Liquidity and Yield  
Treasury Management Prudential Indicators  
Prudential Indicators  
Leasing  
Rescheduling

**DETAILED REPORT ATTACHED ?**

**YES**



# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **C Moore**

Director

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## Finance

The authority's investments during the year returned an average rate of 0.09%, exceeding the benchmark rates.

No new PWLB borrowing took place during the year. Long term debt outstanding at the year-end amounted to £401m.

The Authority did not breach any of its Prudential Indicators during the year.

The Administrators confirmed that the dividend received on 19th August 2021 was the final dividend, hence the sum of £3.48m principal and £213k interest was the final total received. This equates to 87.03% of the claim submitted.

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: C Moore

Director

## 1. Scrutiny Committee

For information to Policy and Resources Scrutiny Committee on the 19/10/2022.

## 2. Local Member(s)

NA

## 3. Community / Town Council

NA

## 4. Relevant Partners

NA

## 5. Staff Side Representatives and other Organisations

NA

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:  
THERE ARE NONE**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
<b>CIPFA Treasury Management in the Public Services - Code of Practice Revised 2017</b>		<b>County Hall, Carmarthen</b>

# COUNCIL

## 14 SEPTEMBER 2022

### ANNUAL TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT 2021-22

#### 1. Introduction

The Treasury Management Policy and Strategy for 2021-22 was approved by Council on 3<sup>rd</sup> March 2021. Section B 1.1(2) stated that a year end annual report would be produced.

This report meets the requirements of both the CIPFA Code of Practice on Treasury Management, (the Code), and the CIPFA Prudential Code for Capital Finance in Local Authorities, (the Prudential Code) and outlines the Treasury Management activities in 2021-22 financial year.

#### 2. Investments

One of the primary activities of the Treasury Management operation is the investment of surplus cash for which the Authority is responsible. As well as the Authority's own cash the County Council invests School Funds, Trust Funds and other Funds, with any interest derived from these investments being passed over to the relevant Fund.

All surplus money is invested daily with the approved counterparties either via brokers on the Money Markets or direct. The security of the investments is the main priority, appropriate liquidity should be maintained and returns on the investments a final consideration. It continues to be difficult to invest these funds as the market continues to be insecure and as a consequence appropriate counterparties are limited.

For 2021-22 investments to individual counterparties were limited to:

	Maximum to Lend £m
<b>Upper Limit</b> Any one British Bank and Building Society with a credit rating of at least F1, P-1 or A-1 short term or AA-, Aa3 or AA- long term	10
<b>Middle Limit</b> Any one British Bank and Building Society with a credit rating of at least F1, P-1 or A-1 short term	7
<b>UK Banks Part Nationalised</b> Included as investment counterparties, as long as they continue to have appropriate UK Government support	7
Any one Local Authority	5
Any one AAA Rated Money Market Fund	5
Debt Management Office*	100
	Tudalen 99

\* The DMADF (DMO) limit was increased in April 2021 to £100m from £70m by the Director of Corporate Services (under Emergency powers) following approval by the Cabinet Member for Resources and the Chief Executive.

The total investments at 1st April 2021 and 31st March 2022 are shown in the following table:

Investments	01.04.21				31.03.22			
	Call and notice	Fixed Term	Total		Call and notice	Fixed Term	Total	
	£m	£m	£m	%	£m	£m	£m	%
Banks and 100% Wholly Owned Subsidiaries	34.50	7.53	42.03	36	39.50	0.00	39.50	25
Building Societies	0.00	0.00	0.00	0	0.00	7.00	7.00	4
Money Market Funds	25.00	0.00	25.00	22	25.00	0.00	25.00	15
DMADF (DMO)	0.00	36.50	36.50	31	0.00	57.00	57.00	36
Local Authorities	0.00	13.00	13.00	11	0.00	32.00	32.00	20
<b>TOTAL</b>	<b>59.50</b>	<b>57.03</b>	<b>116.53</b>	<b>100</b>	<b>64.50</b>	<b>96.00</b>	<b>160.50</b>	<b>100</b>

The total investment figure of £160.50m at 31<sup>st</sup> March 2022 includes £34.83m Swansea Bay City Deal.

An analysis of the daily cash schedules indicates that the minimum balance lent over the twelve month period was £116.53m and the maximum balance lent was £193.02m. The average balance for the year was £153.10m.

The total investments made by the Council and repaid to the Council (the turnover) amounted to £1,475.03m. This averaged approximately £28.29m per week or £4.04m per day. A summary of the turnover is shown below:

	£m
Total Investments 1st April 2021	116.53
Investments made during the year	759.50
Sub Total	876.03
Investments Repaid during the year	(715.53)
<b>Total Investments 31st March 2022</b>	<b>160.50</b>

The main aim of the Treasury Management Strategy is to manage the cash flows of the Council and the risks associated with this activity. Lending on the money market secures an optimum rate of return, allows for diversification of investments and consequently reduction of risk, which is of paramount importance in today's financial markets.

The benchmark return for the money market was the "7 day LIBID rate" up to 31<sup>st</sup> December 2021 and the SONIA rate from 1<sup>st</sup> January 2022 to 31<sup>st</sup> March 2022. For 2021-22 the Council has compared its performance against these rates. The average rate was 0.04% whereas the actual rate the Council earned was 0.09%, an out performance of 0.05%.

This outperformance can be quantified as £71k additional interest earned compared to the average rate.

The gross interest earned on investments for 2021-22 amounted to £0.142m, which was more than the estimated figure of £0.100m. The Bank of England Official rate was increased from 0.25% to 0.50% on 3<sup>rd</sup> February 2022, and a further increase was made during the year on the 17<sup>th</sup> March 2022 to 0.75%.

The income from investments is used by the Authority to reduce the net overall costs to the Council taxpayer.

### **3. Update on the investments with Kaupthing Singer & Friedlander (KSF)**

The latest position with the Council's investments with KSF was reported in the Treasury Management and Prudential Indicator Reports to Executive Board during the year.

The Administrators confirmed that the dividend received on 19th August 2021 was the final dividend, hence the sum of £3.48m principal and £213k interest was the final total received. This equates to 87.03% of the claim submitted.

### **4. Security, Liquidity and Yield (SLY)**

Within the Treasury Management Strategy Statement for 2021-22, the Council's investment priorities are:

- Security of Capital
- Liquidity and
- Yield

The Council aims to achieve the optimum return (yield) on investments commensurate with proper levels of security and liquidity. In the current economic climate it is still considered appropriate to keep investments short term to cover cash flow requirements.

Attached at Appendix 1 is a list of the individual investments held as at the 31<sup>st</sup> March 2022 together with their credit ratings, historic risk of default and the risk weighting attached to each investment.

### **5. Borrowing**

As Members are aware the Authority has a capital investment programme. For 2021-22 actual capital expenditure was £82.91m. This was financed from:

	£m
Borrowing	6.36
Grants and Contributions	63.13
Usable Capital Receipts Applied	1.39
Revenue and Reserves	12.03
<b>Total</b>	<b>82.91</b>

Under the Treasury Management Strategy it was resolved:

- To borrow to meet the funding requirements of the Authority, after allowing for capital grants, capital receipts and capital contributions, and to stay within the Prudential Indicators to ensure affordability, prudence and sustainability.
- To borrow when interest rates are at their most advantageous, after considering cash flow requirements.

The following loans were borrowed during 2021-22 to fund the capital programme:

Loan Reference	Amount (£m)	Interest Rate	Start Date	Period	Maturity Date
Salix	0.36	0.00%	16th April 2021	8yrs	01/04/2029
TCL	2.00	0.00%	7th February 2022	35yrs	31/03/2037
<b>Total</b>	<b>2.36</b>				

(TCL – Town Centre Loans)

The total loans outstanding at 1<sup>st</sup> April 2021 and 31<sup>st</sup> March 2022 were:

Loans	Balance at 01.04.21 £m	Balance at 31.03.22 £m	Net Increase/ (Net Decrease) £m
Public Works Loan Board (PWLB)	403.38	387.61	(15.77)
Market Loan	3.00	3.00	0.00
Salix, Invest-to-Save, HILS & TCL	7.46	10.13	2.67
<b>Total</b>	<b>413.84</b>	<b>400.74</b>	<b>(13.10)</b>

The total external interest paid in 2021-22 amounted to £16.68m, which compares favourably with the budget of £19.30m. The savings have arisen due to under borrowing on the capital programme and borrowing at lower than anticipated interest rates.

## 6. Treasury Management Prudential Indicators

Under the requirements of the Prudential Code of Practice for Capital Finance in Local Authorities, the Council are required to set a number of treasury management prudential indicators for the year 2021-22. The indicators set and the performance against those indicators is shown below:

6.1 The estimated and actual interest exposure limits as at 31<sup>st</sup> March 2022 were:

	Estimate 31.03.22			Actual 31.03.22		
	£m			£m		
	Fixed Interest Rate	Variable Interest Rate	Total	Fixed Interest Rate	Variable Interest Rate	Total
Borrowed	460.00	3.00	463.00	397.74	3.00	400.74
Invested	(20.00)	(30.00)	(50.00)	(96.00)	(64.50)	(160.50)
<b>Net</b>	<b>440.00</b>	<b>(27.00)</b>	<b>413.00</b>	<b>301.74</b>	<b>(61.50)</b>	<b>240.24</b>
Proportion of Total Net Borrowing	107%	(7%)	100%	125%	(25%)	100%
<b>Limit</b>	<b>125%</b>	<b>5%</b>		<b>125%</b>	<b>5%</b>	

6.2 Maximum principal sums invested > 365 days

	2021-2022 Limit £m	2021-2022 Actual £m
Maximum principal sums invested > 365 days	10	NIL

6.3 Interest rate exposure limits

	2021-22 Limit £m	2021-22 Actual £m
Limits on fixed interest rates based on net debt	516.00	301.74
Limits on variable interest rates based on net debt	52.00	(61.50)

**6.4** The upper and lower limits set for the maturity structure of borrowing along with the actual maturity structure as at 31<sup>st</sup> March 2022.

	<b>Estimated Upper Limit 2021-2022 %</b>	<b>Estimated Lower Limit 2021-2022 %</b>	<b>Actual 31.03.22 %</b>
Under 12 months	15	0	2.79
12 months to 2 years	15	0	1.82
2 years to 5 years	50	0	6.95
5 years to 10 years	50	0	9.14
10 years to 20 years	50	0	21.37
20 years to 30 years	50	0	20.84
30 years to 40 years	50	0	23.13
40 years and above	50	0	13.96
<b>Total</b>			<b>100.00</b>

Details of the above maturity structure are shown below:

<b>Loan Maturities</b>	<b>PWLB Debt £m</b>	<b>Average Interest Rate %</b>	<b>Market Loans/ Invest to Save/Salix/ HILS/TCL £m</b>	<b>Average Interest Rate %</b>	<b>Total Debt Outstanding £m</b>
Before 1st April 2023	11.00	5.97	0.17	0	11.17
1st April 2023 to 31st March 2024	7.00	5.25	0.29	0	7.29
1st April 2024 to 31st March 2027	26.98	4.65	0.86	0	27.84
1st April 2027 to 31st March 2032	32.82	4.12	3.80	0	36.62
1st April 2032 to 31st March 2042	80.60	4.31	5.02	0	85.62
1st April 2042 to 31st March 2052	83.50	4.10	0	0	83.50
1st April 2052 to 31st March 2062	89.70	4.96	3.00	4.72	92.70
After March 2062	56.00	2.34	0	0	56.00
<b>Total as at 31.03.22</b>	<b>387.60</b>		<b>13.14</b>		<b>400.74</b>



## 7. Prudential Indicators

### 7.1 Affordability

#### 7.1.1 Actual and estimated ratio of financing costs to net revenue stream.

<b>Ratio of Financing Costs to Net Revenue Stream</b>		
	<b>2021-2022 Estimate %</b>	<b>2021-2022 Actual %</b>
Non-HRA	4.50	4.66
HRA	32.71	31.79

The indicator shows the proportion of income taken up by capital financing costs.

### 7.2 Prudence

#### 7.2.1 The Capital Financing Requirement (CFR).

	<b>31.03.2022 Estimate £m</b>	<b>31.03.2022 Actual £m</b>
Non-HRA	284	264
HRA	182	159
HRAS	70	70
<b>Total</b>	<b>536</b>	<b>493</b>

The Capital Financing Requirement reflects the underlying need to borrow for capital purposes.

#### 7.2.2 Gross Borrowing against the Capital Finance Requirement indicator.

To ensure that borrowing levels are prudent over the medium term the Council's external borrowing must only be for a capital purpose. Gross borrowing must not exceed the CFR for 2021-22 plus the expected changes to the CFR over 2022-23 and 2023-24 but can in the short term due to cash flows. The table below highlights the Council's gross borrowing position against the CFR. The Council has complied with this prudential indicator.

£m	2021-2022 Estimate	2021-2022 Actual
Debt at 1 <sup>st</sup> April 2021	433	414
Expected Change in Debt	46	(13)
<b>Gross debt at 31<sup>st</sup> March 2022</b>	<b>479</b>	<b>401</b>
<b>CFR</b>	<b>536</b>	<b>493</b>
<b>Under / (Over) borrowing</b>	<b>57</b>	<b>92</b>

The Section 151 Officer reports that the authority had no difficulty meeting this requirement in 2021-22.

### 7.2.3 The Authorised Limit and Operational Boundary.

The Authorised Limit is the “Affordable Borrowing Limit” required by Section 3 of the Local Government Act 2003. The Council does not have the power to borrow above this level. The table below demonstrates that during 2021-22 the Council has maintained gross borrowing within its Authorised Limit.

The Operational Boundary is the expected borrowing position of the Council during the year. Periods where the actual position is either below or over the Boundary is acceptable subject to the Authorised Limit not being breached.

The actual financing costs as a proportion of net revenue stream identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.

	2021-2022 £m
Authorised Limit	589.00
Gross borrowing	400.74
Operational Boundary	517.00
Average gross borrowing position	410.58
Financing costs as a proportion of net revenue stream	7.43%

### 8. Leasing

No finance leases were negotiated during the year.

### 9. Rescheduling

No rescheduling was undertaken during the year.

### 10. Conclusion

This report demonstrates compliance with the reporting requirements of the CIPFA Treasury Management Code of Practice.

### 11. Recommendations

It is recommended that this report be received by Cabinet.

## Investment Summary as at 31st March 2022

Carmarthenshire County Council

Totals			
<b>Total</b>	<b>£160,500,000</b>		
<b>Calls &amp; MMFs</b>	£57,500,000	36%	
<b>Fixed Deposits</b>	£103,000,000	64%	
<b>Specified</b>	£160,500,000	100%	

Weighted Average			
<b>Yield</b>			0.45%
<b>Maturity (Days)</b>			
Total Portfolio	Total Portfolio		76.88
<b>Long Term</b>			
<b>Short Term</b>			
AAA	-		1.00
AA	F1		112.60
A	F1		57.89
BBB	F2		0.00
CCC	C		0.00

Risk Factors		
<b>&lt; 1 year</b>	£10,464	0.007%
<b>1 - 2 years</b>	£0	0.000%
<b>2 - 3 years</b>	£0	0.000%
<b>3 - 4 years</b>	£0	0.000%
<b>4 - 5 years</b>	£0	0.000%
<b>Total Portfolio</b>	£10,464	0.007%

Maturity Structure		
<b>&lt; 1 Week</b>	£63,500,000	40%
<b>&lt; 1 Month</b>	£5,000,000	3%
<b>2 - 3 Months</b>	£35,000,000	22%
<b>3 - 6 Months</b>	£45,000,000	28%
<b>6 - 9 Months</b>	£7,000,000	4%
<b>9 - 12 Months</b>	£5,000,000	3%
<b>12 Months+</b>	£0	0%
<b>Total</b>	<b>£160,500,000</b>	<b>100%</b>

# SLY Model

## Carmarthenshire County Council

31/03/2022

Whilst Sector makes every effort to ensure that all the information it provides is accurate and complete, it does not guarantee the correctness or the due receipt of such information and will not be held responsible for any errors therein or omissions arising therefrom. All information supplied by Sector should only be used as a factor to assist in the making of a business decision and should not be used as a sole basis for any decision. The Client should not regard the advice or information as a substitute for the exercise by the Client of its own judgement.

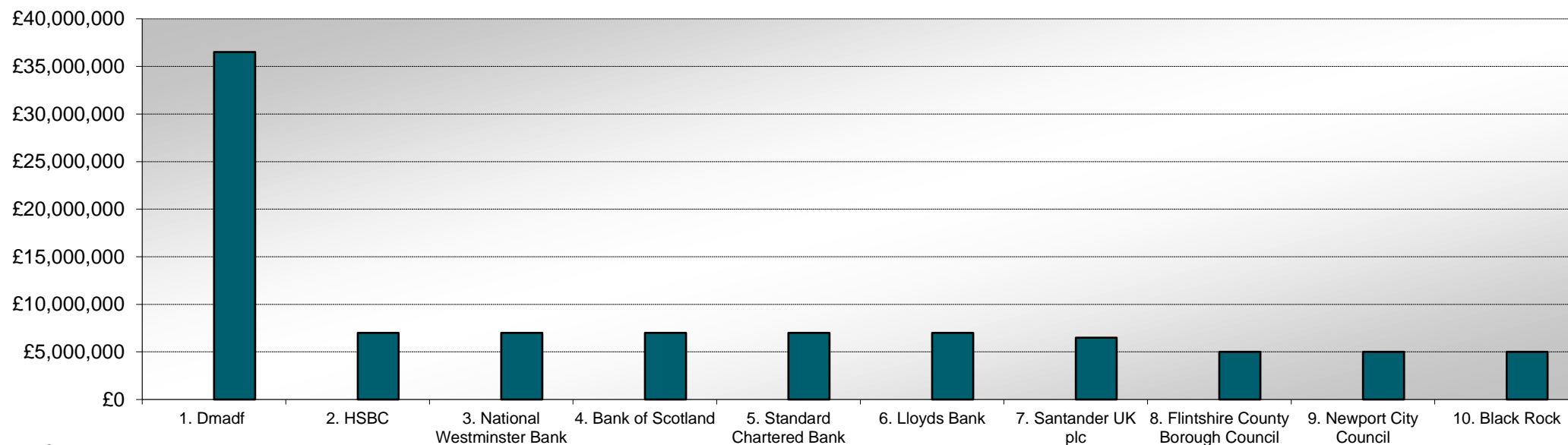
Sector is a trading name of Sector Treasury Services Limited, which is authorised and regulated by the Financial Services Authority (FSA) for the provision of the investment advisory services it provides as part of its Treasury Management Service and is also a member of the Finance and Leasing Association (FLA). Registered in England No. 2652033. We operate as part of The Capital Group Plc, the UK's leading provider of integrated professional support service solutions.

Mae'r dudalen hon yn wag yn fwiadol

## Top 10 Counterparty Holdings

Carmarthenshire County Council

Counterparty	Principal	% of Total Holding	WAM (Days)	WAYield	WADefault
1. Dmadf	£36,500,000	32.30%	25	0.00%	0.001%
2. HSBC	£7,000,000	6.19%	1	0.03%	0.000%
3. National Westminster Bank	£7,000,000	6.19%	183	0.11%	0.047%
4. Bank of Scotland	£7,000,000	6.19%	1	0.01%	0.000%
5. Standard Chartered Bank	£7,000,000	6.19%	1	0.10%	0.000%
6. Lloyds Bank	£7,000,000	6.19%	1	0.10%	0.000%
7. Santander UK plc	£6,500,000	5.75%	1	0.58%	0.000%
8. Flintshire County Borough Council	£5,000,000	4.42%	54	0.03%	0.002%
9. Newport City Council	£5,000,000	4.42%	19	0.05%	0.001%
10. Black Rock	£5,000,000	4.42%	1	0.01%	0.000%



Mae'r dudalen hon yn wag yn fwiadol

## CABINET 4 GORFFENNAF 2022

**PRESENNOL** Councillor D. Price (Cadeirydd)

**Cynghorwyr (Yn y Siambr):**

C.A. Davies, L.D. Evans, P.M. Hughes, G.H. John, A. Lenny, E.G. Thomas a J. Tremlett

**Cynghorwyr (Yn rhithwir):**

G. Davies.

**Hefyd yn bresennol (Yn rhithwir):**

Y Cynghorwr: D.M. Cundy

**Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod (Yn y Siambr):**

W. Walters, Prif Weithredwr;

J. Morgan, Cyfarwyddwr y Gwasanaethau Cymunedau;

L.R. Jones, Pennaeth Gweinyddiaeth a'r Gyfraith;

P.R. Thomas, Prif Weithredwr Cynorthwyl (Rheoli Pobl a Pherfformiad);

G. Morgans, Cyfarwyddwr Gwasanaethau Addysg a Phlant;

R. Hemingway, Pennaeth Gwasanaethau Ariannol;

D. Hockenull, Rheolwr y Cyfryngau a Marchnata;

S. Rees, Cyfieithydd Ar Y Pryd;

L. Jenkins, Swyddog Cymorth y Cabinet;

J. Owen, Swyddog Gwasanaethau Democrataidd;

S. Hendy, Swyddog Cefnogi Aelodau;

D.W. John, Rheolwr Gwasanathau Amgylcheddol;

S. Rees, Cyfieithydd Ar Y Pryd;

S. Hendy, Swyddog Cefnogi Aelodau;

J. Owen, Swyddog Gwasanaethau Democrataidd (Cymerwr cofnodion).

**Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod (Yn rhithwir):**

A. Rees, Pennaeth Cwricwlwm a Llesiant

A Thomas, Pennaeth y Gwasanaethau Addysg a Chynhwysiant;

**Siambr, Neuadd Y Sir, Caerfyrddin, SA31 1JP: 10:00yb - 10:30yb**

**1. YMDDIHEURIADAU AM ABSENOLDEB**

Cafwyd ymddiheuriad am absenoldeb gan y Cynghorydd A. Vaughan Owen.

**2. DATGANIADAU O FUDDIANNAU PERSONOL**

Y Cynghorydd	Rhif y Cofnod	Y Math o Fuddiant
Ann Davies	6. Y Cynllun Strategol Cymraeg mewn Addysg 2022-2032	Mae'r Cynghorydd Davies yn rheoli meithrinfa i blant sy'n gweithredu strategaeth y Cynllun Strategol Cymraeg mewn Addysg

### **3. LLOFNODI FEL COFNOD CYWIR GOFNODION CYFARFOD Y CABINET A GYNHALWYD AR 11 EBRILL 2022**

PENDERFYNWYD YN UNFRYDOL lofnodi cofnodion cyfarfod y Cabinet a gynhaliwyd ar 11 Ebrill 2022 yn gofnod cywir.

### **4. CWESTIYNAU Â RHYBUDD GAN YR AELODAU**

Dyweddodd y Cadeirydd nad oedd dim cwestiynau â rhybudd wedi cael eu cyflwyno gan yr Aelodau.

### **5. CWESTIYNAU Â RHYBYDD GAN Y CYHOEDD**

Dyweddodd y Cadeirydd nad oedd dim cwestiynau wedi dod i law gan y cyhoedd.

### **6. 2022-2032 CYNLLUN STRATEGOL Y GYMRAEG MEWN ADDYSG**

Rhoddodd y Cabinet ystyriaeth i'r fersiwn diwygiedig o Gynllun Strategol Cymraeg mewn Addysg 2022-2023. Mae'r Cynllun Strategol Cymraeg mewn Addysg yn ddogfen statudol y mae'n ofynnol i bob Awdurdod Lleol yng Nghymru ei chynhyrchu.

Diben Cynllun Strategol Cymraeg mewn Addysg Sir Gaerfyrddin 2022-2032 yw manylu ar sut y cyflawnir canlyniadau a thargedau Llywodraeth Cymru a amlinellir yn ei Strategaeth Addysg Cyfrwng Cymraeg. Mae'r Strategaeth Addysg Cyfrwng Cymraeg yn amlinellu gweledigaeth Llywodraeth Cymru ar gyfer system addysg a hyfforddiant sy'n ymateb, mewn modd a gynlluniwyd, i'r galw cynyddol am addysg cyfrwng Cymraeg.

Mae Cynllun Strategol Cymraeg mewn Addysg Sir Gaerfyrddin, cyfrwng allweddol ar gyfer creu system gynllunio well ar gyfer addysg cyfrwng Cymraeg, yn fodd i Lywodraeth Cymru fonitro'r ymateb a'r cyfraniad at weithredu amcanion y Strategaeth.

Dyweddwyd bod Llywodraeth Cymru, yn ei hadborth, yn cefnogi gweledigaeth, trywydd a dyheadau Sir Gaerfyrddin. Roedd yr adroddiad yn gofyn am gymeradwyaeth y Cabinet i allu cyflwyno'r Strategaeth derfynol i Lywodraeth Cymru cyn y dyddiad cau ar 24 Mehefin (sydd bellach wedi'i ymestyn i 4 Gorffennaf).

Consensws y Cabinet oedd ei bod yn bwysig hyrwyddo cynnydd yn nifer y bobl o bob oed i allu defnyddio'r Gymraeg mewn modd hyderus gyda'u teuluoedd, yn eu cymunedau ac yn y gweithle.

**PENDERFYNWYD YN UNFRYDOL gymeradwyo cynnwys y fersiwn diwygiedig o Gynllun Strategol Cymraeg mewn Addysg 2022-2032 yn dilyn adborth gan Lywodraeth Cymru a chyflwyno'r Strategaeth derfynol i Lywodraeth Cymru cyn y dyddiad cau ar 24 Mehefin (sydd bellach wedi'i ymestyn i 4 Gorffennaf).**



**7. CAM-DRIN DOMESTIG, POLISI TRAIS DOMESTIG A THRAIS RHYWIOL**

## 8. CYNRYCHOLAETH AR GYRFF ALLANOL

[Sylwer: Ar ôl datgan buddiant yn gynharach, arhosodd y Cynghorydd A Davies yn y cyfarfod, cymerodd ran yn y drafodaeth a phleidleisiodd ar yr eitem hon.]

O ganlyniad i'r etholiadau llywodraeth leol diwethaf, rhoddodd y Cabinet ystyriaeth i restr o Gyrrff Allanol er mwyn penderfynu a ddylai'r Cyngor benodi /parhau i benodi ar y cyrrff hynny. Cyflawnwyd adolygiad cychwynnol o'r rhestr o gyrrff allanol i ganfod statws cyfredol y sefydliadau presennol ac roedd enwebiadau wedi'u cynnwys fel atodiad i'r adroddiad yn Atodiad A.

Fel rhan o'r dull adolygu i gynrychiolwyr adrodd yn ôl ar waith pob corff allanol, ceisiai'r adroddiad gyflwyno dull 'adrodd yn ôl' trwy gwblhau ffurflen - adroddiad blynyddol cynghorwyr ar gyrrff allanol 2022/23 fel y'i hatodwyd i'r adroddiad yn Atodiad D.

Yn ogystal â'r adroddiad, rhoddwyd gwybod i'r Cabinet fod Grŵp Plaid Cymru wedi enwebu'r Cynghorydd Emlyn Schiavone a bod y Grŵp Annibynnol wedi enwebu'r Cynghorydd Jane Tremlett ar gyfer Bwrdd Iechyd Hywel Dda.

### **PENDERFYNWYD YN UNFRYDOL:**

**8.1 Penodi Aelodau i gyrrff allanol y Cabinet yn dilyn Etholiadau Llywodraeth Leol 2022 fel y manylir arnynt yn Atodiad A a'r enwebiadau a ddarparwyd ar lafar yn y cyfarfod;**

**8.2 ei fod yn ofynnol i'r aelodau a benodir i wasanaethu ar gyrrff allanol adrodd yn ôl ar gyfarfodydd y cyrrff hynny drwy lenwi'r ffurflen sydd ynghlwm wrth yr adroddiad yn Atodiad D.**

## 9. PANELAU YMGYNGHOROL I'R CABINET

Bu'r Cabinet yn ystyried adroddiad a oedd yn cynnwys manylion am y panelau ymgynghorol a sefydlwyd gan y weinyddiaeth flaenorol i adrodd ar faterion amrywiol a gwahoddwyd y Bwrdd i adolygu diben, swyddogaethau ac aelodaeth y panelau ac i benderfynu ar ba rai yr oedd am ei gadw ac unrhyw banelau newydd yr oedd yn dymuno eu sefydlu.

Nododd Aelodau'r Cabinet fod Panel Ymgynghorol y Gwasanaethau Tai, Panel Cyswllt y Compact, y Panel Gorchwyl a Gorffen ar gyfer Pobl Dduon Asiaidd a Lleafrifoedd Ethnig a'r Panel Cludiant Ysgol, a sefydlwyd gan y Cabinet blaenorol, wedi cwblhau eu gwaith ac y byddent felly'n cael eu diddymu.

Dywedwyd er mwyn osgoi unrhyw oedi wrth benodi aelodau i fod yn rhan o'r panelau ymgynghorol, y gofynnwyd am enwebiadau gan Arweinwyr y grwpiau gwleidyddol a atodwyd fel Atodiad A i'r adroddiad.

Mewn perthynas â'r Rhybudd o Gynnig gan y Cyngorydd Liam Bowen yn y Cyn-gyngor yn ei gyfarfod a gynhaliwyd ar 9 Chwefror 2022 a gyfeiriwyd at y Cabinet; "Mae'r Cyngor hwn yn galw ar y Cabinet i hyrwyddo ei ymrwymiad trwy ddatgan argyfwng natur a sefydlu panel ymgynghorol trawsbleidiol i gefnogi dull yr awdurdod hwn o newid yn yr hinsawdd ac argyfwng natur ac ymgorffori mabwysiadu Datganiad Caeredin", gofynnwyd i'r Cabinet a yw'n dymuno cytuno i sefydlu'r panel yn ffurfiol ac os felly byddai adroddiad yn cael ei gyflwyno i gyfarfod nesaf y cabinet ar y cylch cyfeirio ac aelodaeth a awgrymir.

**PENDERFYNWYD YN UNFRYDOL:**

**9.1 Penodi'r Panelau Ymgynghorol i'r Cabinet fel y manylir arnynt yn Atodiad 1 o'r adroddiad;**

**9.2. sefydlu Panel Ymgynghorol Trawsbleidiol ar Newid yn yr Hinsawdd a bod adroddiad yn cynnwys y cylch gorchwyl a'r aelodaeth a awgrymir yn cael ei gyflwyno i gyfarfod nesaf y Cabinet.**

**10. PENODI I GWMNIAU SY'N EIDDO I'R CYNGOR**

Rhoddodd y Cabinet ystyriaeth i adroddiad a oedd yn cynnwys enwebiadau mewn perthynas â dau gwmni sy'n eiddo i'r Cyngor y mae'n eu gweithredu. Mae'r trefniadau Llywodraethu ar gyfer y ddau Gwmni, sef CWM Environmental Ltd. a Llesiant Delta Wellbeing Ltd yn destun rôl oruchwylio gan y Cyngor. Roedd yr adroddiad yn gofyn i'r Cabinet gadarnhau'r penodiadau fel y nodwyd yn yr adroddiad i fod yn rhan o'r byrddau hyn.

**PENDERFYNWYD YN UNFRYDOL:**

**10.1 penodi'r Aelod Cabinet dros Wasanaethau Trafnidiaeth , Gwastraff a Seilwaith yn gynrychiolydd y Cyngor ar Fwrdd Cyfranddalwyr CWM Environmental.**

**10.2. penodi'r Aelod Cabinet dros lechyd a Gwasanaethau Cymdeithasol a'r 3 aelod canlynol i Grŵp Llywodraethu Llesiant Delta Wellbeing Ltd:-**

- Y Cyngorydd Deryk Cundy (Llafur)
- Y Cyngorydd Alex Evans (Plaid Cymru)
- Y Cyngorydd Hazel Evans (Plaid Cymru)

**11. UNRHYW FATER ARALL**

Dywedodd y Cadeirydd nad oedd unrhyw eitemau eraill o fater brys.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
DATE

Mae'r dudalen hon yn wag yn fwriadol

## CABINET

**18 GORFFENNAF 2022**

**PRESENNOL** Councillor D. Price (Cadeirydd)

**Cynghorwyr (Yn y Siambr):**

L.D. Evans

P.M. Hughes

G.H. John

A. Lenny

E.G. Thomas

A. Vaughan Owen

**Cynghorwyr (Yn rhithwir):**

G. Davies

**Hefyd yn bresennol (Yn rhithwir):**

Y Cynghorydd D.M. Cundy

**Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod (Yn y Siambr):**

W. Walters, Prif Weithredwr;

C. Moore, Cyfarwyddwr Gwasanaethau Corfforaethol;

G. Morgans, Cyfarwyddwr Gwasanaethau Addysg a Phlant;

L.R. Jones, Pennaeth Gweinyddiaeth a'r Gyfraith;

N. Daniel, Pennaeth Gwasanaethau TGCh a Pholisi Corfforaethol;

S. Pilliner, Pennaeth Priffyrdd a Thrafnidiaeth;

A. Williams, Pennaeth y Gwasanaethau Amgylcheddol a Gwastraff;

D. Hockenhull, Rheolwr y Cyfryngau a Marchnata;

S. Rees, Cyfieithydd Ar Y Pryd;

J. Owens, Swyddog Gwasanaethau Democrataidd [Sylwedydd];

J. Owen, Swyddog Gwasanaethau Democrataidd [Cymerwr Cofnodion].

**Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod (Yn rhithwir):**

J. Morgan, Pennaeth Cartrefi a Chymunedau Mwy Diogel;

S. Davies, Pennaeth Mynediad i Addysg;

I.R. Llewelyn, Rheolwr Blaen-gynllunio;

S. Walters, Rheolwr Datblygu Economaidd;

M. Evans Thomas, Prif Swyddog Gwasanaethau Democrataidd.

**Siambr, Neuadd Y Sir, Caerfyrddin, SA31 1JP ac o bell: 10:00yb - 11:25yb**

**1. YMDDIHEURIADAU AM ABSENOLDEB**

Derbyniwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr A. Davies a J. Tremlett.

**2. DATGANIADAU O FUDDIANNAU PERSONOL**

Ni ddatganwyd unrhyw fuddiannau personol.

**3. LLOFNODI FEL COFNOD CYWIR GOFNODION CYFARFOD Y CABINET A GYNHALWYD AR 4 GORFFENNAF 2022**

**PENDERFYNWYD YN UNFRYDOL** Iofnodi cofnodion cyfarfod y Cabinet a gynhaliwyd ar 4 Gorffennaf 2022 gan eu bod yn gywir.

**4. CWESTIYNAU Â RHYBUDD GAN YR AELODAU**

Dywedodd y Cadeirydd nad oedd dim cwestiynau â rhybudd wedi cael eu cyflwyno gan yr Aelodau.

**5. CWESTIYNAU Â RHYBYDD GAN Y CYHOEDD**

Dywedodd y Cadeirydd nad oedd dim cwestiynau wedi dod i law gan y cyhoedd.

**6. DATGANIAD GWELEDIGAETH Y CABINET 2022 - 2027**

Bu'r Cabinet yn ystyried adroddiad a oedd yn atodiad i Ddatganiad Gweledigaeth y Cabinet 2022-2027. Wrth gyflwyno'r datganiad gweledigaeth 5 mlynedd, eglurodd yr Arweinydd, yn dilyn Etholiadau Llywodraeth Leol (Mai 2022), fod y Cabinet newydd wedi ymrwymo i gyhoeddi datganiad gweledigaeth cyn y Strategaeth Gorfforaethol oedd i'w gyhoeddi yn yr Hydref.

Dywedwyd y byddai'r adroddiadau a'r argymhellion perthnasol ynghylch prosiectau a rhaglenni penodol yn yr adroddiad yn cael eu cyflwyno drwy'r broses ddemocrataidd dros y pum mlynedd nesaf.

Roedd y datganiad yn nodi'r trywydd y mae'r Cabinet hwn am ei ddilyn a chanolbwyntio arno i wneud gwahaniaeth ar draws y Sir dros y 5 mlynedd nesaf. Nodwyd y byddai'r gwaith yn cynnwys cysylltu â phartneriaid i gryfhau'r economi, cynyddu ffyniant, a buddsoddi mewn tai, addysg, diwylliant, seilwaith a'r amgylchedd.

Nodwyd y byddai canlyniadau'r Arolwg Trigolion a'r Arolwg Staff yn rhan annatod o ddatblygiad llwyfannau polisi'r Cabinet yn y dyfodol. Yn ogystal, pwysleisiwyd, er mwyn mireinio ymhellach y datganiad gweledigaeth, fod deialog trawsbleidiol gyda'r holl Aelodau yn cael ei groesawu a bod nifer o gyfarfodydd eisoes wedi'u trefnu dros yr haf.

Rhodddwyd cyfle i bob Aelod Cabinet oedd yn bresennol yn y cyfarfod gyflwyno'r weledigaeth ar gyfer eu portffolio.

Yn unol â'r Protocol, gwahoddodd yr Arweinydd y Cynghorydd Rob James i ofyn y cwestiwn yr oedd wedi'i baratoi mewn perthynas â'r eitem hon.

**Cwestiwn gan y Cynghorydd Rob James:**

*“Wrth ddarllen y ddogfen weledigaeth, mae'n debyg iawn i restr hir iawn o bethau i'w gwneud neu ddatganiadau cyffredinol megis; gweithio gyda chyrrff allanol a deall yr hyn y gellir ei wneud i gefnogi preswylwyr. Byddai hyd yn oed Cyngor o*

*dan arweiniad y Ceidwadwyr yn dweud hynny, mae'n brin iawn o fanylion ac mae'n debyg iawn i'r cynllun 'Symud Ymlaen, y 5 mlynedd nesaf', rwy'n credu sy'n cael ei adnabod yn y Cyngor fel y cynllun 96 pwynt. Yn wir, mae hwn yn gynllun sydd â 113 o bwyntiau, felly fy mhrif gwestiwn yw;*

*Sut rydym yn disgwyl i'r cyhoedd roi eu barn ar ddogfen sy'n brin o fanylion a nodau mesuradwy? Nid yw'n dweud pa ddyfodol yr hoffech chi ar gyfer addysg, nid yw'n dweud sut y byddech chi'n ceisio integreiddio iechyd a gofal cymdeithasol, nid yw'n dweud sut y byddwch chi'n ceisio adeiladu'r economi ar gyfer y dyfodol. Fel disgrifiodd y Cynghorydd Lenny, nid breuddwyd gwrach ydyw, nid yw mewn gwirionedd yn ymdrin ag unrhyw beth sy'n ymwneud â ffyniant na phwysau chwyddiant ar y gyllideb neu os byddech chi'n gallu cyflawni'r addewidion hyn mewn gwirionedd."*

### **Ymateb gan yr Arweinydd:**

"Rwy'n credu efallai bod camddealltwriaeth sylfaenol ar eich rhan o ran ble rydym arni ar hyn o bryd a pha rôl y mae'r datganiad gweledigaeth hwn yn ei chwarae o ran bwydo i'n Strategaeth Gorfforaethol. Byddwn i wedi gobeithio bod holl Aelodau'r Cyngor hwn wedi derbyn y neges yn glir, oherwydd roeddwn i wedi bod yn ei ddweud yn gyson am y 2 fis diwethaf. Mewn gwirionedd, rwy'n cofio cwrdd â chi'r tro cyntaf ar ôl yr etholiad, a phan wnaethom gwrdd â chi, y Cynghorydd Dot Jones a'r Cynghorydd Deryk Cundy, dywedais yn hollol glir mai'r uchelgais o'm safbwynt i oedd cyrraedd sefyllfa yn yr Hydref mewn perthynas â'r Strategaeth Gorfforaethol lle'r oedd yr holl safbwyntiau wedi'u hystyried. Dyma ein man cychwyn fel Cabinet, dyma'r hyn yr ydym yn rhagweld yw ein blaenoriaethau wrth symud ymlaen, ond rydym yn cydnabod y gallai fod gan eraill syniadau gwahanol. Dyna pam y mae'n bwysig ein bod yn ystyried barn trigolion, drwy'r Arolwg Trigolion, y staff, drwy'r Arolwg Staff a'ch hunain fel Aelodau drwy'r cyfarfodydd sydd eisoes wedi'u trefnu neu sydd wrthi'n cael eu trefnu gydag amrywiaeth o wahanol Aelodau. Felly mae'r safbwyntiau gwahanol hynny'n cael eu bwydo mewn modd mesuradwy a systematig, fel bod yr holl safbwyntiau hynny wedi'u hystyried pan fyddwn yn ymdrin â'r Strategaeth Gorfforaethol yn yr Hydref.

Dyna'r broses sydd wedi'i nodi ac rwyf wedi bod yn glir dros y ddau fis diwethaf o ran yr hyn rwy'n ei ddisgwyl gan wahanol rolau gwahanol grwpiau. Rwy'n credu bod trafodaeth i'w chael gyda'r Grŵp Llafur a chi eich hun fel Arweinydd Llafur o ran sut rydych chi'n gweld eich hunain yn cyfrannu at y broses honno ac nid yn unig i ddechrau o ran y Strategaeth Gorfforaethol ond yn fwy hirdymor o ran datblygu polisi yn y Cyngor hwn. Rwy'n credu bod gennych gyfle gwych i gyfrannu eich syniadau a'ch awgrymiadau ar nifer o wahanol gamau, dyma'r un cyntaf.

A dweud y gwir, rwyf braidd yn siomedig ynghylch y cwestiwn rydych wedi'i gyflwyno'r bore yma. Credaf ei fod yn ddiog. Roedd gennych gyfle i gyflwyno rhywfaint o feirniadaeth adeiladol o bosib, gallech chi fod wedi dod i'r cyfarfod hwn heddiw i ofyn i mi fel Arweinydd a ydw i'n cytuno bod angen cryfhau'r hyn a'r llall, ond dewisoch chi beidio â gwneud hynny. Fe ddewisoch chi'r opsiwn diog, ac rwy'n siŵr y byddai rhai yn dadlau mai pwrpas y cwestiwn yn syml oedd bachyn ar gyfer datganiad i'r wasg Llafur i'r Evening Post, ond rwy'n gobeithio eich bod chi a'r Grŵp Llafur yn rhoi rhyw ystyriaeth ddifrifol i sut rydych chi am ryngweithio â ni fel y Weinyddiaeth. Fy nghynnig fel yr wyf wedi amlinellu eto yn y

datganiadau rhagarweiniol i'r adroddiad hwn, yw cynnig trafodaeth ac mae'r cynnig dal ar gael, a mater i eraill yw cymryd y cynnig hwnnw o ddifrif.

Rwy'n gwrthod yn llwyr yr awgrym bod diffyg gweledigaeth yn y ddogfen hon. Mae'n uchelgeisiol ac yn gyffrous ond hefyd yn gyraeddadwy fel soniodd y Cynghorydd Lenny. Rydym yn wynebu pwysau ariannol ac rydym yn gwbl ymwybodol o hynny ac rydym yn benderfynol o weithio gydag eraill i geisio goresgyn y rheini. Mae'r weledigaeth yno ac mae'n fan cychwyn ar gyfer trafodaeth. Rwy'n edrych ymlaen at barhau â'r trafodaethau hynny gyda chi, gobeithio, mewn modd cadarnhaol dros y misoedd nesaf."

## **PENDERFYNWYD YN UNFRYDOL dderbyn Datganiad Gweledigaeth y Cabinet ar gyfer 2022-2027.**

### **7. DIWRNODAU PARCIO AM DDIM MEWN TREFI**

Ystyriodd y Cabinet adroddiad a oedd yn cynnwys gwybodaeth am y goblygiadau o ran cost ac adnoddau amrywio'r trefniadau presennol ar gyfer diwrnodau parcio am ddim ynghyd â'r opsiynau sydd ar gael i barhau â'r fenter parcio am ddim.

Dywedwyd mai nod polisi parcio am ddim y Cyngor oedd cynyddu nifer yr ymwelwyr mewn trefi drwy ddarparu parcio am ddim yn ei feysydd parcio talu ac arddangos ar hyd at bum diwrnod gwahanol bob blwyddyn i gefnogi digwyddiadau neu ymgyrchoedd ym mhob tref. Ar hyn o bryd, cyflwynwyd ceisiadau am y diwrnodau parcio am ddim ar-lein ac mae'n rhaid iddynt gael cefnogaeth y Cyngor Tref a'r Grŵp Rheoli Canol Tref priodol. Yn dilyn ymgynghoriad mewnol, cafodd y ceisiadau eu cyflwyno i'w cymeradwyo gan yr Aelod Cabinet.

Nododd y Cabinet, yn seiliedig ar adroddiadau annibynnol a gomisiynwyd fel rhan o fenter Deg Tref y Cyngor, fod cynrychiolwyr trefi gwledig wedi ceisio cynyddu nifer y diwrnodau parcio am ddim y tu hwnt i'r 5 diwrnod parcio am ddim y flwyddyn sydd gan y Cyngor ar waith ar hyn o bryd.

Ar ôl ystyried yr adroddiad a'r holl opsiynau oedd ar gael, cynigiwyd cymeradwyo opsiynau 5 a 6 yr adroddiad, ac eiliwyd y cynnig hwn.

Yn unol â'r Protocol, gwahoddodd yr Arweinydd y Cynghorydd Rob James i ofyn y cwestiwn yr oedd wedi'i baratoi mewn perthynas â'r eitem hon.



## Cwestiwn gan y Cyngorydd Rob James:

*"Rwy'n siŵr y byddai'r Cabinet yn cytuno â mi ei fod wedi bod yn gyfnod anodd i fusnesau lleol, a chredaf y bu dadlau ers amser maith bod parcio am ddim yn fectanwaith posibl ar gyfer hybu busnesau lleol fel cymorth. Fel y gwelwch yn yr adroddiad, mae amrywiad mawr hefyd lle cynhyrchodd Tref Caerfyrddin yn benodol 70% o'r holl daliadau parcio ar gyfer y Sir gyfan. A fyddai'r Cabinet yn fodlon gweithio gyda ni i weld a allwn ni ddatblygu cynnig am barcio am ddim am 1 awr mewn meysydd parcio penodol ar draws y Sir i sicrhau y gallwn gefnogi'r busnesau lleol wrth i chi gyflwyno'r cynllun peilot hwn. Rwy'n credu y byddai parcio am ddim am 1 awr yn bolisi syml iawn a byddai'r cyhoedd yn ei ddeall yn iawn, ni fyddai anghysondeb o ran gwahanol ddyddiau ac amseroedd gwahanol, ac rwy'n credu y byddai'n cynyddu nifer yr ymwelwyr â'r trefi mewn gwirionedd."*

Er ei fod yn derbyn y cwestiwn y tro hwn, gofynnodd yr Arweinydd i gwestiynau gael eu cyflwyno yn y dyfodol yn unol â gofynion y Protocol ynghylch Presenoldeb Aelodau Anweithredol mewn Cyfarfodydd Ffurfiol y Cabinet.

## Ymateb gan yr Aelod Cabinet dros Wasanaethau Trafnidiaeth, Gwastraff a Seilwaith:

"Mae'r Cyngor wedi parhau i gefnogi busnesau lleol a chanol trefi dros sawl blwyddyn, cyn, yn ystod a thu hwnt i'r pandemig. Wrth ymgynghori â phob canol tref, mae'r Cyngor wedi darparu pum diwrnod parcio am ddim i gefnogi digwyddiadau, ac mae'r Cyngor wedi darparu cymorth pellach gyda chyfnodau parcio am ddim estynedig yn ystod yr wythnos ym mhob tref. Darperir parcio am ddim yn:

- Rhydaman – Dydd Llun, Dydd Mawrth a Dydd Mercher, 10:00am tan 2:00pm
- Caerfyrddin – Dydd Mawrth a Dydd Iau, 3:30pm tan 6:00pm
- Llanelli – Dydd Llun a Dydd Mawrth, 10:00am tan 4:00pm
- Llandeilo, Llanymddyfri, Castellnewydd Emlyn a Sanclêr - Dydd Llun i Dydd Mercher, 10:00am tan 2:00pm

O ran taliadau parcio yn fwy cyffredinol, mae taliadau parcio'r Cyngor hwn yn cymharu'n ffafriol â thaliadau parcio mewn Cyngorau cyfagos:

- Mae Sir Gâr yn codi tâl o rhwng £2.40 a £3.60 am hyd at 4 awr.
- Mae Abertawe er enghraifft yn codi tâl o £4.50 am 4 awr, os ydych chi'n parcio mewn maes parcio trefol ond £7 am NCP.
- Mae Castell-nedd Port Talbot yn codi £3.30 am 3-4 awr gan gynyddu i £3.80 wedi hynny
- Mae Ceredigion yn codi £3 am 3 awr, gan gynyddu i £3.80

Fodd bynnag, rydym yn cydnabod bod angen parhau i adolygu ein taliadau parcio a'n polisi parcio.

Cafodd Strategaeth Parcio'r Cyngor ei hadolygu a'i chymeradwyo ddiwethaf yn 2018, cafodd y strategaeth flaenorol ei diweddarau fel un o ganlyniadau gwaith Gorchwyl a Gorffen y Pwyllgor Craffu yn 2016.

Gallaf eich sicrhau ein bod ni fel Cabinet yn awyddus i weithio gyda rhanddeiliaid a phartneriaid ar draws y sir, gan gynnwys gweithio gyda busnesau Ardal Gwella Busnes Canol Trefi, Cynghorwyr Sir, Cynghorau Tref a Chymuned ac eraill er mwyn sicrhau bod ein strategaeth barcio yn gyfredol, yn seiliedig ar dystiolaeth ac yn sicrhau'r manteision economaidd mwyaf posibl i drefi gan gyfrannu hefyd at amcanion ehangach y Cyngor o ran helpu i leihau problemau traffig, tagfeydd ac ansawdd aer a buddsoddi yn ein system trafndiaeth gyhoeddus.

Rydym yn gwybod bod y galw am barcio yn cael ei ddylanwadu gan y math a swyddogaeth defnydd tir ac ansawdd system drafnidiaeth gyhoeddus. Mae angen i ni felly gadw mewn cof ac adolygu argaeledd trafndiaeth gyhoeddus yn lle ceir, yn unol ag amcanion Llywodraeth Cymru o ran lleihau teithiau mewn car ledled Cymru.

Mae dyletswydd arnom felly, i sicrhau bod ein Strategaeth Barcio yn gyson â Strategaeth Drafnidiaeth Llywodraeth Cymru, ac rwy'n awyddus i sicrhau bod unrhyw ymyriadau a gyflwynir yn gymesur a sicrhau ein bod yn cael cydbwysedd rhwng cefnogi canol trefi a busnesau a chefnogi amcanion datgarboneiddio mwy cynaliadwy.

Unwaith eto, rwy'n hapus i weithio gyda'r grŵp Llafur ar yr agenda hon a byddwn yn hapus i gwrdd â chi i drafod eich syniadau gyda'r posibilrwydd o'u cynnwys yn y Strategaeth Gorfforaethol yn y dyfodol fel y trafodwyd yn gynharach."

Eglurwyd mai pwrpas yr adroddiad oedd mewn ymateb i gais i'r Cabinet yn enwedig yn achos Llanymddyfri a bod nifer o opsiynau wedi'u datblygu fel rhan o'r fenter Deg Tref. Yn ogystal, cydnabuwyd y gallai twf economaidd tref Llanymddyfri elwa o'r fenter parcio am ddim ac felly byddai opsiwn 5 a gynigir yn argymhellion yr adroddiad i gynnal cynllun peilot am 12 mis yn casglu gwybodaeth berthnasol bwysig ac yn asesu effaith darpariaeth estynedig o 12 diwrnod yn Llanymddyfri.

Yn ogystal, o ran parcio am ddim, fe wnaeth y Cabinet gydnabod bod anghysondeb ar draws y Sir. Felly, eglurwyd mai opsiwn 6 a gynigir yn argymhellion yr adroddiad, fyddai adolygu'r strategaeth barcio am ddim bresennol.

## **PENDERFYNWYD YN UNFRYDOL;**

- 7.1 cynnal cynllun peilot am 12 mis i asesu effaith darpariaeth estynedig o 12 diwrnod yn Llanymddyfri.**
- 7.2. cynnal adolygiad o'r strategaeth parcio am ddim bresennol ar draws y Sir, sy'n gysylltiedig â'r strategaeth parcio cyffredinol a gymeradwywyd yn 2018, a bydd y Cabinet yn ystyried adroddiad yn y dyfodol i gadarnhau Cylch Gwaith yr adolygiad.**

## **8. POLISI ENWI STRYDOEDD A RHIFO EIDDO**

Mewn ymateb i'r rhybudd o gynnig a phenderfyniad dilynol y Cyngor ar 13 Hydref 2021 [gweler cofnod rhif 9.1], rhoddodd y Cabinet ystyriaeth i adroddiad a oedd

yn amlinellu gwybodaeth am y Polisi Enwi Strydoedd a Rhifo Eiddo Drafft a oedd wedi'i atodi i'r adroddiad.

Roedd y polisi yn darparu fframwaith er mwyn i Gyngor Sir Caerfyrddin weithredu'r swyddogaeth Enwi Strydoedd a Rhifo Eiddo yn effeithiol ac yn effeithlon er budd trigolion Sir Gaerfyrddin, y gwasanaethau brys, busnesau ac ymwelwyr â'r sir. Yn ogystal, roedd y polisi yn sicrhau bod y Cyngor yn adlewyrchu'r pwerau a'r dyletswyddau deddfwriaethol perthnasol hynny, gan gynnwys Deddf yr Iaith Gymraeg 1993, Mesur y Gymraeg (Cymru) 2011, Deddf Llesiant Cenedlaethau'r Dyfodol 2015 ac Adrannau 17 i 19 o Ddeddf Iechyd y Cyhoedd (1925).

Nodwyd mai nod y Polisi oedd darparu cyngor ac arweiniad i ddatblygwyr a pherchnogion eiddo presennol wrth ystyried datblygiadau newydd, newydd, addasu eiddo neu leiniau mewnlenni unigol, yn ogystal â newid enw eiddo presennol. Roedd hefyd yn ganllaw i Gyngorau Tref a Chymuned ynglŷn â'r fframwaith cyfreithiol ar gyfer gweithredu'r Swyddogaeth Enwi Strydoedd a Rhifo Eiddo a'r protocolau ar gyfer pennu'r enwau swyddogol ar strydoedd a rhifau eiddo.

Roedd Aelodau'r Cabinet yn falch o gael nodi fod y polisi yn cydnabod pwysigrwydd hyrwyddo'r Gymraeg, ac mewn perthynas ag enwau strydoedd ac eiddo, byddai'n hyrwyddo a mabwysiadu enw Cymraeg a oedd yn gyson â threftadaeth a hanes yr ardal.

Yn ogystal, nododd y Cabinet y byddai ymgynghoriad cyhoeddus llawn yn cael ei gynnal ar ôl cael cymeradwyaeth gan y Cyngor, ac y byddai unrhyw sylwadau a dderbynnir yn cael eu hadrodd yn ôl i'r Cyngor eu hystyried cyn i'r polisi gael ei fabwysiadu.

#### **PENDERFYNWYD YN UNFRYDOL ARGYMELL I'R CYNGOR:**

- 8.1 bod y Polisi Enwi Strydoedd a Rhifo Eiddo Drafft yn cael ei gymeradwyo am gyfnod o 28 diwrnod o ymgynghori cyhoeddus;**
- 8.2 bod unrhyw sylwadau a dderbynnir i'r ymgynghoriad, ynghyd ag argymhellion swyddogion, yn cael eu hadrodd yn ôl i'r Cyngor i'w trafod.**

#### **9. CYMUNEDAU CYNALIADWY SIR GAERFYRDDIN AR GYFER DYSGU (CCSGD) (Y RHAGLEN MODERNEIDDIO ADDYSG YN FLAENOROL) ANGHENION DYSGU YCHWANEGOL**

Bu'r Cabinet yn ystyried adroddiad ar raglen Cymunedau Dysgu Cynaliadwy Sir Gaerfyrddin (y Rhaglen Moderneiddio Addysg gynt) - Anghenion Dysgu Ychwanegol. Roedd yr adroddiad yn gofyn am gymeradwyaeth y Cabinet ar adliniad i'r Rhaglen Gyfalaf i hwyluso gwaith brys i gynyddu nifer y lleoedd arbenigol i ddisgyblion ag Anghenion Dysgu Ychwanegol / Anhwylder sbectrum awtistig.

Nodwyd bod mater brys mewn perthynas â darpariaeth Anhwylderau'r Sbectrwm Awtistig wedi codi oedd yn ei gwneud yn ofynnol i'r Cabinet wneud addasiad (trosglwyddiad) i'r rhaglen gyfalaf er mwyn mynd i'r afael â'r angen brys hwn.

Nododd y Cabinet nad oedd dim darpariaeth ar hyn o bryd yn y dyraniad cyfalaf yn benodol ar gyfer Anhwylderau'r Sbectrwm Awtistig (ASD) ym Mand A neu B o Raglen Cymunedau Dysgu Cynaliadwy Sir Gaerfyrddin (Rhoglen Moderneiddio Addysg gynt). Cyfanswm cost y gyllideb i wneud y gwaith brys ar gyfer Medi 2022 fel yr amlinellir yn yr adroddiad oedd £1.76 miliwn ac o ystyried bod costau'r gyllideb yn sylweddol, roedd angen cymeradwyo'r trosglwyddiad.

**PENDERFYNWYD YN UNFRYDOL gymeradwyo trosglwyddiad yn y rhaglen gyfalaf i ganiatáu i'r gwaith brys hwn gael ei wneud ar frys**

#### **10. UNRHYW FATER ARALL**

Dywedodd y Cadeirydd nad oedd unrhyw eitemau eraill o fater brys.

#### **11. GORCHYMYN I'R CYHOEDD ADAEL Y CYFARFOD**

**PENDERFYNWYD YN UNFRYDOL, yn unol â Deddf Llywodraeth Leol 1972, fel y'i newidiwyd gan Orchymyn Llywodraeth Leol (Mynediad at Wybodaeth) (Amrywio) (Cymru) 2007, orchymyn i'r cyhoedd adael y cyfarfod tra oedd yr eitemau canlynol yn cael eu hystyried, gan fod yr adroddiadau'n cynnwys gwybodaeth eithriedig fel y'i diffiniwyd ym mharagraff 14 o Ran 4 o Atodlen 12A i'r Ddeddf.**

#### **12. LLYWODRAETH Y DU: Y GRONFA FFYNIANT BRO, CYNNIG LLANELLI**

**Ar ôl cynnal prawf budd y cyhoedd PENDERFYNWYD, yn unol â'r Ddeddf y cyfeiriwyd ati yng nghofnod rhif 11 uchod, beidio â chyhoeddi cynnwys yr adroddiad gan ei fod yn cynnwys gwybodaeth eithriedig am faterion ariannol neu faterion busnes unigolyn penodol (gan gynnwys yr Awdurdod oedd yn meddu ar y wybodaeth honno) (Paragraff 14 o Ran 4 o Atodlen 12A i'r Ddeddf). Roedd prawf budd y cyhoedd mewn perthynas â'r adroddiad hwn yn drech na'r budd i'r cyhoedd o ran datgelu'r wybodaeth a geir ynddo oherwydd byddai datgelu'r wybodaeth hon o bosibl yn niweidio buddiannau busnesau sy'n meddiannu'r safle dan sylw ar hyn o bryd ac yn tanseilio sefyllfa'r Cyngor wrth geisio caffael tir ar gyfer y prosiect.**

<TRAILER\_SECTION>

Rhoddodd y Cabinet ystyriaeth i adroddiad oedd yn cynnwys gwybodaeth am Etholaeth Llanelli a cheisiadau am gyllid ar gyfer Trafnidiaeth a oedd wedi'u paratoi i'w cyflwyno i gylch 2 Rhaglen Ffyniant Bro Llywodraeth y DU.

**PENDERFYNWYD YN UNFRYDOL fod y ceisiadau i'w cyflwyno o ran Etholaeth Llanelli a cheisiadau am gyllid ar gyfer Trafnidiaeth , fel y manylir**

**yn yr adroddiad, ar gyfer cylch 2 Rhaglen Ffyniant Bro Llywodraeth y DU yn cael eu cymeradwyo.**

<TRAILER\_SECTION>

Rhoddodd y Cabinet ystyriaeth i adroddiad oedd yn cynnwys gwybodaeth am Etholaeth Llanelli a cheisiadau am gyllid ar gyfer Trafnidiaeth a oedd wedi'u paratoi i'w cyflwyno i gylich 2 Rhaglen Ffyniant Bro Llywodraeth y DU.

**PENDERFYNWYD YN UNFRYDOL fod y ceisiadau i'w cyflwyno o ran Etholaeth Llanelli a cheisiadau am gyllid ar gyfer Trafnidiaeth , fel y manylir yn yr adroddiad, ar gyfer cylch 2 Rhaglen Ffyniant Bro Llywodraeth y DU yn cael eu cymeradwyo.**

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**DATE**

Mae'r dudalen hon yn wag yn fwriadol

## DYDD LLUN, 25 GORFFENNAF 2022

**YN BRESENNOL:** Y Cyngorydd L.D. Evans (Yr Is-gadeirydd yn cadeirio'r cyfarfod)

**Cynghorwyr (Yn y Siambr):**

C.A. Davies	G. Davies	P.M. Hughes	G.H. John
A. Lenny	E.G. Thomas	A. Vaughan Owen	

**Cynghorwyr (Yn rhithwir):**

J. Tremlett

**Hefyd yn bresennol (yn rhithwir):**

Y Cyngorydd D. Cundy

**Roedd y Swyddogion canlynol yn bresennol yn y cyfarfod (yn y Siambr):**

W. Walters, Prif Weithredwr  
 C. Moore, Cyfarwyddwr Gwasanaethau Corfforaethol  
 L.R. Jones, Pennaeth Gweinyddiaeth a'r Gyfraith  
 G. Morgans, Cyfarwyddwr Gwasanaethau Addysg a Phlant  
 D. Hockenfull, Rheolwr y Cyfryngau a Marchnata  
 A. Williams, Pennaeth y Gwasanaethau Amgylcheddol a Gwastraff  
 H. Morgan, Rhelwr Datblygu Economaidd  
 C. S. Higginson, Media Manager  
 S. Rees, Cyfieithydd Ar Y Pryd  
 J. Owens, Swyddog Gwasanaethau Democrataidd [Cymerwr Cofnodion]

**Roedd y Swyddogion canlynol yn bresennol yn y cyfarfod (yn rhithwir):**

J. Morgan, Pennaeth Cartrefi a Chymunedau Mwy Diogel  
 I. Jones, Pennaeth Hamdden  
 M. Evans Thomas, Prif Swyddog Gwasanaethau Democrataidd  
 J. Owen, Swyddog Gwasanaethau Democrataidd

**Siambr - Neuadd y Sir, Caerfyrddin. SA31 1JP ac o bell - 10.00 - 10.52 yb**

**1. YMDDIHEURIADAU AM ABSENOLDEB**

Cafwyd ymddiheuriad am absenoldeb gan y Cyngorydd D. Price.

**2. DATGAN BUDDIANNAU PERSONOL.****Enw****Eitem ar yr Agenda****Datgan Buddiant**

W. Walters, Prif  
Weithredwr

12 - Prosiect Cyfalaf  
Oriol Myrddin

Mae ei gŵr yn gweithio i  
un o'r contractwyr ar y  
fframwaith.

### **3. CWESTIYNAU Â RHYBYDD GAN YR AELODAU**

Dyweddodd y Cadeirydd nad oedd dim cwestiynau â rhybudd wedi cael eu cyflwyno gan yr Aelodau.

### **4. CWESTIYNAU Â RHYBYDD GAN Y CYHOEDD**

Dyweddodd y Cadeirydd nad oedd dim cwestiynau wedi dod i law gan y cyhoedd.

### **5. CRONFA FFYNIANT GYFFREDIN Y DU**

Bu'r Cabinet yn ystyried adroddiad a oedd yn manylu ar lefel y cyllid i'w ddarparu i Awdurdodau Lleol ar draws rhanbarth De-Orllewin Cymru yn ystod y 3 blynedd nesaf yn unol â meysydd blaenoriaeth Cronfa Ffyniant Gyffredin y DU.

Gofynnwyd i'r Cabinet gymeradwyo Cynllun Buddsoddi Rhanbarthol De-Orllewin Cymru a gyflwynwyd yn Atodiad A i'r adroddiad, a oedd wedi'i gydlyn gan Gyngor Abertawe fel yr Awdurdod arweiniol ar ran rhanbarth y De-orllewin, i gael ei gymeradwyo gan Lywodraeth y DU a rhoi'r Gronfa ar waith ar ôl hynny.

#### **PENDERFYNWYD YN UNFRYDOL:**

- 5.1 Cymeradwyo'r camau a gymerwyd hyd yn hyn i alluogi'r Sir i elwa o Gronfa Ffyniant Gyffredin y DU;
- 5.2 Cymeradwyo'r Cynllun Buddsoddi Rhanbarthol ar gyfer De-orllewin Cymru sy'n nodi sut y bydd Cronfa Ffyniant Gyffredin y DU yn cael ei defnyddio yn y rhanbarth rhwng 2022/23 a 2024/25, cyn cyflwyno'r cynllun i Lywodraeth y DU.

### **6. EISTEDDFOD GENEDLAETHOL YR URDD SIR GAERFYRDDIN 2023**

Bu'r Cabinet yn ystyried adroddiad a oedd yn rhoi gwybodaeth am Eisteddfod Genedlaethol yr Urdd i'w chynnal yn Sir Gaerfyrddin yn 2023. Nodwyd bod y digwyddiad wedi ei ohirio yn 2021 o ganlyniad i bandemig coronafeirws.

Cydnabu'r Cabinet y buddion a fyddai'n deillio o'r Eisteddfod o ran llesiant economaidd Sir Gaerfyrddin, a'r cyfraniad at ddatblygiad y Gymraeg yn y sir a oedd yn adlewyrchu'r ymrwymiad i gefnogi'r dyhead o gyrraedd miliwn o siaradwyr Cymraeg erbyn 2050. Yn hyn o beth, cyfeiriwyd at Gynllun Strategol y Gymraeg mewn Addysg yr Awdurdod a gymeradwywyd yn y ddiweddar gan Weinidog y Gymraeg ac Addysg a oedd yn nodi sut y byddai'r Cyngor yn datblygu'r ddarpariaeth Gymraeg yn ei ysgolion yn ystod y 10 mlynedd nesaf.

Nododd y Cabinet y cais a wnaed gan yr Urdd am gymorth ychwanegol posibl i sicrhau bod y digwyddiad yn cael ei reoli'n llwyddiannus yn sgil y newidiadau a wnaed yn dilyn pandemig coronafeirws. Yn hyn o beth, cafodd goblygiadau staffio'r Awdurdod eu hystyried gan y Cabinet. Cyfeiriwyd at Gytundeb Lefel Gwasanaeth a fyddai'n cael ei lunio rhwng yr Awdurdod a'r Urdd i sicrhau bod y profiad gorau posibl yn cael ei roi i'r plant, y bobl ifanc, a thrigolion y sir yn ystod y cyfnod paratoi 12 mis ac yn ystod wythnos y digwyddiad.



## **PENDERFYNWYD YN UNFRYDOL:**

- 6.1** Bod cymorth ariannol yn cael ei roi i Eisteddfod Genedlaethol yr Urdd Sir Gâr 2023, gan roi cyfraniad ariannol o £80,000 i Eisteddfod yr Urdd;
- 6.2.** Rhoi cymorth i Eisteddfod Genedlaethol yr Urdd yn unol â'r gwasanaethau a nodir yn yr adroddiad;
- 6.3** Penodi'r Rheolwr Marchnata a'r Cyfryngau i arwain y prosiect, gan gyflwyno adroddiadau chwarterol i'r Cabinet.

## **7. PANEL YMGYNGHOROL TRAWSBLEIDIOL YNGHYLCH NEWID YN YR HINSAWDD**

Gan gyfeirio at gofnod 9.2 y cyfarfod a gynhaliwyd ar 4 Gorffennaf 2022, rhoddwyd ystyriaeth i adroddiad ar gylch gwaith ac aelodaeth arfaethedig y Panel Ymgynghorol Trawsbleidiol ar Newid yn yr Hinsawdd, a oedd yn cael ei sefydlu i gefnogi dull yr Awdurdod o fynd i'r afael â newid yn yr hinsawdd a'r argyfwng natur.

**PENDERFYNWYD YN UNFRYDOL gymeradwyo aelodaeth a chylch gwaith y Panel Ymgynghorol trawsbleidiol ar Newid yn yr Hinsawdd fel y nodwyd yn yr adroddiad.**

## **8. ADRODDIAD BLYNYDDOL YNGYLCH RHEOLI'R TRYSORLYS A'R DANGOSYDD DARBODAETH 2021-2022**

Fel rhan o ofynion Côt Ymarfer diwygiedig CIPFA ar gyfer Rheoli'r Trysorlys, rhoddodd y Cabinet ystyriaeth i Adroddiad Blynyddol y Cyngor ynghylch Rheoli'r Trysorlys a Dangosyddion Darbodaeth ar gyfer 2021-22.

Mabwysiadodd y Cyngor Bolisi a Strategaeth Rheoli'r Trysorlys a'r rhaglen gyfalaf bum mlynedd ar gyfer 2021-22 ar 3 Mawrth 2021. Rhestrododd yr adroddiad blynyddol y gweithgareddau a gynhaliwyd yn 2021-22.

**PENDERFYNWYD ARGYMELL I'R CYNGOR ei fod yn mabwysiadu'r Adroddiad Blynyddol ynghylch Rheoli'r Trysorlys a Dangosyddion Darbodaeth 2021-22.**

## **9. ADRODDIAD MONITRO CYLLIDEB REFENIW Y CYNGOR**

Bu'r Cabinet yn ystyried Adroddiad Monitro Cyllideb Refeniw'r Cyngor a oedd yn rhoi sefyllfa ariannol diwedd blwyddyn i aelodau mewn perthynas â 2021/22.

Roedd y ffigurau alldro terfynol yn dangos tanwariant ar gyfer y flwyddyn ar lefel adrannol o £5,345k (ac yn cynnwys effaith y dyfarniad cyflog ar gyfer Ebrill 2021 y dyrannwyd mwy yn y gyllideb ar ei gyfer na'r hyn oedd ei angen). Ar ôl ystyried y taliadau cyfalaf a'r symudiad mewn cronfeydd wrth gefn a glustnodwyd a

chronfeydd wrth gefn adrannol, roedd y sefyllfa net ar gyfer yr Awdurdod yn golygu tanwariant o £1,433k.

Nododd y Cabinet fod y tanwariant, yn bennaf, i'w briodoli i ffactorau a oedd yn ymwneud â phandemig coronafeirws. Yn hyn o beth, dywedwyd bod cyllid grant ychwanegol sylweddol wedi'i dderbyn oddi wrth Lywodraeth Cymru cyn diwedd y flwyddyn, a bod costau pellach yn gysylltiedig â'r coronafeirws wedi cael eu hadalu i raddau helaeth o dan gynllun caledi Llywodraeth Cymru. Eglurwyd hefyd bod rhywfaint o gyllido cyfalaf o dan wariant wedi cael ei ddefnyddio i fynd i'r afael â phwysau sylweddol ar gyllidebau prosiectau cyfalaf yn ystod y flwyddyn. Ar ben hynny, cydnabuwyd bod rhai gwasanaethau wedi cael eu hoedi neu eu lleihau oherwydd cyfyngiadau coronafeirws yn ogystal â swyddi gwag yn ystod y cyfnod adrodd a gyfrannodd at y tanwariant.

Rhodddwyd ystyriaeth i'r Cyfrif Refeniw Tai a atodwyd wrth yr adroddiad yn Atodiad B a oedd yn nodi tanwariant o £8,907k ar gyfer 2021/22. Rhodddwyd crynodeb o'r prif amrywiannau i'r Cabinet mewn perthynas ag atgyweiriadau a chynnal a chadw, goruchwyllo, rheoli a chymorth, darpariaeth ar gyfer drwgddyled, taliadau cyllido cyfalaf, cyllid grant ac incwm.

**PENDERFYNWYD YN UNFRYDOL dderbyn adroddiad Monitro Cyllideb Refeniw y Cyngor ar gyfer Diwedd y Flwyddyn 2021-22.**

**10. UNRHYW FATER ARALL Y GALL Y CADEIRYDD OHERWYDD AMGYLCHIADAU ARBENNIG BENDERFYNU EI YSTYRIED YN FATER BRYN YN UNOL AG ADRAN 100B(4)(B) O DDEDDF LLYWODRAETH LEOL, 1972.**

Dyweddodd y Cadeirydd nad oedd unrhyw eitemau brys wedi dod i law.

**11. GORCHYMYN I'R CYHOEDD ADAEL Y CYFARFOD**

**PENDERFYNWYD YN UNFRYDOL, yn unol â Deddf Llywodraeth Leol 1972, fel y'i diwygiwyd gan Orchymyn Llywodraeth Leol (Mynediad at Wybodaeth) (Amrywio) (Cymru) 2007, orchymyn i'r cyhoeddadael y cyfarfod tra oedd yr eitem ganlynol yn cael ei hystyried, gan fod yr adroddiad yn cynnwys gwybodaeth eithriedig fel y'i diffiniwyd ym Mharagraff 14 o Ran 4 o Atodlen 12A i'r Ddeddf.**

**12. PROSIECT CYFALAF ORIEL MYRDDIN**

Gadawodd y Prif Weithredwr, W. Walters, y cyfarfod yn dilyn datgan buddiant yn yr eitem hon yn gynharach.

**Ar ôl cynnal prawf budd y cyhoedd PENDERFYNWYD, yn unol â'r Ddeddf y cyfeiriwyd ati yng nghofnod rhif 11 uchod, beidio â chyhoeddi cynnwys yr adroddiad gan ei fod yn cynnwys gwybodaeth eithriedig am faterion ariannol neu faterion busnes unigolyn penodol (gan gynnwys yr Awdurdod oedd yn meddu ar y wybodaeth honno) (Paragraff 14 o Ran 4 o Atodlen 12A i'r Ddeddf). Roedd y prawf budd y cyhoedd mewn perthynas â'r adroddiad hwn yn drech na'r budd i'r cyhoedd o ran datgelu'r wybodaeth a geir ynddo oherwydd byddai datgelu'r wybodaeth yn tanseilio sefyllfa'r Cyngor yn y**

**broses gaffael a bod yn niweidiol mewn modd annheg i'r contractwr a ffeirir yn y farchnad ehangach.**

Bu'r Cabinet yn ystyried adroddiad a oedd yn rhoi gwybodaeth am ddatblygu Oriel Myrddin.

**PENDERFYNWYD YN UNFRYDOL gymeradwyo'r argymhellion fel y nodir yn yr adroddiad er mwyn cefnogi datblygu Oriel Myrddin.**

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**DATE**

Mae'r dudalen hon yn wag yn fwriadol